



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

October 25, 2024
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Afeef Alam, Donna Alary, Thais Amorim, Michael Batu, Chris Campbell, Rhonda Colwell, Vlad Dvoracek, Joy Enyinnaya, Samantha Hannah, Bobby Jaswal, Pavandeep Judge, Dana Landry, Stan Manu, David McGuire, Cindy Schultz, Shel Stefan, and Susan Stoneson
ABSENT: Shirley Hardman, Claire Hay, Amber Johnston, David Johnston, Allyson Jule, Selena Karli, Carolyn MacLaren, Lisa McMartin, and Sylvie Murray
GUESTS: Avril Alfred, Raechel Healey-Chamberlain, Leanne Joe, Chantelle Marlors, Heather McAlpine, Emiko Petit, and Renee Prasad
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: September 27, 2024

MOTION:

To approve the draft minutes as presented.
CARRIED

3. COURSES AND PROGRAMS

3.1. Media and Communication Studies

Review with changes including title: MACS 385/SOC 385

MOTION:

To approve the MACS 385/SOC 385 course outline as presented.
CARRIED

3.2. Agriculture

New course: AGRI 495, Special Topics in Horticultural Science

New course: AGRI 496, Special Topics in Livestock Science

New course: AGRI 497, Special Topics in Agrology

MOTION:

To approve the AGRI course outlines as presented.
CARRIED

3.3. Communications

Discontinuation: RSS 098

MOTION:

To approve the discontinuation of RSS 098.

CARRIED

Review with changes including title and prerequisites: CMNS 360

MOTION:

To approve the CMNS 360 course outline as amended:

- Consultation with Indigenous knowledge keepers added to learning outcome #6
- Minor update will be made to course content to include consultation with Indigenous stakeholders

CARRIED

3.4. English

Review with changes including prerequisites: ENGL 280

Review with changes: ENGL 315

MOTION:

To approve the ENGL course outlines as amended:

- ENGL 280 learning outcome #1: "children's literature published in Europe from the year 1000 through 2010" changed to "children's literature and stories from the year 1000 through to the present"
- ENGL 315 calendar description: "Canadian" changed to "Indigenous and Canadian"
- ENGL 315 learning outcome #4 changed to "Use genre techniques specific to contemporary children's literature to write children's literature"

CARRIED

3.5. Computing

Review with changes including prerequisites: COMP 486

MOTION:

To approve the COMP 486 course outline as presented.

CARRIED

New program: Artificial Intelligence and Machine Learning post-baccalaureate diploma

MOTION:

To recommend approval of the Artificial Intelligence and Machine Learning post-baccalaureate diploma as presented.

CARRIED

New program: Cybersecurity post-baccalaureate diploma

MOTION:

To recommend approval of the Cybersecurity post-baccalaureate diploma as presented.

CARRIED

New program: Software Engineering post-baccalaureate diploma

MOTION:

To recommend approval of the Software Engineering post-baccalaureate diploma as presented.
CARRIED

3.6. Continuing Education

Changes to entrance requirements: Medical Office Assistant certificate

MOTION:

To recommend approval of the changes to the Medical Office Assistant certificate entrance requirements as amended, effective September 2025:

- Program requirements: "grade average of 80%" changed to "grade average of A-"

CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. Learning Outcomes Guide

[A guide for learning at UFV: Part A – Developing Learning Outcomes Online Course Guidebook](#)

4.2. UEC Liaison reports

There were no reports this month.

4.3. Policy Subcommittee report

Stan Manu will fill the faculty vacancy on this subcommittee. Work continues on the policies previously reported; no new policies have been assigned to UEC.

4.4. APPC report

There was nothing to report this month.

4.5. Senate report

Senate has not met since UEC's last meeting.

4.6. Senate Teaching and Learning Committee report

5. ADJOURNMENT

The meeting was adjourned at 11:42 am.