



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

November 24, 2017

10:00 AM - A225

Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Adrianna Bakos, Maria Bos-Chan, Sue Brigden, Rhonda Colwell, John English, Peter Geller, Nancy Goad, Ceilidh Hart, David Johnston, Bruce Kirkley, David McGuire, Elaine Newman, Teresa Piper, Kirsten Robertson, Mary Saudelli, Eric Spalding, Ben Vanderlei, and Simon Xi

ABSENT: Heather Comeau, Vlad Dvoracek, Shirley Hardman, Emilio Landolfi, Samantha Pattridge, Arashpreet Tamber, and Dildar Viridi

GUESTS: Marlene Murray, Steven Schroeder

RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: October 27, 2017

MOTION:

To approve the draft minutes as presented.

CARRIED

3. COURSES AND PROGRAMS

3.1. History: Course outlines

New course: HIST 100, Introduction to World History

New course: HIST 119, Ancient Greece and Rome

MOTION:

To approve the HIST course outlines as presented.

CARRIED

3.2. History: Program changes

Change to program requirements: History major

Change to program requirements: History extended minor

MOTION:

To approve the changes to the History major and extended minor as presented, effective September 2018.

CARRIED

3.3. Modern Languages

New program: Intermediate Proficiency associate certificate in German

MOTION:

To approve the new Intermediate Proficiency associate certificate in German as presented.
CARRIED

3.4. Peace and Conflict Studies

Change to program requirements: Peace and Conflict Studies major

MOTION:

To approve the changes to the Peace and Conflict Studies major as presented, effective September 2018.
CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. Transfer Credit Subcommittee membership

The advisor position on this subcommittee has been vacant. Holly Zonneveld has volunteered to fill this role.

Membership:

- Registrar or designate: David Johnston
- Two UEC members: Peter Gellar, Simon Xi
- At least two additional faculty: Maria Bos-Chan, Teresa Piper
- One advisor: Holly Zonneveld

MOTION:

To add Holly Zonneveld to the Transfer Credit Subcommittee
CARRIED

4.2. Creation of Course Credits Subcommittee

This will be a new ad-hoc subcommittee to review policy 105 and develop guidelines for determining course credit. This subcommittee will also consult with the Graduate Studies Committee, which is developing similar guidelines.

Samantha Pattridge, Teresa Piper, David Johnston, Sue Brigden, John English, and Donna Alary volunteered to sit on this subcommittee. This group will meet at its earliest possible convenience, chaired by UEC Vice Chair David Johnston.

4.3. Policy Subcommittee report

The policy Subcommittee received a request from the Office of Program Development and Quality Assurance to clarify the approval procedures for new programs. New programs must be approved by both UEC (or GSC) and the Senate Budget Committee (SBC) prior to Senate, but the procedures do not specify an order for these steps. Occasionally SBC may see a program before UEC or GSC, which could be problematic if the program is changed at UEC or GSC. Although the intention has been that UEC and SBC could review proposals simultaneously, the academic aspects should be approved before the financial ones.

It was also noted that new courses or substantially revised courses that are part

of a new program must come as part of the package, rather than being submitted later. Sometimes programs might get as far as the ministry without key courses having been created.

The procedures document will be revised to reflect these changes.

The Policy Subcommittee will also be reviewing policies 21 and 107.

4.4. Admissions Subcommittee report

This subcommittee has not yet met. UEC recently provided key recommendations regarding changes to the B.C. high school curriculum; the ministry has delayed implementation of these changes by one year.

4.5. Senate report

Senate approved the changes to the Certified Dental Assistant certificate and Agriculture programs as recommended.

5. INFORMATION ITEMS

5.1. Guidelines for Dual-listed Graduate Courses

6. ADJOURNMENT

The meeting was adjourned at 10:55 am.