



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

September 3, 2015

10:00 AM - A225

Abbotsford Campus

APPROVED MINUTES

PRESENT: Donna Alary, Gurbir Brar, Sue Brigden, Maria Bos-Chan, Rhonda Colwell, Vlad Dvoracek, John English, Darren Francis, Peter Geller, Shirley Hardman, Arlene Leon, Stan Manu, Steven Marsh, David McGuire, Rod McLeod, Theresa Mulder, Sylvie Murray, Samantha Pattridge, Kirsten Robertson, Maureen Wideman, Simon Xi
ABSENT: Heather Comeau, Nancy Goad, Kate McCulloch, Lisa Moy, Eric Spalding
GUESTS: Brenda Fredrick, Lucy Lee, Gabriel Murray
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: May 22, 2015

MOTION:

To approve the draft minutes as presented.

CARRIED

3. COURSE OUTLINES

3.1. Communications

Changes including title: CMNS 212/MACS 212

MOTION:

To approve the CMNS 212/MACS 212 course outline as presented.

CARRIED

3.2. Visual Arts

Changes including title: VA 231

The typical structure of hours included "Student Directed Learning", which was questioned. B. Fredrick (Visual Arts department representative) indicated that these hours could be split between seminar and lab hours instead.

MOTION:

To approve the VA 231 course outline as amended:

- Structure of hours:
 - o Seminars/tutorials/workshops: ~~18~~ 22
 - o Laboratory hours: ~~34~~ 38

CARRIED

4. PROGRAMS

4.1. Computing Science

New program: Computing Science major

An external reviewer raised the concern that although some courses include teamwork as part of their evaluation, it is not clear that all students will have to take a course where teamwork is required. The Program Working Group identified several courses that include a teamwork component, but this is not specifically mentioned in those course outlines. The course outlines are currently being revised and will include this. UEC agreed to approve the proposal with a stipulation that the courses in question be revised within two years.

MOTION:

To recommend approval of the new Computing Science major as presented.
CARRIED

MOTION:

That CIS revise the outcomes of COMP 359, 382, 390, and 420 within two years to reflect the teamwork components presented in the B.Sc. Computing Major proposal.
CARRIED

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Curriculum Quality Subcommittee report

This subcommittee has met several times, and is in the process of drafting two documents. Some items will be coming to the October UEC meetings.

5.2. Draft regulations for majors and minors

This document was initiated as a result of a recent request from the School of Business to convert their existing options and concentrations to majors and minors. DQAB has requested that UFV define what constitutes a major and a minor, and specify a minimum number of required upper-level credits. There was some discussion about the proposed regulations and their format. S. Murray and D. Francis will revise this and bring back to UEC for further discussion and approval.

MOTION:

That UEC approve the revised definitions of major and minor as presented.
DEFEATED

5.3. Admissions Subcommittee report

There was no report from this subcommittee.

5.4. Transfer Credit Subcommittee report

This subcommittee will have a report for UEC later in the semester.

5.5. Policy Subcommittee report

The Policy Subcommittee is currently working on policy 105 (Assignment of Course Credit), policy 101 (Grading System), and policy 99 (English Language Proficiency Requirement).

6. INFORMATION ITEMS

6.1. Draft Regulations for Qualifying Studies

S. Brigden and D. Francis have been involved in revising this document since it was last presented to UEC.

6.2. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

VA 232, 331

6.3. UEC meeting dates for 2015/16

6.4. UEC membership for 2015/16

7. ADJOURNMENT

7.1. The meeting was adjourned at 11:34 am.