



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

March 24, 2017
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Adrianna Bakos, Maria Bos-Chan, Sue Brigden, Rhonda Colwell, John English, Peter Geller, Nancy Goad, David Johnston, Bruce Kirkley, Emilio Landolfi, Teresa Piper, Mary Saudelli, Eric Spalding, Arashpreet Tamber, Ben Vanderlei, and Simon Xi

ABSENT: Heather Compeau, Vlad Dvoracek, Shirley Hardman, David McGuire, Samantha Pattridge, Kirsten Robertson, Jared De Bruin, Elaine Newman, and Ceilidh Hart

GUESTS: Allan Arndt, Alan Cameron, Karin Jager, Lynn Kirkland-Harvey, Judy Larsen, Seonaigh MacPherson, Steven Marsh, Corinne Richardson, Steven Schroeder, Hilary Turner, Frank Ulbrich, Wenona Victor

RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: February 24, 2017

MOTION:

To approve the minutes as presented.
CARRIED

3. COURSES AND PROGRAMS

3.1. Business: Program changes

Changes to program: Bachelor of Business Administration

UEC reviewed this item on March 24, 2017, and asked that additional data be presented to support this change. F. Ulbrich (School of Business Director) noted that only three students in the current data will be affected by reducing the allowable time to completion, but this number may increase over time. The objective of this change is to give students a more realistic expectation of program length.

There were some concerns that there may still not be enough evidence for this change, and that it may be out of sync with other institutions.

MOTION:

To recommend the changes to the Bachelor of Business Administration as presented, effective September 2017.

CARRIED

OPPOSED: 1

3.2. Peace and Conflict Studies: Course outlines

Changes including prerequisites: PACS 400

There were concerns at the Feb. 24, 2017 UEC meeting regarding the hours for this course, and S. Schroeder (Peace and Conflict Studies representative) indicated that the hours could be amended to 45, with all hours listed as seminars.

MOTION:

To approve the PACS 400 course outline as amended:

- Total hours changed from 60 to 45
- Typical hours: "Seminars/tutorials/workshops" changed to 45

CARRIED

3.3. Adult Education: TESL program changes

Changes to program: Teaching English as a Second Language certificate

S. MacPherson (Adult Education department head) noted that this certificate is not awarded without a degree, although students can complete it while completing a degree. This aligns with TESL Canada's requirement that students have a degree in order to be eligible for certification.

Some calendar copy edits were discussed. A statement will be added to the introductory paragraphs that echoes the completion requirements section (required CGPA of 2.67), and the completion requirements section will be clarified to indicate that the 2.67 CGPA applies to the TESL courses. Entrance requirement #2 should also link directly to TESL Canada's requirements.

MOTION:

To recommend the change to the TESL program as presented, effective September 2017.

CARRIED

OPPOSED: 2

ABSTENTIONS: 2

3.4. Adult Education: TESL course outlines

Discontinuation: TESL 302, 303, 304, 305, 311

These courses will be removed from the calendar as of September 2017, but will remain active until May 2019 for any students who may have been in the process of completing the previous version of the certificate program.

MOTION:

MOTION: To approve the discontinuance of TESL 302, 303, 304, 305, and 311, effective May 2019.

CARRIED

Review with changes including title, prerequisites, and course number: TESL 400 (formerly TESL 300)

New course: TESL 408, Applied Linguistic in Second Language Education

Review with changes including title, prerequisites, and course number: TESL 410 (formerly TESL 310)

New course: TESL 420, Curriculum and Assessment in Second Language Ed.

Review with changes including title, prerequisites, and course number: TESL 433 (formerly TESL 333)

MOTION:

To approve the new and revised TESL 400, 408, 410, 420, and 433 course outlines as presented.

CARRIED

ABSTENTION: 1

3.5. Biology: Course outlines

Change to prerequisites: BIO 202, 220

Review with changes including prerequisites: BIO 210

MOTION:

To approve the BIO course outlines as presented.

CARRIED

3.6. Communications: Course outlines

Review with changes including title: CMNS 380

Review with changes including prerequisites: CMNS 420

MOTION:

To approve the CMNS 380 and 420 course outlines as presented.

CARRIED

Review with changes including title, prerequisites, and equivalent course: CMNS 125

Discontinuation: CMNS 155

MOTION:

To approve the CMNS 125 course outline and discontinuation of CMNS 155 as presented.

CARRIED

3.7. Communications: Program changes

Change to programs using CMNS 155:

- Bachelor of Agriculture, Horticulture major
- Associate of Arts
- Bachelor of Arts
- Liberal Arts diploma
- Communications minor
- Professional Communication Essentials certificate
- Bachelor of Arts (Criminal Justice)
- Criminal Justice diploma
- Early Childhood Education certificate
- Bachelor of Arts in Child and Youth Care
- Bachelor of Arts in Child and Youth Care – Child Protection specialization
- Engineering Physics diploma in Mechatronics
- Bachelor of Fine Arts
- Graphic and Digital Design diploma
- Bachelor of Arts in Global Development Studies
- Bachelor of General Studies
- Bachelor of Kinesiology
- Bachelor of Science

- Bachelor of Social Work
- Community Support Worker certificate
- Health and Human Services certificate
- Social Services diploma
- Social Services diploma – First Nations option
- Theatre diploma
- Visual Arts diploma

MOTION:

To approve the changes to programs using CMNS 155 as presented, effective September 2017.

CARRIED

3.8. English: Course outlines

New course: ENGL 298, Special Topics in Creative Writing

MOTION:

To approve the ENGL 298 course outline as presented.

CARRIED

3.9. English as a Second Language: Course outlines

Changes including title, prerequisites, and course number and designation:

- EAP 054 (formerly ESL WG54)
- EAP 056 (formerly ESL S56)
- EAP 058 (formerly ESL RV58)
- EAP 064 (formerly ESL WG64)
- EAP 066 (formerly ESL S66)
- EAP 068 (formerly ESL RV68)
- EAP 070 (formerly ESL R70)
- EAP 073 (formerly ESL V73)
- EAP 074 (formerly ESL WG74)
- EAP 075 (formerly ESL BS75)
- EAP 076 (formerly ESL S76)
- EAP 084 (formerly ESL WG 84)

M. Bos-Chan (ESL department head) noted that not all ESL courses are being changed at this time; these are the courses that have been most frequently offered in the last several years.

MOTION:

To approve the creation of the course code EAP (English for Academic Preparation).

CARRIED

MOTION:

To approve the EAP course outlines as presented.

CARRIED

3.10. Geography: Course outlines

Change to total hours: GEOG 103

Changes including title and total hours: GEOG 116, 202, 303, 304

Changes including title, prerequisites, and total hours: GEOG 201, 302, 307, 315

Changes including total hours: GEOG 219/BIO 219, GEOG 419/BIO 419

Changes including total hours: GEOG 253, 353, 402, 454, 458

Changes including prerequisites and total hours: GEOG 308, 453

Changes including prerequisites and total hours: GEOG 319/BIO 319:

MOTION:

To approve the GEOG 103, 116, 201, 202, 219/BIO 219, 253, 302, 303, 304, 307, 308, 315, 319/BIO 319, 353, 402, 419/BIO 419, 453, 454, and 458 course outlines as presented.

CARRIED

Changes including title: GEOG 241

Changes including prerequisites: GEOG 346, 460

MOTION:

To approve the GEOG 241, 346, and 460 course outlines as presented.

CARRIED

Changes including title, prerequisites, and cross-listing as GD 464: GEOG 464

Changes including title, prerequisites, and cross-listing as GD 466: GEOG 466

The merits of cross-listing were discussed in relation to the proposed GEOG/GD courses, as was the tuition differential for Graphic Design courses. Higher fees for GD courses were intended to offset the cost of using the GD labs, but these courses will not use those labs. The Dean's office had not yet confirmed whether the tuition differential will be waived for these courses, although this is likely.

MOTION:

To approve the GEOG 464/GD 464 and GEOG 466/GD 466 course outlines as presented.

CARRIED

OPPOSED: 1

3.11. Graphic and Digital Design: Course outlines

New course: GD 357, Digital Project Management for Creative Practitioners

There was concern regarding the learning outcome verb "understand". The department will be asked to provide a different verb, and submit to the UEC Screening Subcommittee for final confirmation.

MOTION:

To approve the GD 357 course outline as amended:

- Learning outcome #10 ("understand the digital discovery process...") will be revised to include a measurable verb

CARRIED

3.12. Graphic and Digital Design: Program changes

Change to program requirements: Graphic and Digital Design extended minor

This item was postponed to the April 21, 2017 meeting.

3.13. Indigenous Peoples Knowledge: Course outlines

Changes including title: IPK 100

Changes including title and prerequisites: IPK 101, IPK 344/ANTH 344/SOC 344

Discontinuation: IPK 121, 122

New course: IPK 201, Introduction to Indigenous Resurgence

Changes including prerequisites: IPK 331/POSC 336; IPK 401, 402, 404; IPK 477/BIO 477

Changes including title, prerequisites, and total hours: IPK 332, 386

Changes including title, credits, and total hours: IPK 386

Change to total hours: IPK 403

There were concerns regarding the measurability of some of the verbs used in the learning outcomes for IPK 100. W. Victor (Indigenous Studies representative) will work with A. Grimson to submit revisions to the UEC Screening Subcommittee for final confirmation.

As the content of IPK 101 is actually being changed significantly, this will be offered as a new course, IPK 102, rather than a revision to IPK 101. The proposed IPK 201 will similarly be changed to IPK 202.

MOTION:

To approve the IPK course outlines and discontinuations as amended:

- IPK 100 learning outcomes will be revised to include measurable verbs
- IPK 101 changed to IPK 102, rather than revision to IPK 101
- IPK 201 changed to IPK 202

CARRIED

3.14. Modern Languages: Course outlines

Review with changes including prerequisites: FREN 101, 102

Review with changes including total hours: GERM 101, 102

Review with changes including prerequisites: JAPN 102

Review with changes: RUSS 101, 102

Review with changes including prerequisites: RUSS 201, 202

MOTION:

To approve the FREN, GERM, JAPN, and RUSS course outlines as presented.

CARRIED

3.15. Theatre: Course outlines

Changes including title and prerequisites: THEA 112

Changes including prerequisites: THEA 215

Changes including title and prerequisites: THEA 311

Changes including total course hours: THEA 312

New course: THEA 314, Postmodern Approaches to Physical Performance

Changes including prerequisites: THEA 315

Changes including prerequisites and total course hours: THEA 316

Changes including prerequisites, total course hours, and course number: THEA 450-351 (formerly THEA 351 450)

Changes including prerequisites and total course hours: THEA 451

Changes including title and total course hours: THEA 352

Changes including title, prerequisites, total course hours, and course number: THEA 452 (formerly THEA 353)

MOTION:

To approve the Theatre course outlines as presented.

CARRIED

ABSTENTION: 1

3.16. Theatre: Program changes

Change to program requirements: Theatre diploma

Change to program requirements: Theatre extended minor and minor

MOTION:

To recommend the changes to the Theatre diploma as presented, effective September 2017.

CARRIED

ABSTENTION: 1

MOTION:

To approve the changes to the Theatre extended minor and minor as presented, effective September 2017.

CARRIED

ABSTENTION: 1

3.17. Social, Cultural, and Media Studies: Course outlines

Changes including title: SOC 250/GDS 250

MOTION:

To approve the SOC 250/GDS 250 course outline as presented.

CARRIED

ABSTENTION: 1

3.18. Psychology: Course outlines

Review with changes including prerequisites: PSYC 491

MOTION:

To approve the PSYC 491 course outline as presented.

CARRIED

3.19. Upgrading and University Preparation: Course outlines

New course: MATH 092, Algebra and Functions

New course: MATH 093, Trigonometry and Conics

Questions were raised regarding how upcoming changes to the high school curriculum will impact these courses. J. Larsen (UUP representative) noted that those changes are being monitored and revisions will be made as necessary, but pre-calculus is a relatively stable subject. There is also the need to prepare students for first-year calculus, and UUP will continue to communicate with the Mathematics and Statistics department to monitor how changes at this level will impact prerequisites for university-level courses.

MOTION:

To approve the MATH course outlines as presented.

CARRIED

4. OTHER BUSINESS/DISCUSSION ITEMS

4.1. Admissions Subcommittee report

4.2. Transfer Credit Subcommittee report

4.3. Policy Subcommittee report

5. INFORMATION ITEMS

5.1. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

COMP 061, 062, 071, 081, 091

ENGL 310, 312, 350, 352, 361

GD 101

GEOG 314, 360, 364

IPK 277

MATH 085

THEA 111, 211

VA 390

5.2. Standing Committees of Senate Rules for the Conduct of Business

Revisions approved by Senate March 10, 2017

5.3. Discontinuance of Adventure Tourism Training certificate

6. ADJOURNMENT

The volume for this meeting was unusually large; in the future, measures may need to be taken to prevent having so many items come to a single meeting.

The meeting was adjourned at 12:43 pm.