



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

October 2, 2015
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Maria Bos-Chan, Heather Compeau, John English, Darren Francis, Nancy Goad, Shirley Hardman, Arlene Leon, Stan Manu, Steven Marsh, David McGuire, Rod McLeod, Lisa Moy, Sylvie Murray, Samantha Pattridge, Kirsten Robertson, Maureen Wideman, Simon Xi
ABSENT: Sue Brigden, Rhonda Colwell, Vlad Dvoracek, Peter Geller, Kate McCulloch, Eric Spalding
GUESTS: Ian Affleck, Cody Beshara, Hamish Telford, Alisa Webb
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

- 1.1. Item 3.2, Child, Youth, and Family Studies, was withdrawn by the department and will be resubmitted.

2. APPROVAL OF UEC MINUTES

- 2.1. UEC draft minutes: September 3, 2015

MOTION:

To approve the draft minutes as presented.
CARRIED

3. COURSE OUTLINES

3.1. Chemistry

Changes including total hours: CHEM 110

Review with changes including total hours: CHEM 213, 350

It was suggested that grade 12 courses be added to the prerequisites for CHEM 110, as some students (particularly transfer students) may have Math 12 but not Math 11 on their student records. Cory Beshara (Chemistry department representative) indicated that the department typically waives the Math 11 prerequisites for students with Math 12 anyway.

The Learning Outcomes for CHEM 350 relating to report-writing and teamwork were queried, as these are not included in the course content. C. Beshara indicated that these are components of the course even though they are not specifically stated, but the department will revise and resubmit the outline.

MOTION:

To approve CHEM 110 and amended and CHEM 213 outlines as presented:

- CHEM 110 prerequisites: One of the following: (Chemistry 11, Chemistry 12, or CHEM 083) and one of the following: (Foundations of Mathematics 11, Pre-calculus 11, Principles of Mathematics 11, Foundations of Mathematics 12, Pre-calculus 12, Principles of Mathematics 12, or any UFV MATH course numbered 085 or higher).

CARRIED

3.2. Child, Youth, and Family Studies

Changes including prerequisites: CYC 210, 220, 268, 340, 341, 410, 423, 425, 467, 468, 469

This item was withdrawn by the department and will be resubmitted.

3.3. Education

New course: EDUC 481, Special Topics in K-12 Education I

New course: EDUC 482, Special Topics in K-12 Education II

New course: EDUC 483, Special Topics in K-12 Education III

MOTION:

To approve the EDUC course outlines as presented.

CARRIED

3.4. Mathematics and Statistics

Review with changes: MATH 112

The department was asked to modify several of the Learning Outcomes that contained multiple verbs. Ian Affleck (Mathematics and Statistics department head) will revise these outcomes and send to the UEC Screening Subcommittee for final approval.

MOTION:

To approve the MATH 112 course outline as amended, pending revision of learning outcomes #1, 2, 6, and 10 and approval by the UEC Screening Subcommittee.

CARRIED

3.5. Physics

Changes including pre/corequisites: PHYS 321

Changes including prerequisites and course content: ENPH 310

Changes including course content: ENPH 320

There were some questions about the learning outcomes for these courses; they will be postponed until someone from the department can address the concerns.

MOTION:

To approve the ENPH and PHYS course outlines as presented.

DEFEATED

3.6. Political Science

Changes including title and prerequisites: POSC 365, 368

Changes to the Learning Outcomes for POSC 365 were suggested; Hamish Telford (Political Science department head) agreed to the changes.

MOTION:

To approve the POSC 368 course outline as presented, and the POSC 365 course outline as amended:

- Learning Outcome #3: ~~Demonstrate an understanding of~~ Critically analyze
- L.O. #4: ~~Demonstrate a familiarity with~~ Critically assess the important literature in the field of security studies, ~~and an ability to assess it critically.~~
- L.O. #5: ~~...in a research paper.~~

CARRIED

3.7. Interdisciplinary Studies

Course reactivation: IDS 400

MOTION:

To approve the IDS 400 course outline as amended:

- College of Arts will be listed as the faculty, rather than Humanities or Social Sciences.
- Addition of note indicating that the course is available for use by departments.

CARRIED

4. PROGRAMS

4.1. Arts

Change to entrance requirements: Bachelor of Arts

MOTION:

To recommend approval of the Bachelor of Arts entrance requirement changes as amended:

- Out of country applicants: two ~~Approved~~ academic Grade 12 courses

CARRIED

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Major and minor definitions

Revisions were made as a result of the discussion at last month's UEC meeting. The Communications minor is the only current program that does not include the recommended minimum number of credits. This minor requires 12 upper-level credits rather than 14, although most students complete at least 14 anyway. (Last year only three students graduated from this minor with fewer than 14 upper-level credits.) The Communications department has indicated that the minor will be changed to meet the new standards.

The calendar glossary should be updated to reflect these definitions.

MOTION:

To approve the revised definitions of major and minor as presented.

CARRIED

5.2. Election of subcommittee members

Admissions Subcommittee

- Registrar or designate: Darren Francis
- Two UEC members: Maria Bos-Chan, Sue Brigden
- One International Education representative: Karen Davies
- Two additional members, including at least one advisor: Simon Xi, Heather Compeau

Transfer Credit Subcommittee

- Registrar or designate: Darren Francis
- Two UEC members: Peter Geller, Donna Alary
- At least one additional faculty member: Stan Manu, Maria Bos-Chan
- One advisor: Karen Cooper

Curriculum Quality Subcommittee

The membership of this subcommittee will remain the same, with the exception of Stan Manu, who will be replaced due to schedule conflicts.

Policy Subcommittee

- UEC Chair: Rod McLeod
- Registrar or designate: Elaine Harris
- Two UEC Faculty members: Samantha Pattridge, Lisa Moy
- UEC Advisor: Simon Xi
- IR representative: Donna Alary
- Dean: John English
- UEC member at large: Sue Brigden

Screening Subcommittee

- UEC Chair: Rod McLeod
- Registrar or designate: Darren Francis
- UEC Assistant: Amanda Grimson
- UEC Faculty member: Eric Spalding
- UEC Advisor: Rhonda Colwell
- CFO/SBC representative: Mark Brosinski

5.3. Admissions Subcommittee report

There was no report from this subcommittee.

5.4. Curriculum Quality Subcommittee report

This item was postponed to the next meeting due to lack of time.

5.5. Transfer Credit Subcommittee report

There was no report from this subcommittee.

5.6. Policy Subcommittee report

There was no report from this subcommittee.

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at
www.ufv.ca/calendar/courseoutlines)

BIO 403, 414

VA 332

6.2. Expedited Program Approval Process

6.3. Advanced Medical Office Assistant certificate

7. ADJOURNMENT