



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

February 23, 2018

9:00 AM - A225

Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Adrianna Bakos, Maria Bos-Chan, Sue Brigden, Heather Compeau, John English, Nancy Goad, David Johnston, Bruce Kirkley, Elaine Newman, Samantha Patridge, Teresa Piper, Kirsten Robertson, Eric Spalding, Ben Vanderlei, and Simon Xi

ABSENT: Rhonda Colwell, Vlad Dvoracek, Peter Geller, Shirley Hardman, Ceilidh Hart, Emilio Landolfi, David McGuire, Mary Saudelli, and Arashpreet Tamber

GUESTS: Vandy Britton, Jeff Chizma, Susan Francis, Seonaigh MacPherson, Curtis Magnuson, Amanda McCormick, Frank Ulbrich

RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: January 26, 2018

MOTION:

To approve the draft minutes as presented.

CARRIED

3. COURSES AND PROGRAMS

3.1. Business: Course outlines

Review with changes including prerequisites: BUS 406, 408, 418, 420, 422, 424, 427, 430

Review with changes: BUS 426

MOTION:

To approve the BUS course outlines as amended:

- BUS 424 learning outcome #3: "Identifying" will be changed to "Identify"

CARRIED

3.2. Business: Program changes

Changes to program and entrance requirements, and name change: Business Administration (Aviation) diploma (formerly Aviation diploma (two-year program))

Changes to program and entrance requirements: BBA (Aviation)

MOTION:

To recommend the changes to the Business Administration (Aviation) diploma program and entrance requirements, including a name change from Aviation diploma (two-year program), effective September 2018.

CARRIED

MOTION:

To recommend the changes to the Bachelor of Business Administration (Aviation) program and entrance requirements as presented, effective September 2018.

CARRIED

3.3. Modern Languages: Course outlines

Changes including total hours: PUNJ 101

Changes including prerequisites: PUNJ 102, 211

Changes including prerequisites: PUNJ 210

New course: PUNJ 209, Introduction to Punjabi Reading and Writing

There were some suggestions for minor revisions to the learning outcomes. In particular, outcomes beginning with "know" should be changed to measurable verbs. D. Johnston and A. Grimson will work with the department to revise learning outcomes and confirm that the transfer credit information is correct.

MOTION:

To approve the PUNJ course outlines as presented, providing the learning outcomes are revised as noted.

CARRIED

3.4. Social Work and Human Services: Course outlines

Review with changes including title, prerequisites, pre/corequisites, and equivalent courses: HSER 192

MOTION:

To approve the HSER 192 course outline as presented.

CARRIED

3.5. Visual Arts: Course outlines

Review with changes including prerequisites: AH 315

New course: VA 395

It was noted that the final learning outcome for AH 315 ("demonstrate research, critical thinking, and writing skills in discussions, presentations, and written projects") includes skills that are not included in the course content. This outcome should be removed unless these are explicitly being taught. As a Visual Arts representative was not able to attend the meeting, the department will be asked to either delete this outcome or provide Screening with an explanation for retaining it.

The Visual Arts department will also be asked to provide Screening with further clarification on the relationship between credits and hours, particularly concerning the discrepancy between AH and VA courses.

MOTION:

To approve the AH and VA course outlines as amended:

- AH 315: learning outcome #6 will be removed, unless this is explicitly being taught.

CARRIED

3.6. Education: Program changes

Change to entrance requirements: Bachelor of Education

MOTION:

To recommend the changes to the Bachelor of Education entrance requirements as presented, effective September 2018.

CARRIED

3.7. Arts: Course outlines

New course: IDS 100, Interdisciplinary Studies I

New course: IDS 200, Interdisciplinary Studies II

New course: IDS 300, Interdisciplinary Studies III

MOTION:

To approve the new IDS course outlines as presented.

CARRIED

3.8. Arts: Program changes

Change to program requirements: Bachelor of Arts

MOTION:

To approve the changes to the Bachelor of Arts as presented, effective September 2018.

CARRIED

3.9. Continuing Education: Program changes

Changes to program and entrance requirements: Bookkeeping for Small Business certificate

MOTION:

To recommend the changes to the Bookkeeping for Small Business certificate program and entrance requirements as presented, effective April 2018.

CARRIED

3.10. Continuing Education: Course outlines

Changes including title and course code: BSB BK01 (formerly SDU BK01)

Changes including title and course code: BSB BK02 (formerly SDU BK02)

Changes including title and course code: BSB CA01 (formerly MCW35)

Changes including title and course code: BSB CA02 (formerly MCW36)

Changes including title and course code: TECH EX01 (formerly MCW180)

Changes including title and course code: BSB PA01 (formerly SDU PAC01)

New course: BSB PRACT, Bookkeeping for Small Business Practicum

There was a suggestion that additional details be added to the evaluation section of the practicum course, BSB PRACT. S. Francis (Continuing Education representative) will revise this section.

MOTION:

To approve the BSB and TECH course outlines as presented.

CARRIED

3.11. Physics: Course outlines

Changes including pre/corequisites: ENPH 310

Changes including pre/corequisites and course code: ENPH 390 (formerly ENGR 390)

Review with changes including prerequisites: PHYS 105

Changes including credits, pre/corequisites, and total hours: PHYS 232

Review with changes including title and total hours: PHYS 393

Review with changes including corequisites: PHYS 484

Discontinuation: PHYS 252, 323

There were questions regarding the relationship between credits and total hours. This is an issue that has been raised before, and that a UEC subcommittee is currently reviewing. J. Chizma (Physics department head) noted that these courses include more class time than other UFV courses, but in turn require less work of students outside of class time.

MOTION:

To approve the ENPH, and PHYS course outlines as presented.
CARRIED

MOTION:

To approve the discontinuation of PHYS 252 and 323 as presented.
CARRIED

3.12. Physics: Program changes

Changes to entrance and program requirements: Engineering Physics diploma in Mechatronics

MOTION:

To recommend the changes to the Engineering Physics diploma in Mechatronics entrance and program requirements as presented, effective September 2018.
CARRIED

3.13. Theatre: Course outlines

New course: THEA 291, Acting in a Complex Role

MOTION:

To approve the new THEA 291 course outline as amended:

- Learning outcomes #8 and #9 combined to: "Collaborate effectively with peers, staff, and director, including participation in set strike"

CARRIED

3.14. Theatre: Program changes

Change to program requirements: Theatre major

MOTION:

To approve the change to the Theatre major as presented, effective September 2018.
CARRIED

3.15. Adult Education: Course outlines

Changes including pre/corequisites: ADED 370, 470

MOTION:

To approve the ADED course outlines as presented.
CARRIED

3.16. Adult Education: Program changes

Change to residency: Teaching English as a Second Language certificate

Change to program name: Workplace Education associate certificate

An effective date for the name change of the Workplace Education associate certificate will be discussed with the Registrar before this is sent to Senate for final approval.

MOTION:

To recommend the change to the TESL certificate residency requirements as presented, effective September 2018.
CARRIED

MOTION:

To recommend that the Workplace Education certificate be changed to the Workplace Education associate certificate as presented.
CARRIED

3.17. Criminal Justice: Course outlines

Reactivation of discontinued course with changes including title: CRIM 135

Review with changes including credits, prerequisites, and total hours: CRIM 320, 321

Review with changes including prerequisites: CRIM 265, 310, 330, 335, 339, 400, 402, 410, 411, 412, 416, 418, 419, 450, 480

Review with changes including title and prerequisites: CRIM 311, 401, 435

New course: CRIM 479, Professional Practice II

MOTION:

To approve the CRIM course outlines as presented.
CARRIED

3.18. Criminal Justice: Program changes

Changes to program requirements: Bachelor of Arts (Criminal Justice)

Changes to program requirements: Criminal Justice diploma

MOTION:

To recommend the changes to the Bachelor of Arts (Criminal Justice) as presented, effective September 2018.
CARRIED

MOTION:

To recommend the changes to the Criminal Justice diploma as amended, effective September 2018

- Delete "Note 2" at the end of the program outline section.

CARRIED

3.19. Communications: Program changes

Change to program and residency requirements: Communications minor

MOTION:

To recommend the changes to the Communications minor residency and program requirements as amended, effective September 2018:

- A note will be added to the PLAR section referencing the Prior Learning Assessment and Recognition policy (94), stipulating that PLAR does not count toward residency.

CARRIED

3.20. Trades: Program changes

Change in entrance requirements: Trades programs:

- Plumbing and Piping certificate
- Carpentry certificate
- Joinery certificate
- Welding certificates
- Professional Cook certificate
- Automotive Service Technician certificate
- Automotive Collision Repair and Refinishing certificate

In addition to the Communications 12 change, the acceptable WritePlacer score has been lowered from 6 to 5.

MOTION:

To recommend the changes to entrance requirements for the following programs as presented, effective September 2018:

- Plumbing and Piping certificate
- Carpentry certificate
- Joinery certificate
- Welding certificates
- Professional Cook certificate
- Automotive Service Technician certificate
- Automotive Collision Repair and Refinishing certificate

CARRIED

3.21. Social, Cultural, and Media Studies: Course outlines

Discontinuation: ANTH 471

MOTION:

To approve the discontinuation of ANTH 471 as presented.

CARRIED

3.22. Upgrading and University Preparation: Course outlines

Change to credits: BIO 093

Change to credits: CHEM 083

Change to credits: PHYS 083, 093

Change to credits: MATH 094, 095

MOTION:

To approve the BIO, CHEM, and PHYS course outlines as amended:

- Course titles will be updated to match current titles in the B.C. ABE articulation handbook.

CARRIED

MOTION:

To approve the MATH course outlines as amended:

- Course titles will be updated to match current titles in the B.C. ABE articulation handbook.

CARRIED

3.23. Graphic and Digital Design: Course outlines

New course: GD 316, Print and Digital Production

MOTION:

To approve the GD 316 course outline as presented.

CARRIED

3.24. Graphic and Digital Design: Program changes

Change to program requirements: Graphic and Digital Design diploma

Change to program requirements: Graphic and Digital Design extended minor

Change to program requirements: Graphic and Digital Design minor

MOTION:

To recommend the changes to the Graphic and Digital Design diploma as amended, effective September 2018:

- Entrance requirement #5 (attendance at an information session) deleted.
- Entrance requirement #7 changed to "Interview may be required based on portfolio submission..."

MOTION:

To approve the changes to the Graphic and Digital Design extended minor as presented, effective September 2018.

CARRIED

MOTION:

To recommend the changes to the Graphic and Digital Design minor as presented, effective September 2018.

CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. Admissions Subcommittee report

This item was postponed to the next meeting.

4.2. Transfer Credit Subcommittee report

This item was postponed to the next meeting.

4.3. Policy Subcommittee report

This item was postponed to the next meeting.

4.4. Senate report

This item was postponed to the next meeting.

5. INFORMATION ITEMS

5.1. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

- AH 203
- AH 401/VA 401, AH 403/VA 403
- BUS 404, 405, 460
- CRIM 100, 103, 104, 105, 129, 201, 202, 203, 210, 212, 213, 214, 216, 230, 240, 251, 252, 281
- PHIL 220, 322, 352
- VA 251, 252

6. ADJOURNMENT

The meeting was adjourned at 12:09 pm.