



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

September 30, 2016

10:00 AM - A225

Abbotsford Campus

APPROVED MINUTES

PRESENT: Adrianna Bakos, Maria Bos-Chan, Rhonda Colwell, John English, Peter Geller, Nancy Goad, Bruce Kirkley, David Johnston, Emilio Landolfi, Samantha Patridge, Teresa Piper, Kirsten Robertson, Eric Spalding, Ben Vanderlei, Simon Xi

ABSENT: Donna Alary, Sue Brigden, Heather Compeau, Vlad Dvoracek, Shirley Hardman, David McGuire, Maureen Wideman

GUESTS: Margaret Coombes, Steven Marsh, Marlene Murray, Elaine Newman, Michelle Rhodes, Mary Saudelli, Sven van de Wetering

RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: June 17, 2016

MOTION:

To approve the draft minutes as presented.

CARRIED

3. UEC CHAIR

3.1. Election of UEC Chair

S. Patridge nominated E. Spalding for the position of UEC Chair for the 2016/17 academic year. As there were no other nominations, E. Spalding was acclaimed and took over the chair from D. Johnston (UEC Vice-Chair).

4. COURSES AND PROGRAMS

4.1. General Studies

New course: PORT 398, Portfolio I

New course: PORT 399, Portfolio II

These courses are essential to the redesign of the BGS. PORT 398 will first be offered in fall 2017, PORT 399 in winter 2018.

MOTION:

To approve the new PORT 398 and 399 course outlines as presented.

CARRIED

Change to program requirements: Bachelor of General Studies

MOTION:

To approve the revised Bachelor of General Studies program requirements as presented, effective September 2017.

CARRIED

4.2. Arts

Change to program requirements: Bachelor of Arts

It was noted that the current wording of the Second Language Competency section does not make sense for domestic immigrant students for whom English is a second language. This will be clarified.

MOTION:

To approve the revised Bachelor of Arts program requirements as amended, effective September 2017:

- Second language defined as "a language other than English"

CARRIED

4.3. Business

Discontinuance: BUS 223

MOTION:

To approve the discontinuation of BUS 223 as presented.

CARRIED

4.4. Graphic and Digital Design

Changes including prerequisites: GD 159, 358

MOTION:

To approve the changes to GD 159 and 358 as presented.

CARRIED

4.5. Geography and the Environment

Changes including prerequisites: GEOG 454

MOTION:

To approve the changes to GEOG 454 as amended:

- Short title changed to "Geo Data Analysis Modeling"

CARRIED

4.6. Psychology

Changes including prerequisites: PSYC 200, 368

MOTION:

To approve the changes to PSYC 200 and 368 as presented.

CARRIED

4.7. Biology

Changes including prerequisites: BIO 406

MOTION:

To approve the changes to BIO 406 as presented.

CARRIED

Change to program requirements: Biology minor (BSc)

Concerns were raised regarding the rationale provided for the changes to the Biology minor, in particular the statement that it includes "more credits compared to other UFV minors". UEC requested that the department provide information comparing this program with other minors UFV-wide, and potentially at other institutions. It was also questioned why these particular courses were chosen, and what impact this might have on a student's ability to register in upper-level BIO courses.

As the rationale did not provide enough information for an informed decision and the department was not able to attend, this item was postponed to a future meeting.

MOTION:

To approve the changes to the Biology minor (BSc) program requirements as presented.

MOTION:

To postpone the motion to approve changes to the Biology minor (BSc).
CARRIED

4.8. Computer Information Systems

Change to program requirements: BCIS Systems and Networking concentration

MOTION:

To approve the changes to the BCIS Systems and Networking concentration as presented, effective January 2017.
CARRIED

4.9. Post-degree programs renamed post-baccalaureate

Change to program name: Hospitality Event Management post-degree certificate

Change to program name: Data Analysis post-degree certificate

Change to program name: Management post-degree certificate

This change will not be retroactive, and any students requesting replacement credentials will receive exactly what they originally received.

MOTION:

To recommend that the credential type "post-degree" be replaced by "post-baccalaureate" certificate in the case of the three existing programs named above, in accordance with revisions to the Credentials policy (#64) approved by Senate in June 2016.
CARRIED

4.10. Social Work and Human Services

Change to entrance requirements: Bachelor of Social Work

MOTION:

To recommend the revisions to the Bachelor of Social Work entrance

requirements as amended:

- Remove "i.e." from all course listings.
- Remove redundant "54 university-level credits".
- Add STAT 106 to introductory statistics requirement: "STAT 104, STAT 106, or PSYC 110".

CARRIED

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. UEC membership: Director of Teaching and Learning

MOTION:

To recommend that the Director of Teaching and Learning be able to designate a representative to sit on UEC as presented.

CARRIED

5.2. Subcommittee membership

Screening Subcommittee:

- One UEC Chair: Eric Spalding
- Registrar (or designate): David Johnston
- UEC Assistant: Amanda Grimson
- UEC Faculty member: Maria Bos-Chan
- UEC Advisor: Rhonda Colwell
- CFO/SBC representative: Mark Brosinski

The membership of the remaining subcommittees will be discussed next month.

5.3. Mid-cycle review of Concept Papers

P. Gellar indicated that although the Concept Paper review is a lengthy process, it is important for quality assurance. This timeline is also in line with that of other similar-sized institutions.

MOTION:

To approve the addition of a mid-cycle review to the Procedures for Undergraduate Program and Course Approval as presented.

CARRIED

5.4. Regulations for Combinations of Options within a Degree

If these regulations are approved, specific programs would no longer be able to have their own course-sharing rules. This will go on to Senate for approval.

MOTION:

To recommend approval of the Regulations for Combinations of Options within a Degree as presented.

CARRIED

5.5. Discontinuation of Extended Studies Framework

This will require approval by both Senate and the Board, as the Board approved the original framework. Existing programs will be discontinued through the regular process.

Students who have completed a degree elsewhere will no longer have the option of completing an extended studies certificate, but there are other options available under the subsequent and concurrent degree policy.

MOTION:

To recommend discontinuation of the Framework: Extended Studies in a Program as presented.

CARRIED

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)
GEOG 103, 105, 253

6.2. Honours Degree Program Guidelines and Template

6.3. UEC meeting dates for 2016/17

7. ADJOURNMENT

The meeting was adjourned at 11:54am.