



UNDERGRADUATE EDUCATION COMMITTEE (UEC)
March 27, 2015 - 10:00 AM
A225

AGENDA

~~~~~

Page

**1. APPROVAL OF THE AGENDA**

**2. APPROVAL OF UEC MINUTES**

4 - 9      **2.1. UEC draft minutes: February 27, 2015**

MOTION: To approve the draft minutes as presented.

**3. COURSE OUTLINES**

10 -      **3.1. Computer Information Systems**  
16      Changes including prerequisites: COMP 381  
         Changes including prerequisites: CIS 385

MOTION: To approve the COMP 381 and CIS 385 course outlines as presented.

17 -      **3.2. Indigenous Peoples Knowledge**  
22      Changes including course number: IPK 344/ANTH 344/SOC 344 (formerly IPK 444/ATH 444/SOC 444)

MOTION: To approve the IPK 344/ANTH 344/SOC 344 course outlines as presented.

23 -      **3.3. Mathematics and Statistics**  
27      Changes including prerequisites: STAT 270/MATH 270

MOTION: To approve the STAT 270/MATH 270 course outlines as presented.

28 -      **3.4. Psychology**  
31      Course reactivation with revisions: PSYC 100 (previously approved as PSYC 106)

MOTION: To amend the UEC motion approving the new PSYC 106 course

Page

outline as presented on February 27, 2015, to approve reinstatement of the discontinued PSYC 100 as presented.

#### **4. PROGRAMS**

32

##### **4.1. Arts**

Change to program requirements: Bachelor of Arts

MOTION: To approve the change to the Bachelor of Arts program requirements as presented, effective September 2015.

33 -

35

##### **4.2. English**

Change to program requirements: English major, Writing and Rhetoric concentration

MOTION: To approve the changes to the English major, Writing and Rhetoric concentration program requirements as presented, effective September 2015.

36

##### **4.3. Social, Cultural, and Media Studies**

Change to program requirements: Latin American Studies minor and extended minor

MOTION: To approve the changes to the Latin American Studies minor and extended minor program requirements as presented, effective September 2015.

37 -

42

##### **4.4. Adult Education**

Change to entrance requirements: Bachelor of Arts (Adult Education)

MOTION: To recommend the changes to the Bachelor of Arts (Adult Education) as presented.

43 -

51

##### **4.5. History**

Change to program requirements: History major, extended minor, and minor

MOTION: To approve the changes to the History major, extended minor, and minor program requirements as presented, effective September 2015.

52 -

55

##### **4.6. Sociology**

Change to program requirements: Sociology major, Social Research concentration

MOTION: To approve the changes to the Sociology major, Social Research concentration program requirements as presented, effective September 2015.

#### **5. OTHER BUSINESS/DISCUSSION ITEMS**

56 -

59

##### **5.1. Qualifying Studies Basis of Admission Flowchart**

60 -

63

##### **5.2. Indigenous Studies Curriculum Committee**

Page

**5.3. Report from APPC**

**5.4. Admissions Subcommittee report**

**5.5. Transfer Credit Subcommittee report**

**5.6. Policy Subcommittee report**

**6. INFORMATION ITEMS**

**6.1. Minor course changes** (outlines will be available at  
[www.ufv.ca/calendar/courseoutlines](http://www.ufv.ca/calendar/courseoutlines))  
BUS 227, 326, 349/ECON 349

**7. ADJOURNMENT**



## **UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING**

February 27, 2015  
10:00 AM - A225  
Abbotsford Campus

### **DRAFT MINUTES**

---

**PRESENT:** Maria Bos-Chan, Sue Brigden, Rhonda Colwell, John English, Darren Francis, Arlene Leon, Stan Manu, Steven Marsh, Rod McLeod, Theresa Mulder, Samantha Pattridge, Al Wiseman, Simon Xi  
**ABSENT:** Satwinder Bains, Heather Compeau, Vlad Dvoracek, Peter Geller, Nancy Goad, Shirley Hardman, Anthony Iliev, David McGuire, Kate McCulloch, Lisa Moy, Eric Spalding, Maureen Wideman  
**GUESTS:** Karen Cooper, Chris Leach, Edward Lo, Cynthia Loten, Seonaigh MacPherson, Sylvie Murray, Stephen Piper, Sven van de Wetering, Ron Wilen  
**RECORDER:** Amanda Grimson

#### **1. APPROVAL OF THE AGENDA**

##### **MOTION:**

To approve the agenda as amended:

- Item 3.4, ESL will be postponed.

#### **2. APPROVAL OF UEC MINUTES**

##### **2.1. UEC draft minutes: January 30, 2015**

##### **MOTION:**

To approve the draft minutes as amended:

- Explanation for AGRI 306 updated to: "The change to 300 level fits the academic level and expectations of the students. These changes are also a better fit with the proposed Bachelor of Agricultural Science."

CARRIED

#### **3. COURSE OUTLINES**

##### **3.1. Adult Education**

Changes including title: ADED 210, 407

Changes including title and prerequisites: ADED 310, 430, 446, 471, 472

Changes including prerequisites: ADED 330, 480

S. MacPherson presented revised learning outcomes for ADED 310, as the course outline included in the agenda package was outdated.

##### **MOTION:**

To approve the ADED course outlines as amended:

- ADED 210: PLAR will be available
- ADED 310: learning outcomes updated as presented
- ADED 471: maximum enrolment changed from 10 to 6

CARRIED

**3.2. Applied and Technical Studies**

New course: HMF 110, Safe Work Practices

New course: HMF 115, Tools and Materials

New course: HMF 120, Operate Equipment

New course: HMF 125, Cutting and Welding

New course: HMF 130, Task Management, Resources, and Record Keeping

New course: HMF 135, Tires, Wheels, Bearings, and Seals

New course: HMF 140, Electrical

New course: HMF 145, Brakes

New course: HMF 150, Hydraulics

New course: HMF 155, Steering and Suspension

New course: HMF 160, Trailers and Components

New course: HMF 165, Heating, Ventilation, and Air Conditioning (HVAC)

New course: HMF 170, Drivetrains

New course: HMF 175, Tracks and Undercarriage

New course: HMF 180, Engines and Support Systems

**MOTION:**

To approve the new HMF course outlines as presented.

CARRIED

**3.3. Computer Information Systems**

Changes including course designation (formerly CIS): COMP 230, 370, 371, 380, 390, 430

Changes including prerequisites: CIS 385, 480

Changes including prerequisites: COMP 331/STAT 331, 490

New course: CIS 395, Virtualization and Cloud Infrastructure

New course: COMP 120, Computing for the Sciences

New course: COMP 355, Design and Analysis of Algorithms

New course: COMP 420, Computers and Society

It was noted that since students no longer require a STAT course prior to admission to the Data Analysis Post-degree certificate (DAC), the COMP 230 prerequisites should include a STAT course. C. Loten (Mathematics and Statistics department head) indicated that STAT 106 or MATH 270/STAT 270 should be required in addition to admission to the DAC program.

Some related questions were raised regarding the CIS 385 prerequisites, and this course will be postponed until the department can decide what should be required.

**MOTION:**

To approve the CIS and COMP course outlines, with the exception of CIS 385, as amended:

- COMP 230 prerequisites: "COMP 155 or (admission to the Data Analysis Post-degree certificate program and one of the following: STAT 106 [formerly MATH 106] or MATH 270/STAT 270).

CARRIED

**3.4. English as a Second Language**

UEC Draft Minutes  
27 Feb 2015

---

New course: ESL 100, ESL Business English

This item was postponed.

### **3.5. Geography**

Changes including prerequisites: GEOG 314, 360, 364, 492

Minor wording changes were suggested for the learning outcomes of GEOG 314 and 492.

#### **MOTION:**

To approve the GEOG course outlines as amended:

- GEOG 314 learning outcome #1 changed to: "Discuss culinary geography on a global scale in written and verbal assignments."
- GEOG 492 learning outcome #5: "Articulate understanding of the issues and theories..."

CARRIED

### **3.6. History**

Amend discontinuation: HIST 329

#### **MOTION:**

To amend the UEC motion adopting the history course outlines as presented on April 26, 2013 to not include the discontinuation of HIST 329.

CARRIED UNANIMOUSLY

Review with changes: HIST 102, 235, 241, 264, 265, 325

Review with changes including prerequisites: HIST 309, 311, 323/EDUC 323, 364, 391, 392, 412, 414, 415, 430, 431

Review with changes including title and prerequisites: HIST 335, 340, 426

New course: HIST 120, Europe 500-1600: Saints and Sinners in the Medieval World

New course: HIST 121, Europe 1600-1850: Kings, Philosophers, and Revolutionaries

New course: HIST 122, Europe Since 1850: Imperialism, Total War, and the Question of Unity

New course: HIST 162/LAS 162, Soccer and Song in Latin America

Changes including title and course number: HIST 211 (formerly HIST 109)

Changes including course number: HIST 212 (formerly HIST 110)

Changes including title: HIST 357/LAS 357

The UEC Screening Subcommittee has commented that the learning outcomes for a number of these courses are very similar, and should be made more specific to each course. C. Leach (History department head) indicated that the department will be looking at all courses in a systematic way, within the next year, and asked that these outlines be approved as presented until then. UEC agreed that these could be approved with a February 2016 review date.

#### **MOTION:**

To approve the HIST course outlines as amended:

- All courses to have a review date of February 2016
- HIST 323/EDUC 323: standard cross-listed course note added to calendar

UEC Draft Minutes  
27 Feb 2015

---

description

- HIST 391: calendar note updated: "Students with credit for HIST 397D..."
  - HIST 414: hours updated to indicate 50 seminar/tutorial/workshop hours, for a total of 60 hours
  - HIST 426: short title to be provided by the department
- CARRIED

**MOTION:**

To discontinue HIST 108, 208, 209, 210, and 262/LAS 262.  
CARRIED

**3.7. Indigenous Peoples Knowledge**

New course: IPK 401, Indigenous Worldview and Spirituality

New course: IPK 402, Indigenous Studies Field Work Practicum

New course: IPK 403, Indigenous Studies Capstone

New course: IPK 404, Indigenous Studies: Directed Studies

**MOTION:**

To approve the new IPK courses as amended:

- IPK 403: 212 total hours; letter grade grading system
- CARRIED

**3.8. Mathematics and Statistics**

Review with changes: MATH 340

Review with changes including prerequisites: MATH 355

**MOTION:**

To approve the MATH course outlines as presented.  
CARRIED

**3.9. Psychology**

New course: PSYC 106, Explorations in Psychology

**MOTION:**

To approve the new PSYC 106 course outline as presented.  
CARRIED

**3.10. Upgrading and University Preparation**

Change to credits: MATH 096

**MOTION:**

To approve the MATH 096 course outline as presented.  
CARRIED

**4. PROGRAMS**

**4.1. Computer Information Systems**

Change to entrance requirements: BCIS, CIS diploma, and CIS certificate

Change to program requirements: Bachelor of Computer Information Systems and CIS diploma

A typo was noted in the CIS diploma program requirements (Note 4): CMNS 275

UEC Draft Minutes  
27 Feb 2015

---

should be CMNS 375. This will be corrected.

**MOTION:**

To recommend the changes to the Bachelor of Computer Information Systems, Computer Information Systems diploma, and Computer Information Systems certificate entrance requirements as presented, effective September 2016.  
CARRIED

**MOTION:**

To approve the changes to the Bachelor of Computer Information Systems and Computer Information Systems diploma program requirements as presented, effective September 2016.  
CARRIED

**4.2. Science**

Changes to program: Bachelor of Science

The Physics major will need to reintroduce COMP requirements

**MOTION:**

To recommend the changes to the Bachelor of Science residency requirements as presented, effective September 2015.  
CARRIED

**MOTION:**

To approve the changes to the Bachelor of Science program requirements as presented, effective September 2015.  
CARRIED

**4.3. Social, Cultural, and Media Studies**

Change to program requirements: Latin American Studies minor and extended minor

**MOTION:**

To approve the changes to the Latin American Studies minor and extended minor requirements as amended, effective September 2015:

- "Program coordinator" replaced with "SCMS department head"
- Remove LAS 262/HIST 262 (discontinued)

CARRIED

**5. OTHER BUSINESS/DISCUSSION ITEMS**

**5.1. Locally-developed courses**

**MOTION:**

To recommend that locally developed courses be considered as part of the Approved Grade 12 courses.  
CARRIED

**5.2. Addendum to Policy 21 Procedures**

This item was not discussed.

UEC Draft Minutes  
27 Feb 2015

---

**5.3. Assignment of Course Credit policy (105)**

UEC members can provide feedback on this item via e-mail.

**5.4. UFV Basis of Admission Flowchart**

This item was not discussed.

**5.5. Admissions Subcommittee report**

Delinah Marples will participate on this subcommittee.

**5.6. Transfer Credit Subcommittee report**

Theresa Mulder will replace Tara Cooper on this subcommittee; Simon Xi is also interested in participating.

**5.7. Policy Subcommittee report**

Theresa Mulder will replace Tara Cooper on this subcommittee.

**5.8. Short Programs Subcommittee**

This item was postponed.

**5.9. Report from APPC**

This item was postponed.

**6. INFORMATION ITEMS**

- 6.1. Minor course changes** (outlines will be available at [www.ufv.ca/calendar/courseoutlines](http://www.ufv.ca/calendar/courseoutlines))  
IPK 331, 386 (formerly IPK 486)  
VA 115, 161, 322, 352

**6.2. Revised Concept Paper Guidelines**

**7. ADJOURNMENT**

**Memo**

**To:** Amanda Grimson, Undergraduate Education Committee Assistant  
Lucy Lee, Dean of Science  
Sylvie Murray, Program Development Coordinator

**From:** Gabriel Murray, CIS

**Date:** January 18, 2015

**Subject:** Course Revision: **COMP 381 Introduction to Machine Learning**

---

A. Course revision #1: modified the pre-requisite

1. *Rationale for change*: COMP 381 has been added as a capstone course to the Data Analysis Certificate (DAC) program, and as such its pre-requisite needs to accommodate DAC students. All students will now require a STATS course (which DAC students will already have). This will help ensure their success in the course.
2. *Explanation of change*: The new pre-requisite reads "COMP 251 and one of (STAT 106 or STAT 270); or entrance to the Data Analysis Certificate."

Other Course Revisions: The calendar description was modified to fit the length requirement, the list of textbooks was updated, wording was slightly changed on one learning outcome, and the typical course content was updated.

1. *Rationale for change*: Keeping the course up to date with recently published textbooks, and adding important machine learning topics to the typical course content that were missing in the original outline.
2. *Explanation of change*: Straightforward changes as described above.

The changes in the course outline do not affect the class size, the credit value or the required resources for the course. There are no additional costs required for course delivery.



ORIGINAL COURSE IMPLEMENTATION DATE: May 2014  
 REVISED COURSE IMPLEMENTATION DATE: September 2015  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2021  
 Course outline form version: 11/22/13

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------------------|--|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|---|----------------------|--|--------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> COMP 381                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Course Full Title:</b> Introduction to Machine Learning<br><b>Course Short Title:</b> Machine Learning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Faculty:</b> Faculty of Science                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Department (or program if no department):</b> Computer Information Systems                                                                                                                                                                                                                                                                                                                                                                                                                                                          |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Calendar Description:</b><br>Programming computers to learn from experience and from data, resulting in flexible, customized software. Applications range from simple spam detection to complex speech recognition. Emphasis on programming techniques for implementing machine learning algorithms.                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | COMP 251 with a C or better, STAT 106 recommended. Note: As of January 2016, prerequisites will change to the following: (COMP 251 and one of the following: [STAT 106 or STAT 270]) or admission to the Data Analysis Post-degree certificate.                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                                                                                                            |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (Note: If yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td style="text-align: right;">39</td></tr> <tr><td>Seminars/tutorials/workshops</td><td></td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td style="text-align: right;">6</td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td style="text-align: right;"><b>Total</b></td><td style="text-align: right;"><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 39 | Seminars/tutorials/workshops |  | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities | 6 | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes,<br>Different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 39        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 6         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Maximum enrolment (for information only):</b> 35<br><b>Expected frequency of course offerings</b><br>(every semester, annually, etc.): every other year                                                                                                                                                                                                                                                                                                                                                                             |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Department / Program Head or Director:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           | <b>Date approved:</b> January 16, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           | <b>Date of posting:</b> March 6, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           | <b>Date approved:</b> February 6, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Dean/Associate VP:</b> Dr. Lucy Lee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           | <b>Date approved:</b> January 23, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Date of meeting:</b> March 27, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |                              |  |                  |  |                        |  |                                            |  |                            |   |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                     |  |

COMP 381

University of the Fraser Valley Official Undergraduate Course Outline

Page 2 of 2

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Systematically explore large amounts of data.
- Implement classification, regression and clustering models.
- Implement a simple recommendation system.
- Evaluate machine learning performance.
- Use existing machine learning toolkits.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes      ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Lectures

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)

| <u>Author Surname,<br/>Initials</u> | <u>Title (article, book, journal, etc.)</u> | <u>Current Edition</u>              | <u>Publisher</u> | <u>Year<br/>Published</u> |
|-------------------------------------|---------------------------------------------|-------------------------------------|------------------|---------------------------|
| 1. James, G.                        | Introduction to Statistical Learning        | <input checked="" type="checkbox"/> | Springer         | 2013                      |
| 2. Flach, P.                        | Machine Learning                            | <input checked="" type="checkbox"/> | Cambridge        | 2012                      |
| 3. Barber, D.                       | Bayesian Reasoning and Machine Learning     | <input checked="" type="checkbox"/> | Cambridge        | 2012                      |
| 4. Murphy, K.                       | Machine Learning                            | <input checked="" type="checkbox"/> | MIT              | 2012                      |
| 5. Bishop, C.                       | Pattern Recognition and Machine Learning    | <input checked="" type="checkbox"/> | Springer         | 2006                      |

## Required Additional Supplies and Materials (Eg. Software, hardware, tools, specialized clothing)

None.

## Typical Evaluation Methods and Weighting

|                |     |              |     |                   |     |            |      |
|----------------|-----|--------------|-----|-------------------|-----|------------|------|
| Final exam:    | 30% | Assignments: | 20% | Midterm exam:     | 30% | Practicum: | %    |
| Quizzes/tests: | %   | Lab work:    | 20% | Field experience: | %   | Shop work: | %    |
| Other:         | %   | Other:       | %   | Other:            | %   | Total:     | 100% |

Details (if necessary):

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

## Typical Course Content and Topics

- Linear Regression
- The Perceptron
- Logistic Regression
- K-Nearest Neighbours
- Regularization
- Neural Networks
- Support Vector Machines
- Non-Parametric Models
- Clustering

**Memo**

**To:** Amanda Grimson, Undergraduate Education Committee Assistant  
Lucy Lee, Dean of Science  
Sylvie Murray, Program Development Coordinator

**From:** Ian McAskill, Interim Department Head, CIS

**Date:** October 24, 2014

**Subject:** Course Revision: **CIS 385 Project Management**

---

A. Course revision:

1. *Rationale for change:* The previous pre-requisite was very complex and difficult for students to understand. It was meant to cater to both BCIS and Data Analysis Certificate (DAC) students. We have simplified the pre-requisite accordingly, as summarized below. We have also condensed the course description to be more succinct.
2. *Summary of change:* The new pre-requisite is CIS 270, CIS 291 or acceptance to the Data Analysis Certificate (DAC) program. The course description was also revised to comply with the 40-word maximum.

The changes in the course outline do not affect the class size, the credit value or the required resources for the course. There are no additional costs required for course delivery.

**From:** gabriel.murray@gmail.com [mailto:gabriel.murray@gmail.com] **On Behalf Of** Gabriel Murray  
**Sent:** March-03-15 11:03 AM  
**To:** Amanda Grimson  
**Cc:** Colleen Gingerich; Edward Lo; Jamie Moortele; Cynthia Loten  
**Subject:** CIS 385

Hi Amanda,

CIS 385 was discussed at the most recent UEC meeting, and there were a couple of questions. The CIS department can confirm that we want the simplified pre-req to go into the Fall 2015 calendar. I am attaching the version of the course outline that passed Science Faculty Council, which shows the simplified pre-req. We can also confirm that students do not need any statistics for this course.

Cheers,

Gabe



ORIGINAL COURSE IMPLEMENTATION DATE: May 2003  
 REVISED COURSE IMPLEMENTATION DATE: September 2015  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2021  
 Course outline form version: 09/15/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------------------|--|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|--|----------------------|--|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> CIS 385                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Project Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b> Project Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Science                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           | <b>Department (or program if no department):</b> Computer Information Systems                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b><br>This course is designed to complement existing information technology knowledge, skills, and experience with the project management skills required to effectively manage development projects that involve computer hardware, computer software, and telecommunications technology.                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | One of the following: CIS 270, CIS 291, or admission to the Data Analysis Post-degree certificate program.                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           | NONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           | NONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                                                                                |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Lecture hours</td><td style="text-align: right;">45</td></tr> <tr><td>Seminars/tutorials/workshops</td><td></td></tr> <tr><td>Laboratory hours</td><td></td></tr> <tr><td>Field experience hours</td><td></td></tr> <tr><td>Experiential (practicum, internship, etc.)</td><td></td></tr> <tr><td>Online learning activities</td><td></td></tr> <tr><td>Other contact hours:</td><td></td></tr> <tr><td style="text-align: right;"><b>Total</b></td><td style="text-align: right;"><b>45</b></td></tr> </table> |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 45 | Seminars/tutorials/workshops |  | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities |  | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 45        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | <b>Maximum enrolment (for information only):</b> 35<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> once per year                                                                                                                                                                                                                                                                                                                                                           |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> Ian McAskill                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           | <b>Date approved:</b> August 20, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |           | <b>Date approved:</b> January 9 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |           | <b>Date of posting:</b> February 13, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Lucy Lee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           | <b>Date approved:</b> December 19, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           | <b>Date of meeting:</b> March 27, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Assess the growing need for IT project management.
- Describe the role of the project manager.
- Describe the systems view of project management and how it applies to IT projects.
- Discuss the unique attributes and diverse nature of IT projects.
- Describe the recent trends affecting IT project management, including globalization, outsourcing, and virtual teams.
- Explain the strategic planning process and apply different project selection methods.
- Apply the concepts of good project scope, time, cost, quality, and risk management.
- Discuss the process for creating a work breakdown structure.
- Identify the tools and techniques for quality control.
- Explain the importance of good human resource management.
- Use effective communication skills on projects.
- Explain the importance of managing stakeholder expectations.
- Identify the elements involved in risk management planning and the contents of a risk management plan.
- Assess the importance of project procurement management and the implications of the increasing use of outsourcing for IT projects.
- Use Microsoft Project to help manage IT projects.

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes      ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Classes will consist of lecture and open discussions in which all students must participate. Students are encouraged to bring diverse topics that are related to any area of project management to this forum so that a wide range of subject matter may be addressed. Lab experiences with Microsoft Project software will be employed to give students understanding of the most popular project management tool in use in North America. Project management is a discipline that involves working closely and effectively with other individuals. For this reason some assignment work will involve working within groups of individuals. Assignments may require an oral presentation.

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

| Author (surname, initials) | Title (article, book, journal, etc.)                                                              | Current ed.                         | Publisher         | Year |
|----------------------------|---------------------------------------------------------------------------------------------------|-------------------------------------|-------------------|------|
| 1. Schwalbe, K.            | Information Technology Project Management                                                         | <input checked="" type="checkbox"/> | Course Technology | 2009 |
| 2.                         | A Guide to the Project Management Body of Knowledge (PMBOK Guide) CD-ROM                          | <input checked="" type="checkbox"/> |                   |      |
| 3.                         | Various web locations (including several that address the problems of students working in groups) | <input type="checkbox"/>            |                   |      |

## Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)

None

## Typical Evaluation Methods and Weighting

|                |     |              |     |                   |     |            |      |
|----------------|-----|--------------|-----|-------------------|-----|------------|------|
| Final exam:    | 35% | Assignments: | 45% | Midterm exam:     | 20% | Practicum: | %    |
| Quizzes/tests: | %   | Lab work:    | %   | Field experience: | %   | Shop work: | %    |
| Other:         | %   | Other:       | %   | Other:            | %   | Total:     | 100% |

## Typical Course Content and Topics

- 1) Introduction to Project Management Framework
- 2) The Project Management Context and Processes
- 3) Project Integration Management
- 4) Core Knowledge Areas of Project Management:
  - a) Scope Management, b) Time Management, c) Cost Management, d) Quality Management
- 5) Facilitating Knowledge Areas of Project Management:
  - a) Human Resource Management, b) Communications Management, c) Risk Management, d) Procurement Management
- 6) Project Management Process:
  - a) Initiating, b) Planning, c) Executing, d) Controlling, e) Closing
- 7) Using Microsoft Project (this will be introduced early and build throughout the course)

**Memo for Course Changes**

To: CACC

To: Dean Jacqueline Nolte

From: Wenona Victor / Shirley Hardman

Date: October 10, 2014

**Subject: Proposal for revision of IPK 444: Indigenous Methodologies**

1. Summary of changes (select all that apply):

- ☐ Six-year review
- ☒ Number and/or course code
- ☐ Credits and/or total hours
- ☐ Title
- ☐ Calendar description
- ☐ Prerequisites and/or co-requisites
- ☐ Frequency of course offering
- ☒ Learning outcomes
- ☐ Delivery methods and/or texts and resource materials
- ☒ PLAR options, grading system, and/or evaluation methods
- ☐ Discontinuation of course
- ☐ Other – Please specify:

2. Rationale for change:

- A. Number and/or course code: **Course number change from 444 to 344 to encourage students to take the Methodologies course during third year in order to be better prepared for fourth-year studies.**
- B. In the learning outcomes: **“Identify” research practices that will contribute to the empowerment of Indigenous Peoples has been changed to “Demonstrate” research practices that will contribute to the empowerment of Indigenous Peoples. This change allows students to apply what they have learned in their course assignments.** Hence, in
- C. Typical Evaluation Methods and Weighting: **“short essay II” has been replaced with “in-class exercises”.**

- 3. If there are substantial changes to the learning outcomes, explain how they align with the learning outcomes of the program(s): **NA**
- 4. Is this course required by any program beyond the discipline? **NO** If so, how will this change affect that program or programs?
- 5. Which program areas have been consulted about the change(s)? **Indigenous Studies Program Working Group and Indigenous Studies Curriculum Committee**

6. What consideration has been given to indigenizing the curriculum? **The course is Indigenized in both content and delivery.**
7. If this course is not eligible for PLAR, explain why: **NA**
8. If any of the following items on the official course outline have changed, explain how the change will affect the budget for your area or any other area:
  - a. Credit value
  - b. Class size limit
  - c. Frequency of offering
  - d. Resources required (labs, equipment)
9. Are field trips required for this course? (Field trip requirements must be announced in the timetable.) How are the trips funded? **NA**
10. Estimate of the typical costs for this course, including textbooks and other materials: **NA**

**CWC Comments:** (course outline has been updated)

- Cross-listed course outlines for ANTH 344 and SOC 444 will be required.
- Second note in the course description should be updated to: "This course is offered as IPK 344 (formerly IPK 444), ANTH 344 (formerly ANTH 444), and SOC 344 (formerly SOC 444). Students may take only one of these for credit."
- Suggest adding to the rationale for course number change, such as "...to encourage students to take the Methodologies course during their third year in order to be better prepared for fourth-year studies."
- Learning outcomes:
  - o #1: suggest "Describe..." rather than "Identify and describe..."
  - o #4: suggest "Evaluate the..." rather than "Articulate a critical understanding of the..."
- Check course content for over-capitalization of some terms.



ORIGINAL COURSE IMPLEMENTATION DATE: January 2013  
 REVISED COURSE IMPLEMENTATION DATE: September 2015  
 COURSE TO BE REVIEWED: (six years after UEC approval) September 2018  
 Course outline form version: 09/15/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note: The University reserves the right to amend course outlines as needed without notice.**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------------------|----|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|--|--------------------------------|---|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> IPK 344                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           | <b>Number of Credits:</b> 4 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Full Title:</b> Indigenous Methodologies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Course Short Title (if title exceeds 30 characters):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty:</b> Faculty of Social Sciences                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Department (or program if no department):</b> Indigenous Studies Centre                                                                                                                                                                                                                                                                                                                                                                                                                                            |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Calendar Description:</b><br><p>This course examines the complexities of Indigenous research frameworks. Students will learn to identify how Indigenous methodologies differ from historical mainstream western approaches. Successful students will be able to make meaningful links between Indigenous philosophies, knowledges, identities, and policies examined in the course and their own practice as researchers.</p> <p>Note: This course will include field trips.</p> <p>Note: This course is offered as IPK 344 (formerly IPK 444), ANTH 344 (formerly ANTH 444), and SOC 344 (formerly SOC 444). Students may take only one of these for credit.</p> |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | 60 university-level credits.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number: <b>IPK 444/ANTH 444/SOC 444</b><br>Cross-listed with: <b>ANTH 344/SOC 344</b><br>Equivalent course(s): <b>ANTH 344/SOC 344</b><br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                               |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Transfer credit requested (OReg to submit to BCCAT):<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total Hours: 60</b><br><b>Typical structure of instructional hours:</b> <table border="1"> <tr> <td>Lecture hours</td> <td>39</td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td>12</td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td></td> </tr> <tr> <td>Other contact hours: longhouse</td> <td>9</td> </tr> <tr> <td><b>Total</b></td> <td><b>60</b></td> </tr> </table>                                                                                            |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 39 | Seminars/tutorials/workshops | 12 | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities |  | Other contact hours: longhouse | 9 | <b>Total</b> | <b>60</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input type="checkbox"/> Yes, repeat(s) <input type="checkbox"/> Yes, no limit<br><i>Note: The specific topic will be recorded when offered.</i> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 39        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 12        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| Other contact hours: longhouse                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 9         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>60</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | <b>Maximum enrolment (for information only): 28</b><br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> Bi-annually                                                                                                                                                                                                                                                                                                                                                  |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Department / Program Head or Director:</b> (Chair, PWG) Wenona Victor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           | <b>Date approved:</b> October 2, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | <b>Date approved:</b> December 5, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Date of posting:</b> January 23, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Dean/Associate VP:</b> Jacqueline Nolte                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           | <b>Date approved:</b> December 5, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | <b>Date of meeting:</b> March 27, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |    |                              |    |                  |  |                        |  |                                            |  |                            |  |                                |   |              |           |                                                                                                                                                                                                                                                                                                                                                                                                  |  |

IPK 344

University of the Fraser Valley Official Undergraduate Course Outline

Page 2 of 2

## Learning Outcomes

Upon successful completion of this course, students will be able to:

- Describe a number of methods and techniques appropriate to doing research from an indigenous perspective
- Articulate the ethical aspects of research as related to Indigenous peoples
- Articulate the tensions that exist within Western discourse as Indigenous peoples and academic researchers (and others) seek to re-evaluate traditional knowledge
- Evaluate the historically contentious relationship between research and Indigenous Peoples and how this affects research projects today
- Demonstrate research practices that will contribute to the empowerment of Indigenous Peoples
- Describe the "Power of Place", with meaningful links to "homeland" in Indigenous identities and identify ways to incorporate this into how research is done

## Prior Learning Assessment and Recognition (PLAR)

☒ Yes    ☐ No, PLAR cannot be awarded for this course because

## Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)

Lecture, seminar, presentations, and field trips

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

## Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)

| Author (surname, initials)                                   | Title (article, book, journal, etc.)                                                      | Current ed.                         | Publisher                             | Year |
|--------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------------------------|---------------------------------------|------|
| 1. Basso, Keith                                              | Wisdom Sits in Places: Landscape and Language Among the Western Apache                    | <input checked="" type="checkbox"/> | Albuquerque: University of New Mexico | 1996 |
| 2. Brown, Leslie & Susan Strega                              | Research as Resistance: Critical, Indigenous, & Anti-Oppressive Approaches                | <input checked="" type="checkbox"/> | Toronto: Canadian Scholars Press      | 2005 |
| 3. Denzin, Norman K., Yvonna S. Lincoln, Linda Tuhiwai Smith | Handbook of Critical and Indigenous Methodologies                                         | <input checked="" type="checkbox"/> | Los Angeles: SAGE                     | 2008 |
| 4. Kovach, Margaret                                          | Indigenous Methodologies: Characteristics, Conversations, & Contexts                      | <input checked="" type="checkbox"/> | Toronto: U of T                       | 2009 |
| 5. Smith, Linda T.                                           | Decolonizing Methodologies: Research and Indigenous Peoples                               | <input checked="" type="checkbox"/> | New York: Zed Books                   | 1999 |
| 6. Kuokkanen, Rauna J.                                       | Reshaping the University: Responsibility, Indigenous Epistemes, and the Logic of the Gift | <input checked="" type="checkbox"/> | Vancouver: UBC                        | 2007 |
| 7. Wilson, Angela W., & Michael Yellow Bird.                 | For Indigenous Eyes Only: A Decolonization Handbook                                       | <input checked="" type="checkbox"/> | Santa Fe: School of American Research | 2005 |

## Typical Evaluation Methods and Weighting

|                        |     |                |     |                     |     |            |      |
|------------------------|-----|----------------|-----|---------------------|-----|------------|------|
| Final exam:            | %   | Assignments:   | %   | Midterm exam:       | %   | Practicum: | %    |
| Quizzes/tests:         | %   | Lab work:      | %   | Field experience:   | %   | Shop work: | %    |
| Proposal Presentation: | 30% | Short essay I: | 30% | In-class exercises: | 30% | Total:     | 100% |
| Class participation:   | 10% |                |     |                     |     |            |      |

## Typical Course Content and Topics

|             |                                                                          |
|-------------|--------------------------------------------------------------------------|
| Week 1      | Introduction: Colonialism and research                                   |
| Weeks 2-3   | Longhouse experience (local Stó:lō context and epistemology)             |
| Weeks 4-5   | Cross-cultural perceptions and sensitivities                             |
| Weeks 6-7   | Decolonizing methodologies, counter-colonial research                    |
| Week 8      | Storytelling, oral traditions, the "power of place"                      |
| Week 9      | Protocols and principles: Respect, Relevance, Reverence, and Reciprocity |
| Week 10     | OCAP, Social Justice and the Tri-partite Policy Agreements               |
| Weeks 11-12 | Contemporary models for success                                          |
| Week 13     | Examining our own practices                                              |



ORIGINAL COURSE IMPLEMENTATION DATE: January 2013  
 REVISED COURSE IMPLEMENTATION DATE: September 2015  
 COURSE TO BE REVIEWED: (six years after UEC approval) September 2018  
 Course outline form version: 09/15/14

## OFFICIAL UNDERGRADUATE CROSS-LISTED COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Course Code and Number:</b> ANTH 344                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Number of Credits:</b> 4 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Course Full Title:</b> Indigenous Methodologies<br><b>Course Short Title (if title exceeds 30 characters):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Faculty:</b> Faculty of Social Sciences                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Department (or program if no department):</b> Indigenous Studies Centre                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Official Course Outline:</b><br>This is a cross-listed course. Please refer to <b>IPK 344</b> for the official course outline.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Calendar Description:</b><br>This course examines the complexities of Indigenous research frameworks. Students will learn to identify how Indigenous methodologies differ from historical mainstream western approaches. Successful students will be able to make meaningful links between Indigenous philosophies, knowledges, identities, and policies examined in the course and their own practice as researchers.<br><br>Note: This course will include field trips.<br>Note: This course is offered as IPK 344 (formerly IPK 444), ANTH 344 (formerly ANTH 444), and SOC 344 (formerly SOC 444). Students may take only one of these for credit. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 60 university-level credits.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number: <b>IPK 444/ANTH 444/SOC 444</b><br>Cross-listed with: <b>IPK 344/SOC 344</b><br>Equivalent course(s): <b>IPK 344/SOC 344</b><br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                      | <b>Transfer Credit</b><br>Transfer credit already exists: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><br>Transfer credit requested (OReg to submit to BCCAT):<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if yes, fill in transfer credit form)<br><br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |
| <b>Department / Program Head or Director:</b> Wenona Victor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Date approved:</b> October 2, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Date approved:</b> December 5, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Date of posting:</b> January 23, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Dean/Associate VP:</b> Jacqueline Nolte                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Date approved:</b> December 5, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Date of meeting:</b> March 27, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |



ORIGINAL COURSE IMPLEMENTATION DATE: January 2013  
 REVISED COURSE IMPLEMENTATION DATE: September 2015  
 COURSE TO BE REVIEWED: (six years after UEC approval) September 2018  
 Course outline form version: 09/15/14

## OFFICIAL UNDERGRADUATE CROSS-LISTED COURSE OUTLINE FORM

**Note: The University reserves the right to amend course outlines as needed without notice.**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Course Code and Number:</b> SOC 344                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Number of Credits:</b> 4 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Course Full Title:</b> Indigenous Methodologies<br><b>Course Short Title (if title exceeds 30 characters):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Faculty:</b> Faculty of Social Sciences                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Department (or program if no department):</b> Indigenous Studies Centre                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Official Course Outline:</b><br>This is a cross-listed course. Please refer to <b>IPK 344</b> for the official course outline.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Calendar Description:</b><br>This course examines the complexities of Indigenous research frameworks. Students will learn to identify how Indigenous methodologies differ from historical mainstream western approaches. Successful students will be able to make meaningful links between Indigenous philosophies, knowledges, identities, and policies examined in the course and their own practice as researchers.<br><br>Note: This course will include field trips.<br>Note: This course is offered as IPK 344 (formerly IPK 444), ANTH 344 (formerly ANTH 444), and SOC 344 (formerly SOC 444). Students may take only one of these for credit. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 60 university-level credits.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number: <b>IPK 444/ANTH 444/SOC 444</b><br>Cross-listed with: <b>IPK 344/ANTH 344</b><br>Equivalent course(s): <b>IPK 344/ANTH 344</b><br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                    | <b>Transfer Credit</b><br>Transfer credit already exists: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><br>Transfer credit requested (OReg to submit to BCCAT):<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if yes, fill in transfer credit form)<br><br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |
| <b>Department / Program Head or Director:</b> Wenona Victor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Date approved:</b> October 2, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Date approved:</b> December 5, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Date of posting:</b> January 23, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Dean/Associate VP:</b> Jacqueline Nolte                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Date approved:</b> December 5, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Date of meeting:</b> March 27, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

**Memo for Course Changes**

To: FSCC, Science Faculty Council, UEC Screening Subcommittee, CWC, UEC, Senate

From: Cynthia Loten

Date: Dec 4, 2014

**Subject: Proposal for revision of MATH/STAT 270**

1. Summary of changes (select all that apply):

- ☐ Six-year review
- ☐ Number and/or course code
- ☐ Credits and/or total hours
- ☐ Title
- ☒ Calendar description
- ☒ Prerequisites and/or co-requisites
- ☐ Frequency of course offering
- ☒ Learning outcomes
- ☐ Delivery methods and/or texts and resource materials
- ☐ PLAR options, grading system, and/or evaluation methods
- ☐ Discontinuation of course
- ☐ Other – Please specify:

2. Rationale for change: *As per our departmental review recommendations, we paired down some of the topics covered. We also changed some analysis techniques to more appropriate methods. Lastly, the calendar description was edited to align with current style directives.*

*We added to the list of possible prerequisites to increase access to the course. Integration is covered in MATH 141, and student with a B or better in MATH 141 will be able to learn additional integration techniques needed for MATH/STAT 270.*

- 3. If there are substantial changes to the learning outcomes, explain how they align with the learning outcomes of the program(s):
- 4. Is this course required by any program beyond the discipline? If so, how will this change affect that program or programs? *No.*
- 5. Which program areas have been consulted about the change(s)?
- 6. What consideration has been given to indigenizing the curriculum? *No new opportunities are apparent in this course, beyond those which reflect the more general efforts of the department.*
- 7. If this course is not eligible for PLAR, explain why:
- 8. If any of the following items on the official course outline have changed, explain how the change will affect the budget for your area or any other area:
  - a. Credit value
  - b. Class size limit

- c. Frequency of offering
- d. Resources required (labs, equipment)
- 9. Are field trips required for this course? (Field trip requirements must be announced in the timetable.) How are the trips funded? *No.*
- 10. Estimate of the typical costs for this course, including textbooks and other materials: *Tuition + textbook (approx. \$ 180).*

**CWC comments and responses:**

1. Learning outcome #5: suggest a demonstrable verb rather than “recognize”.

*This verb makes sense in the context of the entire learning outcome. We are teaching the students various computational techniques, and the students need to be able to recognize what should be computed, and then do the actual computation.*

2. There are more learning outcomes than are usually given (usually 5-6); are they all necessary, or would it be sufficient to include some in the course content?

*We feel the detailed learning outcomes should remain.*

3. Re: adding Math 141 to the pre-requisite. The current pre-requisites require completion of two first-year calculus courses, I and II. Students need a C from Math 111 to proceed to Math 112 or 118. Math 141 is comparable to Math 111, but is less rigorous. Would a C- in Math 141 suffice for MATH/STAT 270?

*MATH/STAT 270 requires integration techniques, which is why Calc II (MATH 112 or MATH 118) is a prerequisite. MATH 141 does have some integration in it, which is why we are adding it to the list of prerequisites. That being said, MATH 141 doesn't quite cover all of the integration techniques needed for MATH/STAT 270, and so a MATH 141 student would have to learn those missing techniques while taking MATH/STAT 270. This is why we are requiring at least B in MATH 141 as strong students would be able to accomplish this independent learning.*



ORIGINAL COURSE IMPLEMENTATION DATE: September 1994  
 REVISED COURSE IMPLEMENTATION DATE: September 2015  
 COURSE TO BE REVIEWED: (six years after UEC approval) May 2020  
 Course outline form version: 11/22/13

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note: The University reserves the right to amend course outlines as needed without notice.**

**Course Code and Number:** STAT 270

**Number of Credits:** 4

**Course Full Title:** Introduction to Probability and Statistics  
**Course Short Title:** Intro to Probability and Stats

**Faculty:** Faculty of Science

**Department (or program if no department):** Mathematics and Statistics

### Calendar Description:

An introduction to the theory and practice of statistics for engineering and science students who have experience with calculus. Topics include descriptive statistics, probability, random variables, binomial, hypergeometric, Poisson, uniform, normal and exponential distributions, sampling distributions, confidence intervals and hypothesis tests for means and proportions, Pearson's Chi-squared test, correlation, and linear regression.

Note: This course is offered as STAT 270 and MATH 270. Students may only take one of these for credit.

Note: Students with credit for STAT 104 or STAT 106 may subsequently take STAT 270/MATH 270, but students with credit for STAT 270/MATH 270 may not subsequently take STAT 104 or STAT 106.

**Prerequisites (or NONE):** One of the following: MATH 112, MATH 118, or a B or better in MATH 141.

**Corequisites (if applicable, or NONE):**

### Equivalent Courses (cannot be taken for additional credit)

Former course code/number: **MATH 270**

Cross-listed with: **MATH 270**

Equivalent course(s):

*Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.*

### Transfer Credit

Transfer credit already exists: ☒ Yes ☐ No

Transfer credit requested (OREg to submit to BCCAT):

☐ Yes ☒ No (Note: If yes, fill in transfer credit form)

Resubmit revised outline for articulation: ☐ Yes ☒ No

To find out how this course transfers, see [bctransferguide.ca](http://bctransferguide.ca).

### Total Hours: 60

#### Typical structure of instructional hours:

|                                            |           |
|--------------------------------------------|-----------|
| Lecture hours                              | 40        |
| Seminars/tutorials/workshops               |           |
| Laboratory hours                           | 20        |
| Field experience hours                     |           |
| Experiential (practicum, internship, etc.) |           |
| Online learning activities                 |           |
| Other contact hours:                       |           |
| <b>Total</b>                               | <b>60</b> |

### Special Topics

Will the course be offered with different topics?

☐ Yes ☒ No

If yes,

Different lettered courses may be taken for credit:

☐ No ☐ Yes, repeat(s) ☐ Yes, no limit

*Note: The specific topic will be recorded when offered.*

**Maximum enrolment (for information only):** 36

**Expected frequency of course offerings**  
 (every semester, annually, etc.): Annually

**Course Designer(s):** Stats Committee

**Department / Program Head or Director:** Cynthia Loten

**Date approved:** November 24, 2014

**Campus-Wide Consultation (CWC)**

**Date of posting:** February 13, 2015

**Faculty Council approval**

**Date approved:** January 9, 2015

**Dean/Associate VP:** Lucy Lee

**Date approved:** December 19, 2015

**Undergraduate Education Committee (UEC) approval**

**Date of meeting:** March 27, 2015

**Learning Outcomes**

Upon successful completion of this course, students will be able to:

1. Construct frequency tables and use numerical and graphical methods to explore qualitative and quantitative data;
2. Obtain measures of location, dispersion, and relative standing, and interpret;
3. Derive, manipulate and apply fundamental formulae and use in probability;
4. Calculate and use measures of location and spread for a variety of discrete and continuous random variables;
5. Recognize binomial, hypergeometric, Poisson, uniform, normal and exponential random variables.
6. Solve problems by calculating binomial, hypergeometric, Poisson, uniform, normal or exponential probabilities as appropriate;
7. Recognize probability models for two random variables and calculate covariance, correlation and conditional means;
8. Identify a simple random sample and use the Central Limit Theorem for sampling distributions;
9. Construct and interpret confidence intervals for means and proportions;
10. Conduct hypotheses tests for means and proportions and interpret p-value;
11. Compare two means by constructing confidence intervals and performing test of hypotheses;
12. Use ANOVA method to test equality of several means;
13. Build simple linear regression models, use them for estimation, and perform relevant inferential procedures;
14. Use statistical software to find an initial multiple linear regression model using quantitative explanatory variables, and use the fitted model to produce estimates of the response.
15. Apply Pearson's Chi-squared test to draw inferences in appropriate categorical sampling situations.

**Prior Learning Assessment and Recognition (PLAR)**

☒ Yes ☐ No, PLAR cannot be awarded for this course because

**Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)**

Lectures, mixed with sessions in the computer lab. Note that statistical packages such as Minitab are used in the computer lab.

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

**Typical Text(s) and Resource Materials (if more space is required, download supplemental Texts and Resource Materials form)**

|    | <u>Author Surname,<br/>Initials</u> | <u>Title (article, book, journal, etc.)</u>                 | <u>Current Edition</u>              | <u>Publisher</u>      | <u>Year<br/>Published</u> |
|----|-------------------------------------|-------------------------------------------------------------|-------------------------------------|-----------------------|---------------------------|
| 1. | Devore, J                           | Probability and Statistics for Engineering and the Sciences | <input checked="" type="checkbox"/> | Brooks/Cole           | 2009                      |
| 2. | DeGroot and<br>Schervish            | Probability and Statistics                                  | <input checked="" type="checkbox"/> | Pearson/Prentice Hall | 2005                      |

**Required Additional Supplies and Materials (Eg. Software, hardware, tools, specialized clothing)**

A graphing calculator is required.

**Typical Evaluation Methods and Weighting**

|                |     |              |     |                   |     |            |      |
|----------------|-----|--------------|-----|-------------------|-----|------------|------|
| Final exam:    | 40% | Assignments: | 10% | Midterm exams:    | 30% | Practicum: | %    |
| Quizzes/tests: | 20% | Lab work:    | %   | Field experience: | %   | Total:     | 100% |

**Details (if necessary):** Students must achieve at least 40% on the final exam in order to receive credit for this course.

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

**Typical Course Content and Topics**

- Descriptive statistics for samples and finite populations: frequency tables, histograms and other graphical representations, mean, median, variance, standard deviation, and percentiles. Means and standard deviations of functions of variables.
- Probability: events, axioms, counting rules, conditional probability, independence, Bayes Theorem.
- Discrete distributions: probability mass functions mean, variance, binomial, hypergeometric and Poisson random variables.
- Continuous distributions: probability density functions, mean, variance, normal and exponential random variables. Joint probability distributions, covariance and correlation in terms of expectation, conditional mean, mean and variance of a linear combination of variables.
- Statistics and their distributions: the Central Limit Theorem.
- Confidence intervals and tests of hypotheses. These techniques applied to one and two populations.
- Comparison of the means of several populations the one-way ANOVA table.
- Chi-squared tests for independence
- The simple linear regression model, least squares estimation of the parameters, estimation and interpretation of the coefficients, confidence intervals and test of hypotheses for coefficients. Coefficient of correlation, coefficient of determination. Introduction to multiple linear regression using statistical software.



ORIGINAL COURSE IMPLEMENTATION DATE: September 1994  
 REVISED COURSE IMPLEMENTATION DATE: September 2015  
 COURSE TO BE REVIEWED: (six years after UEC approval)  
 Course outline form version: 09/15/14

## OFFICIAL UNDERGRADUATE CROSS-LISTED COURSE OUTLINE FORM

Note: The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Course Code and Number:</b> MATH 270                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Number of Credits:</b> 4 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Course Full Title:</b> Introduction to Probability and Statistics                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Course Short Title (if title exceeds 30 characters):</b> Intro to Probability and Stats                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Faculty:</b> Faculty of Science                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Department (or program if no department):</b> Mathematics & Statistics                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Official Course Outline:</b><br>This is a cross-listed course. Please refer to <b>STAT 270</b> for the official course outline.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Calendar Description:</b><br>An introduction to the theory and practice of statistics for engineering and science students who have experience with calculus. Topics include descriptive statistics, probability, random variables, binomial, hypergeometric, Poisson, uniform, normal and exponential distributions, sampling distributions, confidence intervals and hypothesis tests for means and proportions, Pearson's Chi-squared test, correlation, and linear regression.<br><br>Note: This course is offered as STAT 270 and MATH 270. Students may only take one of these for credit.<br><br>Note: Students with credit for STAT 104 or STAT 106 may subsequently take STAT 270/MATH 270, but students with credit for STAT 270/MATH 270 may not subsequently take STAT 104 or STAT 106. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | One of the following: MATH 112, MATH 118, or a B or better in MATH 141.                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with: <b>STAT 270</b><br>Equivalent course(s):<br><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Transfer Credit</b><br>Transfer credit already exists: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><br>Transfer credit requested (OREg to submit to BCCAT):<br><input type="checkbox"/> Yes <input type="checkbox"/> No (if yes, fill in transfer credit form)<br><br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br><br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |
| <b>Department / Program Head or Director:</b> Cynthia Loten                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>Date approved:</b> November 24, 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Date approved:</b> January 9, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Date of posting:</b> February 13, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Dean/Associate VP:</b> Lucy Lee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Date approved:</b> January 9, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Date of meeting:</b> March 27, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

**From:** Sven Vande Wetering  
**Sent:** Wednesday, March 18, 2015 4:09 PM  
**To:** Darren Francis  
**Cc:** Tracy Porter  
**Subject:** PSYC 100/106

Hi Darren.

I recently went through the process of shepherding a new course, which we originally called PSYC 100, through the approvals process. At the UEC screening committee, I was told that the course number PSYC 100 had already been used, and that I would have to choose a different number. I acquiesced to this, and changed the number to PSYC 106. At a subsequent department meeting, I was told by the department that this was an error on my part, that I should have insisted on retaining the number PSYC 100. The reasoning here is that the course is pitched at an even more basic level than PSYC 101 and PSYC 102, and that students who might benefit from the course would also be the sort of students who might start reading psychology course calendar descriptions from the top of the list, and not work their way very far down, thus missing an opportunity to benefit from a course that might be useful to them. Accordingly, I agreed to attempt to change the number back to PSYC 100.

My case appears to be strengthened by some data that Amanda Grimson gathered on the history of PSYC 100. I believe she cc'ed you on that information. To summarize, for most of its existence, the old version of PSYC 100 was a special topics course called "Topical Issues in Psychology"; in other words, the course was very similar to the one that has just been approved by UEC, which we have called "Explorations in Psychology".

My question is, do you think it would be possible to change the number back to PSYC 100 if we framed this as the revival of an old course rather than the creation of a new one? According to Amanda, the last title and calendar description were:

PSYC 100 - Topical Issues in Psychology (3 credits)

Studies selected topics of current interest. The specific topics chosen by the instructor will be announced before the beginning of the semester.

If necessary, we can retain both that course title and that calendar description, which is not only an excellent fit for the new course, but also by some miracle fits the new 40-word limit. Please let me know what you think of this suggestion.

Sven

---

**From:** Darren Francis  
**Sent:** Friday, March 20, 2015 11:59 AM  
**To:** Sven Vande Wetering  
**Cc:** Tracy Porter; Amanda Grimson  
**Subject:** RE: PSYC 100/106

Hi Sven,

I apologize for not getting back to you sooner. I wanted to wait to confirm a couple of things in Banner before responded. I checked with our records folks and yes, a reactivation of the course will address the concerns I have regarding Psyc 100. If you would like to keep the same title and description that will work on our end.

If you need anything else please let me know.

D.

---

**From:** Amanda Grimson  
**Sent:** Monday, March 23, 2015 8:47 AM  
**To:** Darren Francis; Sven Vande Wetering

**Cc:** Tracy Porter; Rod McLeod  
**Subject:** RE: PSYC 100/106

Hi,

Since approval of PSYC 106 already came to UEC, it would probably be best to inform UEC that this will be approached as a reactivation instead. (I can add this to this Friday's agenda.) I think this could be an information item, but Rod or Darren may feel differently.

Sven, we can approach this as either a straight reactivation using the old title and course description, or a reactivation with revisions, using the new title and description, or a combination. If you could confirm **today** what you would prefer, I can send it to UEC.

Thanks,  
Amanda

---

**From:** Sven Vande Wetering  
**Sent:** March-23-15 9:56 AM  
**To:** Amanda Grimson  
**Cc:** Tracy Porter  
**Subject:** RE: PSYC 100/106

Hi Amanda.

If it doesn't cause problems, I would prefer to reactivate with revisions (i.e. as I originally presented it). If that is going to cause problems, the old title and description are also acceptable to me. I assume the old official course outline is no longer on file?

Sven

---

**From:** Amanda Grimson  
**Sent:** March-23-15 2:16 PM  
**To:** Sven Vande Wetering  
**Cc:** Tracy Porter; Rod McLeod; Darren Francis  
**Subject:** RE: PSYC 100/106

Hi Sven,

I don't see a problem with that; the few times we've had a course reactivated, revisions have usually been made at the same time. And no, we do not appear to have an old course outline on file.

Rod is looking into whether (according to Robert's Rules) we would be better off to revise the motion made at UEC last month. I will revise the PSYC 106 course outline for resubmission to UEC as PSYC 100.

Amanda



ORIGINAL COURSE IMPLEMENTATION DATE: September 1974  
 REVISED COURSE IMPLEMENTATION DATE: September 2015  
 COURSE TO BE REVIEWED: (six years after UEC approval) March 2021  
 Course outline form version: 09/15/14

## OFFICIAL UNDERGRADUATE COURSE OUTLINE FORM

**Note:** The University reserves the right to amend course outlines as needed without notice.

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------------------------------|--|------------------|--|------------------------|--|--------------------------------------------|--|----------------------------|--|----------------------|--|--------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>Course Code and Number:</b> PSYC 100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Number of Credits:</b> 3 <a href="#">Course credit policy (105)</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Course Full Title:</b> Explorations in Psychology                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Course Short Title (if title exceeds 30 characters):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Faculty:</b> Faculty of Social Sciences                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           | <b>Department (or program if no department):</b> Psychology                                                                                                                                                                                                                                                                                                                                                                                                                                                           |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Calendar Description:</b><br><p>This special topics course allows students to explore specific Psychological topics at an introductory level. Specific topics will vary by semester and by instructor. Check with Psychology department for more information.</p> <p>Note: Designed for non-Psychology students with an interest in Psychology. PSYC 100 cannot be used to meet the requirements for Psychology major or extended minor.</p> <p>Note: This course is offered with letter designations. Students can take no more than two different versions of this course for credit.</p> |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Prerequisites (or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | NONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |           | NONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Pre/corequisites (if applicable, or NONE):</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           | NONE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Equivalent Courses (cannot be taken for additional credit)</b><br>Former course code/number:<br>Cross-listed with:<br>Equivalent course(s):<br><p><i>Note: Equivalent course(s) should be included in the calendar description by way of a note that students with credit for the equivalent course(s) cannot take this course for further credit.</i></p>                                                                                                                                                                                                                                  |           | <b>Transfer Credit</b><br>Transfer credit already exists: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>Transfer credit requested (OReg to submit to BCCAT):<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if yes, fill in transfer credit form)<br>Resubmit revised outline for articulation: <input type="checkbox"/> Yes <input type="checkbox"/> No<br>To find out how this course transfers, see <a href="http://bctransferguide.ca">bctransferguide.ca</a> . |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Total Hours: 45</b><br><b>Typical structure of instructional hours:</b> <table border="1"> <tr> <td>Lecture hours</td> <td>45</td> </tr> <tr> <td>Seminars/tutorials/workshops</td> <td></td> </tr> <tr> <td>Laboratory hours</td> <td></td> </tr> <tr> <td>Field experience hours</td> <td></td> </tr> <tr> <td>Experiential (practicum, internship, etc.)</td> <td></td> </tr> <tr> <td>Online learning activities</td> <td></td> </tr> <tr> <td>Other contact hours:</td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>45</b></td> </tr> </table>                                   |           | Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 45 | Seminars/tutorials/workshops |  | Laboratory hours |  | Field experience hours |  | Experiential (practicum, internship, etc.) |  | Online learning activities |  | Other contact hours: |  | <b>Total</b> | <b>45</b> | <b>Special Topics</b><br>Will the course be offered with different topics?<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>If yes, different lettered courses may be taken for credit:<br><input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, 2 repeat(s) <input type="checkbox"/> Yes, no limit<br><p><i>Note: The specific topic will be recorded when offered.</i></p> |  |
| Lecture hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 45        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Seminars/tutorials/workshops                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Laboratory hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Field experience hours                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Experiential (practicum, internship, etc.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Online learning activities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| Other contact hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Total</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>45</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Maximum enrolment (for information only):</b> 36<br><b>Expected frequency of course offerings (every semester, annually, every other year, etc.):</b> Every semester                                                                                                                                                                                                                                                                                                                                               |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Department / Program Head or Director:</b> Sven van de Wetering                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |           | <b>Date approved:</b> January 9, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Faculty Council approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           | <b>Date approved:</b> January 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Campus-Wide Consultation (CWC)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |           | <b>Date of posting:</b> February 20, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Dean/Associate VP:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           | <b>Date approved:</b> January 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| <b>Undergraduate Education Committee (UEC) approval</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           | <b>Date of meeting:</b> March 27, 2015                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |    |                              |  |                  |  |                        |  |                                            |  |                            |  |                      |  |              |           |                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

**PSYC 100**

**University of the Fraser Valley Official Undergraduate Course Outline**

**Page 2 of 2**

**Learning Outcomes**

Upon successful completion of this course, students will be able to:

- Articulate psychological concepts used in special topic area.
- Apply psychological concepts from the course to novel problem areas.
- Write brief papers relevant to the special topic area.
- Explain course concepts to a listener not sophisticated in psychology.
- Critique psychological research and psychological concepts.

**Prior Learning Assessment and Recognition (PLAR)**

☒ Yes ☐ No, PLAR cannot be awarded for this course because

**Typical Instructional Methods (guest lecturers, presentations, online instruction, field trips, etc.; may vary at department's discretion)**

Lectures will be the primary instructional method: demonstrations, exercises, videos, and guest lecturers may be used at the discretion of the instructor.

**Grading system:** Letter Grades: ☒ Credit/No Credit: ☐ Labs to be scheduled independent of lecture hours: Yes ☐ No ☒

**NOTE: The following sections may vary by instructor. Please see course syllabus available from the instructor.**

**Typical Text(s) and Resource Materials (if more space is required, download Supplemental Texts and Resource Materials form)**

| Author (surname, initials) | Title (article, book, journal, etc.) | Current ed.                         | Publisher | Year |
|----------------------------|--------------------------------------|-------------------------------------|-----------|------|
| 1. D. Kahneman             | Thinking, fast and slow              | <input checked="" type="checkbox"/> | Penguin   | 2011 |
| 2.                         |                                      | <input type="checkbox"/>            |           |      |
| 3.                         |                                      | <input type="checkbox"/>            |           |      |
| 4.                         |                                      | <input type="checkbox"/>            |           |      |
| 5.                         |                                      | <input type="checkbox"/>            |           |      |

**Required Additional Supplies and Materials (software, hardware, tools, specialized clothing, etc.)**

NONE

**Typical Evaluation Methods and Weighting (Will vary by instructor , but might include the following)**

|                              |     |              |     |                   |     |            |      |
|------------------------------|-----|--------------|-----|-------------------|-----|------------|------|
| Final exam:                  | 35% | Assignments: | 20% | Midterm exam:     | 30% | Practicum: | %    |
| Quizzes/tests:               | %   | Lab work:    | %   | Field experience: | %   | Shop work: | %    |
| Other:Class presentation 15% |     | Other:       | %   | Other:            | %   | Total:     | 100% |

**Details (if necessary):**

**Typical Course Content and Topics**

Week 1: Two psychological systems introduced  
 Week 2: How the two systems work  
 Week 3: Forming judgments  
 Week 4: Heuristics I: Representativeness, anchoring and adjustment, availability  
 Week 5: Heuristics II: Logical fallacies in heuristic reasoning  
 Week 6: Heuristics III: Taming intuitive predictions  
 Week 7: MIDTERM EXAM  
 Week 8: Overconfidence  
 Week 9: Risk assessment I  
 Week 10: Risk assessment II  
 Week 11: Two selves  
 Week 12: Applications  
 Week 13: Summing up and conclusions



## **MEMORANDUM**

---

**To:** College of Arts Curriculum Committee  
**From:** Elaine Newman, Director Arts Advice Centre  
**Date:** November 5, 2014  
**Re:** BA Program Requirement change

---

### **Proposal**

To allow students to take First Nation Studies (FNST) courses and have them count towards their 55 credits of electives in the BA's program requirements.

### **Rationale**

In an effort to align with UFV's institutional learning outcomes and strategic goals of indigenizing the academy we would like to encourage students to take FNST courses and have them count towards their BA elective credits without restriction.

This will also allow students to seamlessly move from diplomas that require FNST courses in their curriculum into the BA. This refers to students who have completed a diploma outside of Arts, for example a Social Services First Nations diploma.

New language to read: "All UFV courses specified for degree programs and EDUC, FNST, and TESL are acceptable for the remaining 55 credits of elective."

### **Budget Implications**

There are no perceived budget implications.



**MEMORANDUM**

**To:** CACC/UEC

**From:** Hilary Turner, Dept. Head

**Date:** November 27, 2014

**Re:** Department Proposal Minor Program Change, **ENGL 386, Figurative Language, Added to Writing and Rhetoric Concentration**

**Program Change: English Major, Writing and Rhetoric concentration**

**1. Addition of new course options or deletion or substitution of a required course.**

Under "Upper-level requirements: 32 credits

- Eight credits from ENGL 301, 304, 306, 308, 309, 310, 312, 316, 318, 319
- 16 Credits from ENGL 370, ~~371~~, ~~372~~, 374, 375, 376, 379, **386**
- Eight credits from ENGL 301-490

**2. Rationale for Change**

The addition of 386 will expand our offerings in the Rhetoric and Writing Concentration. The course will also appeal to students in all English programs because it places literature, the other arts, and popular culture at the centre of a discussion that is largely theoretical in character. The deletion of 371 and 372 merely reflects the current reality: 371 does not exist in the current calendar, and 372 (Canadian English) has not been offered since the departure, more than five years ago, of the one faculty member qualified to teach it. To say the least, we need to enhance our upper-year offerings in this program option.

**3. If program outcomes are new or substantially changed, explain how they align with institutional learning outcomes.**

N/A

**4. What consideration has been given to indigenizing the curriculum?**

N/A

**5. Will additional resources be required? If so, how will these costs be covered?**

No additional resources are required.

**6. How will students be impacted? (Indicate the projected number of students impacted.)**

**Is the change expected to increase/decrease enrolment in the program?**

The approximately 40 students currently pursuing the Writing and Rhetoric concentration will have one additional means of fulfilling their upper-year requirement.

**7. Does the number of required core or elective credits from the program-specific discipline change? If so, will this change the total number of courses to be offered within the discipline?**

The net change (with the two deletions) is -1.

- 8. Identify any available resources that will be used to accommodate the program changes. (E.g. seats in existing classes, conversion of sections, timetabling changes, deletion of courses, etc.)**

There are no foreseeable repercussions of this nature.

- 9. Is the number of required or elective courses from other disciplines in the program changing? If so, what is the estimated impact to enrolments in these courses? Provide a memo from the respective dean(s) of the impacted faculty to confirm if budgetary implications have been considered and addressed.**

There are no associated program changes of this nature.

- 10. Provide a memo from the program's dean to confirm that the budgetary implications of the proposed changes have been considered and will be addressed within the faculty budget.**

The new calendar copy will read as follows:

English major, Writing and Rhetoric concentration

This section specifies the major discipline requirements only. Please refer to the [Bachelor of Arts](#) section for information on additional requirements.

Lower-level requirements: 18-24 credits

- ENGL 105 or ARTS 100
- Three credits from ENGL 104, 108, 109, 115, 120, 130, 150, 165, 170
- Six credits from ENGL 204-294
- Six credits from ENGL 209, 210, 214

Upper-level requirements: 32 credits

- Eight credits from ENGL 301, 304, 306, 308, 309, 310, 312, 316, 318, 319
- Sixteen credits from ENGL 370, ~~371, 372,~~ 374, 375, 376, 379, 386
- Eight credits from ENGL 301-490

To: UEC

From: Amanda Grimson, UEC Assitant

**Subject: Minor Program Change – Latin American Studies**

1. Summary of changes:

Addition of new course options or deletion or substitution of a required course.

2. Rationale for change(s):

At the February 27, 2015 UEC meeting, the History department discontinued HIST 262/LAS 262 and created HIST 162/LAS 162 in its place. Although these courses are considered equivalent, this was not approached as a simple number change. At the same UEC meeting, HIST 262/LAS 262 was removed from the Latin American Studies minor and extended minor. The College of Arts Council has now approved the addition of HIST 162/LAS 162 to these programs, in place of the previous course.

| UFV Latin American Studies minor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | UFV Latin American Studies extended minor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Lower-level requirements: 9 credits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Lower-level requirements: 18 credits                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <p><b>9 credits from the following list, including at least 3 credits from LAS, GDS, or GEOG:</b></p> <p>LAS 100 Images of Latin America<br/> LAS 102 Latin American Study Tour<br/> LAS 161/HIST 161 Aztecs, Mayas, and Spaniards<br/> <u>LAS 162/HIST 162 Latin American History: The National Experience</u><br/> LAS 200/SOC 200 Social Issues in Latin America<br/> LAS 206/ANTH 206/MACS 206/SOC 206 The Politics of Art in Latin America<br/> GDS 220/ANTH 220 Culture Change: Accommodation, Resistance, and Transformation*<br/> GDS 250/SOC 250 Sociology of Development -- The Global South*<br/> GEOG 233A Geography of Selected Regions: South America<br/> GEOG 233K Geography of Selected Regions: Mexico and Central America<br/> SPAN 101 Spanish Language I<br/> SPAN 102 Spanish Language II<br/> SPAN 201 Intermediate Spanish I<br/> SPAN 202 Intermediate Spanish II</p> | <p><b>18 credits from the following, including at least 6 credits in SPAN and 3 credits in LAS, GDS or GEOG:</b></p> <p>LAS 100 Images of Latin America<br/> LAS 102 Latin American Study Tour<br/> LAS 161/HIST 161 Aztecs, Mayas, and Spaniards<br/> <u>LAS 162/HIST 162 Latin American History: The National Experience</u><br/> LAS 200/SOC 200 Social Issues in Latin America<br/> LAS 206/ANTH 206/MACS 206/SOC 206 The Politics of Art in Latin America<br/> GDS 220/ANTH 220 Culture Change: Accommodation, Resistance, and Transformation*<br/> GDS 250/SOC 250 Sociology of Development -- The Global South*<br/> GEOG 233A Geography of Selected Regions: South America<br/> GEOG 233K Geography of Selected Regions: Mexico and Central America<br/> SPAN 101 Spanish Language I<br/> SPAN 102 Spanish Language II<br/> SPAN 201 Intermediate Spanish I<br/> SPAN 202 Intermediate Spanish II</p> |

\*Provided there is sufficient LAS content in this instance of the course. Seek permission from the program coordinator.

**Memo for Program Changes**

To: Amanda Grimson, UEC assistant, Tracy Ryder Glass, Dean of Professional Studies, and Professional Studies Faculty Council

From: Seonaigh MacPherson, Adult Education Department Head, and Corinne Richardson, Program Advisor

Date: December 3<sup>rd</sup>, 2014

**Subject: Program change – Entrance Requirements changes and Academic Calendar changes**

1. Summary of changes (select all which apply):

☒ Change in requirements for admission

2. Rationale for change(s):

**Rational for the change of Admission requirement:**

The Adult Education department is proposing to simplify the entrance requirements and provide applicants with clear options and to give application directions. In addition, broadening the options gives more people access to the program. We are currently expecting applicants to provide the following required documents: a completed Questionnaire, a resume, and letters of reference. But in reality since the department is not reviewing these items, they are not required. There will be unusual cases, such as under the Discretionary Option, in which the resume and letters of references may be requested. In these particular cases the information is to be sent to the program advisor.

3. If program outcomes are new or substantially changed, explain how they align with the Institutional Learning Outcomes:

These proposed changes are administrative without a connection to learning outcomes.

4. What consideration has been given to indigenizing the curriculum? N/A
5. Will additional resources be required? If so, how will these costs be covered? N/A
6. How will students be impacted? (Indicate the projected number of students impacted.) Is the change expected to increase/decrease enrolment in the program?

By making the entrance requirements less complicated the department believes the application process will be less complicated and will encourage more applicants. Furthermore, reducing unnecessary requirements will make it more efficient for applicants, the department and admissions. The current complexity of the requirements is causing some applicants to miss key documents, thereby delaying their acceptance. Moreover, the current requirements are causing some applicants to withdraw their application.

By offering applicants additional areas of specialization will have a positive impact on our enrolment and retention numbers.

7. Does the number of required core or elective credits from the program-specific discipline change? If so, will this change the total number of courses to be offered within the discipline?

**NO**

8. Identify any available resources that will be used to accommodate the program changes. (Eg. seats in existing classes, conversion of sections, timetabling changes, deletion of courses, etc.)

Adult Education does not anticipate any need for additional resources because of this change.

9. Is the number of required or elective courses from other disciplines in the program changing? If so, what is the estimated impact to enrolments in these courses? Provide a memo from the respective dean(s) of the impacted faculty to confirm if budgetary implications have been considered and addressed.

**No**

10. Provide a memo from the program's dean to confirm that budgetary implications of the proposed changes have been considered and will be addressed within the faculty budget.

## Adult Education

[ufv.ca/adult-education](http://ufv.ca/adult-education)

## Bachelor of Arts (Adult Education) degree

The Bachelor of Arts (Adult Education) degree is a unique mid-career professional development program for people who are instructing, administering, developing programs for, or providing educational support to adult learners. The program consists of 120 credits, which may be achieved through a combination of coursework, credit for prior experience, and transfer credit. Most students are part-time students, taking one or two courses per semester. The program offers students the opportunity to link practical and theoretical course work to the challenges they meet in their work setting, while enhancing their knowledge, skills, and appreciation of the field of adult education.

## Entrance requirements

## Requirements for all applicants

## 1. All applicants must have one of the following:

- a minimum grade of C+ over English 12 (see Note) plus two [Approved Grade 12 courses](#); or
- the prerequisites for [ENGL 105](#), and a minimum of C+ over three [Approved Grade 12 courses](#); or
- a minimum of 9 post-secondary credits, with a cumulative grade point average (CGPA) of at least 2.0 on all university credits attempted.

Note: English 12 equivalent courses include English 12 First Peoples, English Literature 12, AP English, and IB English A (standard level or higher level).

2. Applicants must satisfy the English language proficiency requirement. For details on how this requirement may be met, see [English language proficiency requirement](#) in the Admissions section of the calendar.

3. Applicants must provide high school transcripts, and transcripts from all post-secondary institutions they have attended.

Applicants meeting these standards may then apply for admission to the BA (AdEd) under Option 1 or Option 2.

## Option 1

1. Applicants must have three or more years of demonstrable experience and development within the field of adult education. This may include experience and/or development in any of the following areas:

- ~~Teaching adults~~
- ~~Development of educational programs for adults~~
- ~~Administration of educational programs for adults~~
- ~~Counselling/advising adults~~
- ~~Providing educational support services to adult learners~~
- ~~Any other area related to the practice of adult education~~

2. Applicants applying under this option must submit a resume, and arrange for at least two letters of reference from workplaces or employers, addressing the applicant's experience related to adult education. The letters of reference must be submitted in a sealed envelope directly to UFV Office of the Registrar.

Admissibility will be assessed based on the information provided in the applicant's resume, questionnaire, and the letters of reference.

#### Option 2

1. Applicants must have completed a diploma, 30 credit certificate, or associate degree from a recognized post-secondary educational institution.

2. Applicants must have a demonstrated interest in the field of adult education, ideally with a developing field of practice.

Admissibility will be assessed based on transcripts of previous educational experience and on the information provided in the applicant's resume and questionnaire.

#### Option 1: University entrance (for students who have attended some post-secondary school)

1. Applicants must satisfy the English language proficiency requirement. For details on how this requirement may be met, see English language proficiency requirement in the Admissions section of the calendar.

2. Plus, one of the following alternatives:

Completion of a minimum of nine credits in courses numbered at the 100-level and above with a cumulative GPA of 2.67 (B-) on all credits attempted; or

Completion of a minimum of 30 credits in courses numbered at the 100-level and above with a cumulative GPA of 2.00 (C) on all credits attempted; or

Completion of the Adult Education and Workplace Training certificate.

#### Option 2: Departmental discretionary admission

The BA-ADED degree department will also consider applications from working professionals with at least three years of significant and relevant Adult Education or related experience, even though they may not possess the required GPA, course grades, or course currency necessary for entry into the degree program. The department will exercise its discretion in such cases and, where warranted, accept students on a conditional basis.

Students accepted to the program under this applicant category will be required by the department to support their application by submitting a resume and/or letters of reference to the program advisor, as determined by the department.

Note: Applicants must satisfy the English language proficiency requirement. For details on how this requirement may be met, see English language proficiency requirement in the Admissions section of the calendar.

Students who do not meet these requirements might consider [Open Studies](#).

When to apply

Applications are accepted for entrance to the Fall, Winter, and Summer semesters. For application deadlines, see [Specific intake application process](#).

How to apply

1. Apply online at [ufv.ca/admissions/admissions/apply](http://ufv.ca/admissions/admissions/apply).

Additional documents required for a complete application:

~~• Completed questionnaire outlining work experience, prior training and education, and learning goals (available at [ufv.ca/admissions/forms](http://ufv.ca/admissions/forms)).~~

~~• Resume.~~

• Official transcripts of all post-secondary institutions attended (other than UFV) showing grade/course achievement as per program entrance requirements. To be considered official, transcripts must be sent directly to UFV from the originating institution; see the Transfer Credit section for details.

If post-secondary transcripts cannot be provided, evidence of compliance with the English language proficiency requirement must be provided. For details on how this requirement may be met, see English language proficiency requirement in the Admissions section of the calendar.

The following must be included:

a. B.C. English 12 or equivalent with a minimum C+ (see Note)

b. B.C. secondary school graduation or equivalent

Note: English 12 equivalent courses include English 12 First Peoples, English Literature 12, AP English, and IB English A (standard level or higher level).

2. Upon admission, you will be provided with registration information. A deposit is required prior to registration (see the Fees and Other Costs section). This money will be applied toward your tuition fees. Final payment of all course fees is due the end of the second week of classes.

3. You will be advised of an admission decision. Following notification of admission to the program, students must contact the program advisor in order to create a program plan for their studies.

~~2. You will be advised of an admission decision. Following notification of admission to the program, students must contact the program advisor in order to create a program plan for their studies.~~

#### Basis for admission decision

Applicants who meet the entrance requirements will be admitted in order of their application date. This date is set when an application, all required documentation, and the application fee have been submitted.

#### Program planning

Applicants seeking credit in the program for previous credentials or educational experience must obtain official transcripts from every post-secondary institution attended, and proof of any previously earned trades qualifications, certificates, or diplomas. To be considered official, transcripts must be sent directly to UFV from the originating institution; see the [Transfer Credit](#) section for details. Submit all other official documents directly to the UFV Admission and Records office. These documents are required to assist in planning the program of study.

#### Program length and locations

The length of time required for program completion depends on the number of courses taken per semester, and the number of credits awarded through transfer credit or Prior Learning Assessment and Recognition (PLAR).

~~The majority of courses are offered on the Abbotsford campus. Courses may be offered online, in a face-to-face format, or with a combination of online and face-to-face components. Some face-to-face courses may require students to have Internet access to use online full-text materials.~~

All courses are offered online with some face-to-face sessions located on the Abbotsford campus or through internet access via video conference.

**Memo for Program Changes**

To: Amanda Grimson, UEC Committee Assistant; Jacqueline Nolte, Dean of Arts; Rebekah Brackett, Committees Assistant (Arts)

From: Chris Leach, History Department Head

Date: November 13, 2014

**Subject: History Program Change Proposal**

**The History Department submits the following changes:**

- 1. A revision to its breadth areas**
- 2. A revision to its History Major**
- 3. A revision to its Extended Minor**
- 4. An increase to the requirements of its Minor**

1. Summary of changes (select all that apply):

- ☐ Program revision that requires new resources
- ☐ Addition of new course options or deletion or substitution of a required course
- ☐ Change to the majority of courses in an approved program
- ☒ Change to the duration, philosophy, or direction of a program
- ☐ Addition of a new field of specialization, such as a concentration
- ☐ Change in requirements for admission
- ☐ Change in requirements for residency or continuance
- ☐ Change in admission quotas
- ☐ Change which triggers an external review
- ☐ Deletion of a program not included in the Program Discontinuance policy
- ☒ Other – Please specify: Decreasing from 4 breadth areas to 3

2. Rationale for change(s):

The department's 2011-12 program review indicated the need for new program directions. In particular, the reviewers encouraged the department to focus less on geography as a program-definer and more on thematic-based historical inquiry.

- As part of this process, the department undertook an extensive curriculum review, which included curriculum and skill mapping. Several changes were made to the curriculum, but further efforts are hindered by a program which continues to emphasize geography over themes. Additional change, then, is dependent on a new program structure.
- Beyond this, in various surveys, History students noted a desire for fewer geographic breadth requirements.

The History Department continues to see healthy enrolments in most of its courses, but has experienced a decline in majors over the past few years. It seems prudent to re-evaluate our program to ensure that what we are offering meets the needs and goals of students. This includes ensuring that we have not erected unnecessary barriers in the program which might deter students from taking History.

Finally, various reports point to the need for a shift in how we view undergraduate education in the Humanities. UFV's Education Plan, for example, states that we need to "create multiple pathways for

students..., ensure flexibility and erosion of barriers..., and reduce non-essential credits..." (10). Our proposed changes seek to do these things.

### 3. Considering Impact:

We believe that this program revision will make a History Major more attractive to students, hopefully increasing our program students and, therefore, our FTEs and utilization. By removing what we see as potentially undesirable hurdles and opening up the program, students will have greater choice in course selection. At the same time, they can likely finish their degrees faster as they will not be waiting as much for courses in particular breadth areas; plus, by narrowing the breadth area categories, they will have more choices to meet those requirements. None of this, we believe, detracts from the strengths of the program or student exposure to non-Western history – something the department strongly wishes to retain. We would be remiss if students graduated, for example, with only Canadian History or only European History.

The proposed changes will allow for further curriculum revision and for more opportunities for professors to break down geographic barriers at the upper level in favour of cross-national thematic investigations. With the removal of Canadian, American, and European breadth areas from the upper-level, faculty can meld national contexts in a single course without the question of breadth area (i.e. what breadth area does the course fulfill). There is desire, for example, to offer HIST 420: WWII from multiple perspectives, including European, Asian, American, and Canadian. Under this new model, this becomes possible. Similar synergies exist within gender and indigenous history. Students would enjoy a course that explores the history of feminism in the West – a course better suited to a cross-national examination rather than rooted firmly in geography. Similarly, a comparative course on indigenous history would tap into faculty expertise and the rich possibilities of inter-disciplinary course development.

The changes to the Extended Minor reflect the broader changes made to the breadth requirements, as well as the desire to ensure the Extended Minor program path can satisfy the needs of future teachers. The small change to the Minor not only works to offer an additional program path for future teachers, but also anticipates a potential cessation of the Extended Minor.

The proposed revisions should have no impact on the History budget. They require no additional resources. They do, however, allow us greater flexibility with our budgeting, particularly when it comes to part-time sections and allocating research and scholarly option releases to sessional instructors. We will be able to make more choices when it comes to maximizing our budget and selecting course offerings. Further, if the changes have the desired effect of making History a more attractive degree again, then higher numbers of FTEs will increase the tuition revenue generated by the department, something which benefits the department, the College of Arts, and the institution as a whole.

### 4. Goals of the new History Program Pathways are as follows:

- Continue to meet program learning outcomes
- Continue to meet institutional learning outcomes
- Increase flexibility for students
- Increase curriculum flexibility and encourage more synergies between geographic areas and History faculty
- Ensure students are still introduced to some geographic breadth at all levels of study

- Offer an Extended Minor and a Minor which satisfy the requirements for a teachable subject

5. The Changes:

**1. Geographic Breadth Areas – Rationale:**

- a. Limiting geographic breadth areas from 4 to 3 increases student flexibility and choice. Students have reported a desire for less geographic breadth and the department feels it can accommodate this without negatively impacting the degree.
- b. This change reflects History breadth areas pre-2009. Some department members feel that the 2009 change was detrimental to their geographic areas. In requiring more geographic breadth, we limited elective choices in the History Major. This resulted, it seems, in fewer students exploring non-Western history courses with their few remaining electives.
- c. Development has not happened in the Middle Eastern breadth area. While we would like to see this area grow, right now we lack the faculty resources to make that happen. Removing “Middle Eastern” from our breadth areas removes false advertising from the calendar.
- d. Decreasing from 4 breadth areas to 3 also addresses resource allocation within the department, making decisions about course offerings and part-time budget more flexible.

| Present                  | Proposed           |
|--------------------------|--------------------|
| Asia and the Middle East | Asia/Latin America |
| Canada                   | Canada/US          |
| Europe                   | Europe             |
| US and Latin America     |                    |

**2. History Major – Rationale:**

- a. Decreased geographic breadth area requirements increases student flexibility and choice. It could also allow them to complete degrees more quickly.
- b. Geographic breadth is retained primarily at the lower level to ensure some introduction to various national and continental histories.
  - i. Asia/Latin American lower-level course options: 115, 161, 162, 235, 264, 265
  - ii. Canada/US lower-level course options: 101, 102, 103, 205, 221, 241, 242
  - iii. European lower-level course options: 120, 121, 122, 211, 212, 213
- c. Some geographic breadth remains at the upper-level to ensure continued exposure to non-Canadian/American and non-European History.
  - i. Asian and Latin American upper-level course options: 357, 358, 359, 364, 382, 385, 398, 457, 458, 459, 460, 464, 465, 486, 487

|                          | Current Major                                                                                                                                                      | Proposed Major                                                                                                                                             |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Lower-level requirements | 18 credits:<br><br>3 credits in Canada<br>3 credits in Europe<br>3 credits in US/Latin America<br>3 credits in Asia/Middle East<br>6 additional credits of 100- or | 18 credits as follows:<br><br>3 credits Canada/US<br>3 credits Europe<br>3 credits Asia/Latin America<br>9 additional credits of 100- or 200-level History |

|                                 | 200-level History                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                          |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Upper-level requirements</b> | 32 credits, including:<br><br>4 credits in Canada<br>4 credits in Europe<br>4 credits in US/Latin America<br>4 credits in Asia/Middle East<br><br>*Of the 32 credits, 12 must be at the 300-level and 12 must be at the 400-level.<br><br>*Students may count three credits from THEA 201 or THEA 202 towards their Major requirements.<br><br>*Students may count 3 credits of EDUC 323 towards their Major. | 32 credits, including a minimum of 8 credits in Asia/Latin America<br><br>*Of the 32 credits, 12 must be at the 300-level and 12 must be at the 400-level.<br><br>*Students may count three credits from THEA 203 or THEA 204 towards their Major.<br><br>*Students may count 3 credits of EDUC 323 towards their Major. |

**1. History Extended Minor – Rationale:**

- a. The extended minor changes to:
  - i. Update the breadth requirements to reflect the larger changes noted above
  - ii. These apply only to the lower level as there are no upper-level breadth requirements for the extended minor and we wish to keep it this way
    1. Asia/Latin American lower-level course options: 115, 161, 162, 235, 236, 264, 265
    2. Canada/US lower-level course options: 101, 102, 103, 205, 221, 241, 242
    3. European lower-level course options: 120, 121, 122, 211, 212, 213
  - iii. Increase the upper-level requirements to ensure students who complete an extended minor can use it as a teachable subject
- b. The department makes these changes now to ensure currency of the program path while larger discussions about the existence of all extended minors at UFV continue.

|                                 | Current                                                                                                                                 | Proposed                                                                                                                                                   |
|---------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Lower-level requirements</b> | 18 credits, including:<br><br>3 credits Canada<br>3 credits in Europe<br>3 credits in US/Latin America<br>3 credits in Asia/Middle East | 18 credits as follows:<br><br>3 credits Canada/US<br>3 credits Europe<br>3 credits Asia/Latin America<br>9 additional credits of 100- or 200-level History |
| <b>Upper-level requirements</b> | 16 credits, including:<br><br>4 300-level credits<br>4 400-level credits<br>8 300- or 400-level credits                                 | 20 credits as follows:<br><br>4 300-level credits<br>4 400-level credits<br>12 300- or 400-level credits                                                   |

**2. A Revised Minor – Rationale:**

- a. At present, the History Minor offers a way for students to put together a collection of lower-level and upper-level courses of their choosing. By requesting that students take just one more upper-level course, the Minor will now satisfy the requirements for a teachable subject for future high-school teachers.
- b. The department elected to retain the open and flexible model of the Minor, choosing not to require breadth requirements. Those hoping to use the Minor as a teachable subject will have to select courses which satisfy the entrance requirements for the various teaching programs, all of which stipulate some level of geographic and chronological breadth.

|                                 | <b>Current Minor</b>                                                                                                                   | <b>Proposed Minor</b>                                                                                                                  |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Lower-level Requirements</b> | 9 credits                                                                                                                              | 9 credits                                                                                                                              |
| <b>Upper-level Requirements</b> | 16 credits<br><br>*No more than 4 credits may be in Directed Studies courses.<br><br>*Students may count EDUC 323 towards their Minor. | 20 credits<br><br>*No more than 4 credits may be in Directed Studies courses.<br><br>*Students may count EDUC 323 towards their Minor. |

**CWC comments:**

The department implemented the UEC Screening Subcommittee's suggestion that rather than increase the upper-level requirements for the minor and extended minor, a note be added for students interested in teaching. There were no additional CWC comments.

## Calendar Copy Template

### 13. Program outline (courses to be completed)

#### History major

This section specifies the History major (discipline) requirements only. Please refer to the [Bachelor of Arts](#) section for information on additional application requirements, including the requirements for [declaring](#) a major. Please check the Bachelor of Arts [residency](#) section of the calendar for how many upper-level credits must be completed at UFV in order to graduate with this program.

Lower-level requirements: 18 credits.

- ~~Three 100 or 200 level credits~~ ~~Three 100- or 200-level credits~~ in each of the following ~~three~~ four breadth areas:
  - o Canada/~~US~~: one of HIST 101, 102, 103, ~~105, 220, 226, 205, 221, 241, 242~~
  - o ~~United States/Latin America: one of HIST 241, 242, 243, 261, 262~~
  - o Europe: one of HIST ~~108, 109, 110, 208, 209, 210, 120, 121, 122, 211, 212, 213~~
  - o Asia/~~Middle East: Latin America~~ one of HIST 115, ~~161, 162, 235, 236, 264, 265~~
- An additional ~~six-nine~~ 100- or 200-level history credits.

Note: Students may count three credits from THEA 203/~~ENGL 233~~ or THEA 204/~~ENGL 234~~ towards their History major or extended minor requirements.

Upper-level requirements: 32 credits, including a minimum of 8 credits in Asia/Latin America. Of the 32 credits, 12 must be at the 300 level and 12 must be at the 400 level.

- ~~Four 300- or 400-level credits in each of the following four breadth areas:~~
  - o ~~Canada/US/Europe: one of HIST 301, 308, 309, 310, 311, 313, 314, 315, 316, 317, 318, 319, 320, 321, 322, 323 (or EDUC 323), 324, 325, 327, 328, 329, 330, 331, 340, 370, 374, 375, 390, 391, 392, 393, 396C, 396E, 396I, 397E, 397F, 399F, 408, 410, 412, 414, 415, 416, 418, 419, 420, 424, 425, 426, 428, 430, 431, 436, 440, 454, 456, 484, 485, 499C, 499H, 499I, 499J, 499K, 499L~~
  - o ~~United States/Latin America: one of HIST 340, 357, 358, 359, 370, 374, 375, 396C, 396E, 399F, 454, 456, 457, 458, 459, 460~~
  - o ~~Europe: one of HIST 308, 309, 310, 311, 313, 314, 315, 316, 317, 318, 319, 320, 390, 391, 392, 393, 397E, 397F, 408, 410, 412, 414, 415, 416, 418, 419, 420, 485, 499K, 499L~~
  - o ~~Asia/Middle East Latin America : one of HIST 335, HIST 357, 358, 359, 364, 381, 382, 385, 398, 457, 458, 459, 460, 464, 465, 486, 487~~
  - o Of the 32 credits, 12 must be at the 300 level and 12 must be at the 400 level.

- ~~• An additional sixteen 300 or 400 level history credits from any of the breadth categories, or HIST 300, 399E, 401, 489, or 490.~~

~~Note 1: Of the 32 upper-level credits, a minimum of 12 credits must be at the 300-level and a minimum of 12 credits must be at the 400-level.~~

Note 2: Students may count EDUC 323 toward the History major, extended minor, or minor.

## Calendar Copy Template

### 13. Program outline (*courses to be completed*)

#### History extended minor

This section specifies the History extended minor (discipline) requirements only. Please refer to the [Bachelor of Arts](#) section for information on additional application requirements, including the requirements for [declaring](#) an extended minor. Please check the Bachelor of Arts [residency](#) section of the calendar for how many upper-level credits must be completed at UFV in order to graduate with this program.

Lower-level requirements: 18 credits

- Three 100- or 200-level credits in each of the following ~~three~~ four breadth areas:
  - o Canada/~~US~~: one of HIST 101, 102, 103, ~~105, 220, 226, 205, 221, 241, 242~~
  - o ~~United States/Latin America: one of HIST 241, 242, 243, 261, 262~~
  - o Europe: one of HIST ~~108, 109, 110, 208, 209, 210, 120, 121, 122, 211, 213~~
  - o Asia/~~Middle East/Latin America~~: one of HIST 115, ~~161, 162, 235, 236, 264, 265~~
- An additional ~~Nine~~ six 100- or 200-level history credits.

Note: Students may count three credits from THEA 203/~~ENGL 233~~ or THEA 204/~~ENGL 234~~ towards their History major or extended minor requirements.

Upper-level requirements~~20~~: 16 credits

- Four 300-level history credits
- Four 400-level history credits
- ~~Twelve~~ Eight 300- or 400-level history credits

Note 1: ~~Students interested in teaching history at the high school level should take five upper-level courses (20 credits) to satisfy the requirements for a teachable subject.~~

Note 2: No more than four credits may be in Directed Studies courses.

Note ~~32~~: Students may count EDUC 323 toward the History major, extended minor, or minor.

Formatted: Indent: Left: 0"

## Calendar Copy Template

### 13. Program outline *(courses to be completed)*

#### History minor

This section specifies the History minor (discipline) requirements only. Information on additional Bachelor of Arts requirements begins in [this section](#) and includes the requirements for [declaring](#) a minor. Please check the Bachelor of Arts [residency](#) section of the calendar for how many upper-level credits must be completed at UFV in order to graduate with this program.

Lower-level requirements: 9 credits

- Nine 100- or 200-level history credits.

Upper-level requirements: ~~20~~ 16-credits

- ~~20~~ Sixteen 300- or 400-level history credits.

Note 1: Students interested in teaching history at the high school level should take five upper-level courses (20 credits) to satisfy the requirements for a teachable subject.

Note 2: No more than four credits may be in Directed Studies courses.

Note ~~3~~ 2: Students may count EDUC 323 toward the history major, extended minor or minor requirements.

Formatted: Indent: Left: 0"



## Memo

To: Amanda Grimson, Undergraduate Education Committee Assistant; Jacqueline Nolte, Dean of Arts;

From: Alisa Webb, Department Head, SCMS

Date: May 9, 2014

Subject: Minor Program change, Social Research concentration within the Sociology Major

Currently Sociology Major Students with a Social Research Concentration complete a variety of courses for the concentration including SOC 357 and SOC 358 (or substitutes). In order to make the concentration more accessible to students and to allow students to complete in a timely manner, we propose expanding the list of courses that meet the requirements.

The revised Social Research Concentration would require students to take **"any two classes"** from the following courses:

- SOC 357 (Advanced Research Methods)
- SOC 358 (Advanced Research on a Selected Topic)
- SOC 353 (Program Evaluation)
- SOC 313/GEOG 313 (Agriculture and Rural Life)
- SOC 352/POSC 352 (Policy Analysis)
- SOC 475 (Communities)

Courses which have been included have a research component and have acted as equivalents to SOC 357 and SOC 358 in the past.

The following courses will be removed from the concentration requirements as the courses are already required for the Sociology Major, which Social Research Concentration students are required to complete as part of their major:

- SOC/ANTH/MACS 255
- SOC/ANTH/MACS 355
- SOC/ANTH/MACS 356

There will be no additional costs required to make this change, as the courses added to the requirements are offered within the existing departmental course offerings.



**Comments from CWC**

---

*From: Rhonda Colwell*

*To: Sydney Lamirand and Alisa Webb*

Hi Sydney and Alisa,

I have read this proposal and I have no concerns.

Katherine contacted me a few months ago about this change and my response was: "Yes, I think this change makes sense. Students will appreciate having a choice and the dept will not have to be concerned as much about when the 2 specific UL SOC courses will be offered. This gives everyone a bit more flexibility."

Thanks,

Rhonda

---

PDO

## Sociology major

This section specifies the major discipline requirements only. Information on additional Bachelor of Arts requirements begins in this section and includes the requirements for declaring a major. Please check the Bachelor of Arts residency section of the calendar for how many upper-level credits must be completed at UFV in order to graduate with this program.

### Lower-level requirements: 18-19 credits

| Course                                          | Title                              | Credits |
|-------------------------------------------------|------------------------------------|---------|
| SOC 101                                         | Introductory Sociology             | 3       |
| SOC 201                                         | Key Ideas in Sociology             | 3       |
| SOC 255/<br>ANTH 255/<br>MACS 255               | Introduction to Social Research    | 3       |
| One of:                                         |                                    |         |
| STAT 104                                        | Introductory Statistics            | 4       |
| STAT 106                                        | Statistics I                       | 4       |
| or PSYC 110                                     | Statistical Analysis in Psychology | 3       |
| Plus:                                           |                                    |         |
| Six additional lower-level credits in sociology |                                    | 6       |

### Upper-level requirements: 32 credits

32 credits of 300- and 400-level sociology as follows:

| Course                                                      | Title                             | Credits |
|-------------------------------------------------------------|-----------------------------------|---------|
| SOC 355/<br>ANTH 355/<br>MACS 355                           | Quantitative Methods (see Note 1) | 4       |
| SOC 356/<br>ANTH 356/<br>MACS 356                           | Qualitative Research Methods      | 4       |
| SOC 350                                                     | Classical Sociological Thought    | 4       |
| Plus:                                                       |                                   |         |
| 20 additional upper-level credits in sociology (see Note 2) |                                   | 20      |

Note 1: CRIM 320 or GEOG 252 (formerly GEOG 352) may be substituted for SOC 355/ANTH 355/MACS 355.

Note 2: No more than nine credits may be in the internship courses SOC 396/GDS 310/GEOG 396 and SOC 398/GDS 311/GEOG 398.

### Sociology major: Social Research concentration

Students completing the Sociology major may choose to pursue a more applied area of study by completing the following requirements for the Social Research concentration as part of the overall requirements for the Sociology major.

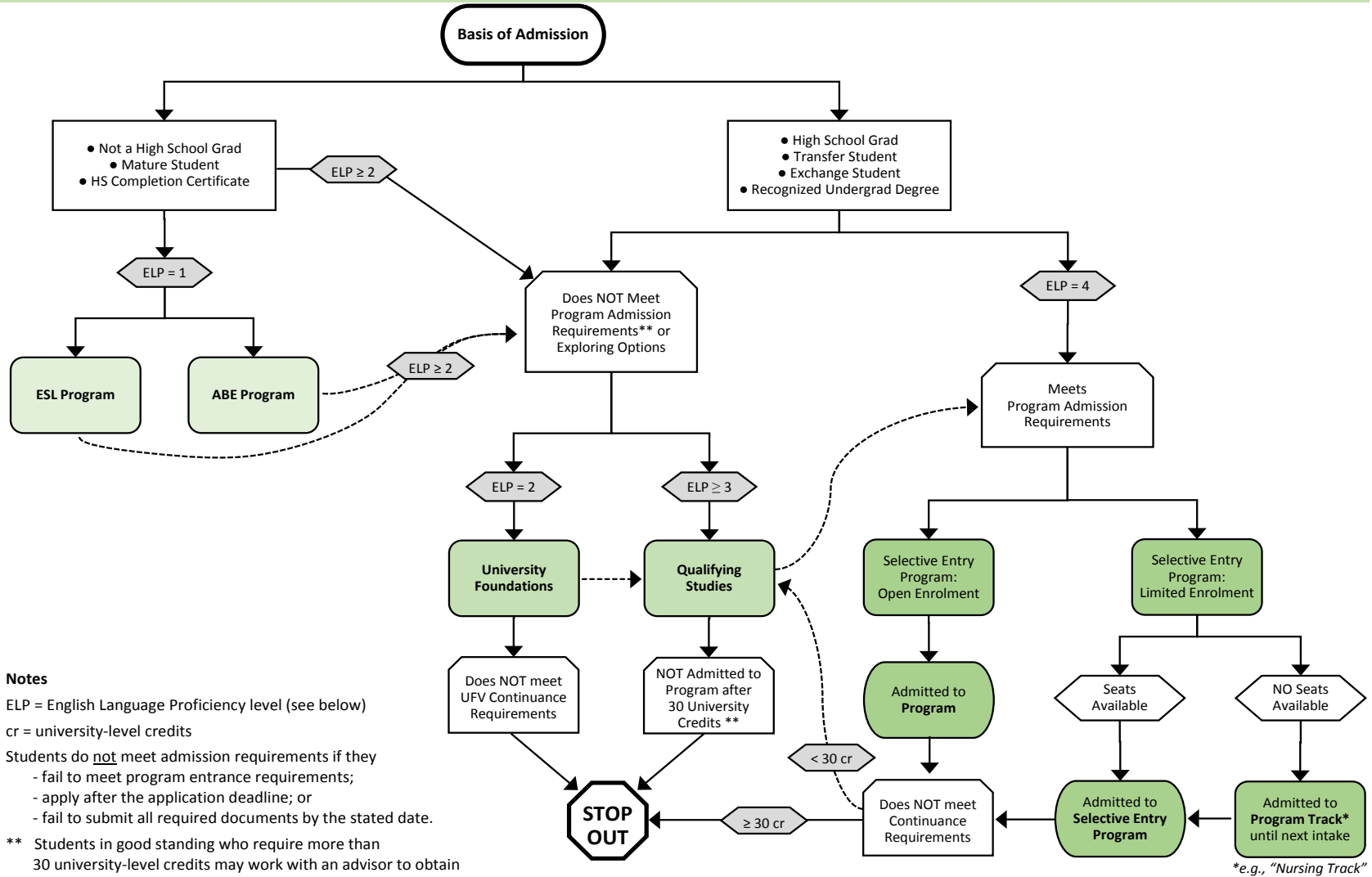
As part of completing a degree with a Sociology major, students may choose to pursue a more applied area of study by completing the Social Research concentration. As part of completing a degree with a Sociology major, students may choose to pursue a more applied area of study by completing the following requirements for the Social Research concentration in addition to the requirements for the Sociology major.

Required courses: ~~16~~ **27** credits

| Course                                         | Title                                      | Credits      |
|------------------------------------------------|--------------------------------------------|--------------|
| SOC 254                                        | Writing for the Social Sciences            | 3            |
| <del>SOC 255/<br/>ANTH 255/<br/>MACS 255</del> | <del>Introduction to Social Research</del> | <del>3</del> |
| <del>SOC 355/<br/>ANTH 355/<br/>MACS 355</del> | <del>Quantitative Research Methods</del>   | <del>4</del> |
| <del>SOC 356/<br/>ANTH 356/<br/>MACS 356</del> | <del>Qualitative Research Methods</del>    | <del>4</del> |
|                                                |                                            | <b>8</b>     |
| <u>Take any two courses from</u>               |                                            |              |

|                                 |                                                  |              |
|---------------------------------|--------------------------------------------------|--------------|
| <a href="#">the following</a>   |                                                  |              |
| <a href="#">list: Soc. 313.</a> |                                                  |              |
| <a href="#">Soc. 352, Soc.</a>  |                                                  |              |
| <a href="#">353, Soc. 357.</a>  |                                                  |              |
| <a href="#">Soc. 358, Soc.</a>  |                                                  |              |
| <a href="#">475.</a>            |                                                  |              |
| <a href="#">IPK/ANTH/SOC</a>    |                                                  |              |
| <a href="#">344</a>             |                                                  |              |
| <del>SOC 357</del>              | <del>Advanced Research Methods</del>             | <del>4</del> |
| <del>SOC 358</del>              | <del>Advanced Research on a Selected Topic</del> | <del>4</del> |
| SOC 493                         | Advanced Research Project                        | 5            |

## UFV Basis of Admission Flowchart



**English Language Proficiency (ELP) Levels**

Currently, UFV includes the following information in its calendar (<http://www.ufv.ca/calendar/fall-2014/General/Admissions.htm#ELPR>):

**English Language Policy Value (ELPV)**

To help students recognize their compliance with the UFV English Language policies, UFV will determine and record an "English Language Policy value" in "test scores" on the student's academic record. The ELP value should be interpreted as follows:

- **100 or higher:** Student has met prerequisite for ENGL 105 or CMNS 155.
- **080 or higher:** Student has met English language proficiency requirement.
- **070:** Student has met University Foundations Level 2 entrance requirements.
- **060:** Student has met University Foundations Level 1 entrance requirements.
- Missing ELP values, or values less than 060, may mean that insufficient data has been received from the student.

*Recommendation: That UFV replace the current English Language Policy Values (ELPVs) with English Language Proficiency (ELP) levels.*

**ELP1 (Currently ELPV < 60)**

Currently, missing ELPVs or values that are less than 060 may mean that insufficient data has been received from the student. ELP1 will replace ELPV < 60

*Recommendation: That UFV list the test scores and course grades that students can use to demonstrate their English proficiency is at ELP1.*

**ELP2 (Currently ELPV = 60)**

Currently, an ELPV of 60 indicates that a student has met *University Foundation Level 1* entrance requirements using one of the following:

- Placement at level 70 of ESL program
- ESL WG64, RV68 and S66 or articulated equivalent
- TOEFL 500 (173 CBT/61 iBT)
- IELTS 5 (*Placement includes consideration of band scores*)
- CanTest 4.0
- CAEL 50
- LPI essay score 20 (level 3)
- MELAB 70

*Recommendation: That the above list be added to and modified for the University Foundations program.*

**ELP3 (Currently ELPV = 70)**

Currently, an ELPV of 70 indicates that a student has met *University Foundation Level 2* entrance requirements using one of the following:

- Completion of UFP 1
- Placement at level 80 of ESL program
- ESL WG74 AND R70 or articulated equivalent
- TOEFL 550 (213 CBT/79 iBT)
- IELTS 6 (*Placement includes consideration of band scores*)
- CanTest 4.5
- CAEL 60
- LPI essay score 25 (level 4)
- MELAB 80
- CPT 41

*Recommendation: That the above list be reviewed and modified for the Qualifying Studies program.*

**ELP4 (Currently ELPV = 100)**

Currently, an ELPV of 100 indicates that a student has met *the prerequisite for ENGL 105 or CMNS 125* using one of the following:

- English 12 or English Literature 12 with a minimum final grade of C+ or better
- UFV CMNS 099 or ENGL 099 with a grade of C or better
- UFV ENGL 081 or 091 with a grade of C+ or better
- UFV ESL W G84 with a grade of C+ or better
- a minimum grade of C- in a university-level English or Communications course
- CPT score of 48 or better
- LPI score of 30 (level 5)
- TOEFL (Test of English as a Foreign Language) score of 570 or better (or 230 if computer-based score), plus a minimum TW E or essay score of 4.0
- IBT score of 88 , with no section below 20
- MELAB (Michigan English Language Assessment Battery) score of at least 85
- CAEL (Canadian Academic English Language) score of at least 70
- CanTEST score of at least 4.5 in both Listening and Reading and a score of 4.0 in Writing
- Cambridge Proficiency Examination – competence level of C
- IELTS (International English Language Testing System) score of at least 6.5 with no band less than 6.0
- UFV English as a Second Language assessment results equivalent to completion of the 80-level of UFVs ESL writing and grammar

*Recommendation: That the above prerequisite list be reviewed and modified for ENGL 105 and CMNS 125.*

**Recommendations**

UFV is an access university, so the Language Proficiency Standards for ELPV 80 are broad (see next page); however, the current ELPV standards cannot be used as a basis for admission to a program

*Recommendation: The ELPVs should be replaced by ELP levels and the prerequisite courses and test scores for each level should be clearly articulated and regularly reviewed.*

*Recommendation: ELPV 80 should not be replaced with an ELP level.*

*Recommendation: ELP1, ELP2, ELP3, and ELP4 should be used to indicate a student's English Language proficiency for pathways that lead to academic programs. Other program areas (e.g., CE; Trades) should determine which ELP levels are appropriate for their programs.*

**UFV's English Language Proficiency Requirement**

Currently, a student is given an ELPV of 80 when he or she meets *UFV's English Language Proficiency Requirement*. The following information is taken from <http://www.ufv.ca/calendar/fall-2014/General/Admissions.htm#ELPR>.

**English language proficiency requirement**

English is the language of instruction at UFV. UFV recognizes that applicants must have a level of English sufficient to participate and be successful in the learning process. Applicants to all post-secondary level programs, and students registering for post-secondary courses, are expected to be able to demonstrate language proficiency. Meeting the English language proficiency requirement meets the language requirements for most post-secondary courses, except for English and communications courses which have specific requirements.

All applicants to post-secondary programs will be checked to ensure the English language proficiency requirement has been met prior to being admitted. Applicants unable to meet the English language entrance requirement will be given the opportunity to upgrade their language skills through Adult Basic Education, English as a Second Language, and/or the University Foundation certificate.

**English language proficiency standards**

Someone who meets one or more of the criteria listed here meets the UFV English language entrance requirement:

1. Applicants whose first language is English.
2. Applicants who have studied for at least two years in and have graduated from a secondary school in which English is the language of instruction.
3. Graduation from a degree or two-year diploma program, or successful completion of two years of study at the university level with a 2.0 CGPA, at a post-secondary institution recognized by UFV in which English is the primary language of instruction.
4. TOEFL (Test of English as a Foreign Language) – score of at least 570 (or 230 if computer-based score), plus a minimum TWE (essay) score of 4.0, or IBT score of 88 with no section below 20.
5. IELTS (International English Language Testing System) Academic format– score of at least 6.5., with no band score less than 6.0.
6. UFV CPT (Composition Placement Test) – score of 48 or higher.
7. MELAB (Michigan English Language Assessment Battery) – score of at least 85.
8. CAEL (Canadian Academic English Language) – score of at least 70.
9. CanTEST – overall score of 4.5 in Listening and Reading, and 4.0 in Writing.
10. Cambridge Proficiency Examination – competence level of C.
11. LPI (Language Proficiency Index) – essay score of 30 (level 5).
12. UFV English as a Second Language Assessment results equivalent to completion of the 80-level, of UFV's ESL writing and grammar.
13. English 12 (or equivalent course) with a minimum grade of C+. The following courses are considered equivalent to English 12: English Literature 12, English 12 First Peoples, International baccalaureate English A (standard level or higher level), Advanced Placement English.
14. Completion of any course or test score with grades that meet the prerequisites for ENGL 105, ENGL 120, CMNS 125, or CMNS 155.
15. A minimum grade of C- for a course transcribed at UFV as first-year English or Communications.
16. ENGL 099 or CMNS 099 with a C or better.
17. ENGL 081 or ENGL 091 with a C+ or better.
18. ESL WG84 with a C+ or better.
19. Accuplacer Reading comprehension score of 80 or better, together with Accuplacer WritePlacer score of 6 or better on the 8-point scale.

---

**TO:** UEC

**FROM:** Deans' Caucus

**DATE:** February 25 2015

**Re:** Formation Indigenous Studies Curriculum Committee

---

**PURPOSE**

As described in the rationale below, Deans' Caucus has moved to approve the formation and operation of the Indigenous Studies Curriculum Committee (ISCC). This committee will work in parallel with UEC to approve course applications for designation as Indigenous Studies courses.

**RATIONALE**

From 2008 through 2013, UFV had an *ad hoc* committee called the Indigenous Studies Advisory Committee (ISAC), the main purpose of which was originally to bring faculty and other interested parties from diverse disciplinary backgrounds together to discuss the development of Indigenous programming, and to advise the university on matters having to do with the Indigenization generally. In practice, its principle achievements were to: a) create in 2010 a Curriculum Working Group (CWG) consisting of Instructors Scott Sheffield, Wenona Victor, Robert Harding, Luanne Yellowfly, Laura Wealick, Aboriginal Community Council representative Rene Inkster and UFV Elder Terry Prest; and b) enable the CWG with the research necessary for the drafting of a proposal for a Bachelor of Arts in Indigenous Studies Major and Minor (BAIS), currently pending approval at DQAB. Subsequent to, and building on the detailed work of the CWG, and with the effective dissolution of the ISAC, a smaller Program Working group (PWG) consisting of Wenona Victor, Associate Dean of Arts Ken Brealey and Senior Advisor on Aboriginal Affairs Shirley Hardman, in collaboration with Dean of Arts Jacqueline Nolte and Program Development Coordinator Sylvie Murray, finalized the submission of the BAIS.

In the course of developing the Major and Minor, it became clear that the more or less historically organic growth of Indigenous studies courses, diplomas, etc. had resulted in a curricular palate of courses designed with different objectives and distributed haphazardly, if unintentionally, across a range of departments in multiple faculties. The result is a set of courses with various departmental titles, that may well offer some overlap in the actual content and/or pedagogy, but do not necessarily articulate with each other or similar courses elsewhere, and beyond which there is little thematic continuity.

In our view, this distribution, coupled with the need to develop principles by which to define existing or proposed courses as Indigenous Studies courses suggests the need for a new course of action. Indeed, the question of what criteria UFV would use to define an 'Indigenous Studies' course was a specific question raised by several external reviewers enlisted by the PWG during the drafting of the Indigenous Studies Major and Minor.

It is therefore suggested that the establishment of a cross-faculty Indigenous Studies Curriculum Committee, as set out in the attached Terms of Reference, will address this need. It is recommended that this committee work in parallel with UEC to approve any applications to designate courses as Indigenous Studies courses.

Sincerely

A handwritten signature in cursive script, appearing to read "KBrealey".

Ken Brealey  
Associate Dean of Faculty  
College of Arts

## **Indigenous Studies Curriculum Committee Terms of Reference**

### **Mandate**

The UFV Indigenous Studies Curriculum Committee (ISCC) is mandated with researching and informing the development of Indigenous Studies curriculum at UFV.

The ISCC is a university wide committee of selected faculty members responsible for maintaining communication between faculties, and faculties and other academic units, to foster, coordinate, evaluate and make recommendations on the constitution and delivery of Indigenous Studies curricula that supports the goals of the university's Strategic, Education and Strategic Enrolment Plans, and Indigenization initiatives.

The ISCC will advise and report to the Provost and Vice President Academic or Vice Provost and Associate Vice President Academic on matters related to the design and delivery of Indigenous Studies courses or programs at UFV

### **Objectives**

Specifically, the ISC is expected to:

- a) facilitate university-wide discussion on the form and content of Indigenous Studies curricula at UFV
- b) identify what components designate courses and programs as Indigenous Studies
- c) review whether or not existing courses and new course proposals qualify as designated Indigenous Studies courses
- d) review, consult and make recommendations on the development and delivery of Indigenous Studies degrees, diplomas or certificates
- e) identify areas of cross-faculty collaboration in the delivery of Indigenous studies curriculum

### **Membership**

The UFV ISCC will consist of one full time faculty member from each of the faculties at UFV who is selected by the full time faculty membership of each faculty. These members, along with the Chair, will constitute the voting membership of the ISCC.

The position of Chair shall be held by a designated full time Indigenous Studies faculty member and rotated biennially.

The Senior Advisor on Indigenous Affairs will be a standing non-voting, ex officio member of the ISCC.

The ISCC shall be enabled to invite additional members to serve in a non-voting, ex officio advisory capacity, including, but not limited to, elders serving in an official UFV capacity, alumni, students, non-teaching faculty, Teaching and Learning Advisory Committee, Research Advisory Committee, and members of Aboriginal Access and Services.

**Meetings and Reporting**

The ISCC will be called to meet by the Chair on an as needed basis, but no less than twice a semester. The position of Chair shall be rotated amongst designated full time Indigenous Studies faculty biennially.

Selected members shall serve a minimum of two academic years, with option for renewal annually, and every attempt shall be made to stagger the terms of service to ensure continuity from one selected membership to the other.

The ISCC will report proceedings and results of its deliberations on an as needed basis to Faculty Councils and Deans' Caucus.