



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

April 24, 2015
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: Rhonda Colwell, Heather Compeau, Vlad Dvoracek, Darren Francis, Peter Geller, Nancy Goad, Arlene Leon, Stan Manu, Kate McCulloch, David McGuire, Rod McLeod, Lisa Moy, Theresa Mulder, Sylvie Murray, Samantha Patridge, Eric Spalding, Simon Xi
ABSENT: Satwinder Bains, Maria Bos-Chan, Sue Brigden, John English, Shirley Hardman, Anthony Iliev, Steven Marsh, Maureen Wideman
GUESTS: Teresa Arroliga-Piper, Jill Bain, Kenneth Gariepy, Derek Harnett, Cynthia Loten, Stephen Piper
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: March 27, 2015

MOTION:

To approve the draft minutes as presented.
CARRIED

3. COURSE OUTLINES

3.1. Library and Information Technology

New course: LIBT 399, Advanced Topics in Library and Information Technology

Course offering information is not typically included in the calendar description, and some edits will be made. Expected frequency of course offerings will also be changed to "at least every three years".

MOTION:

To approve the new LIBT 399 course outline as amended:

- Course description: "~~Offered on an occasional basis, t~~ This senior-level, project-based course focuses on specific topics(s) of study relating to library work and/or information and technology studies. The course is offered only when funding is available and sufficient student interest is demonstrated."
- Expected frequency of course offering: ~~Occasional~~ At least every three years.

CARRIED

3.2. Mathematics and Statistics

Review with changes including total hours: MATH 415

MOTION:

To approve the MATH 415 course outline as presented.
CARRIED

3.3. Modern Languages

New course: SPAN 280, Intermediate Spanish Practicum I

New course: SPAN 281, Intermediate Spanish Practicum II

New course: SPAN 320, Special Topics in Spanish Language

New course: SPAN 330, Special Topics in Hispanic Culture

New course: SPAN 340, Spanish Translation

New course: SPAN 350, Spanish Immersion

New course: SPAN 493, Directed Studies in Spanish

Changes including title and total hours: SPAN 380, 381

The difference in hours between SPAN 281 (260 hr) and SPAN 381 (340 hr) was questioned, as both are 6-credit courses. T. Arroliga-Piper (Modern Languages department head) indicated that these courses mirror what other institutions offer, as well as other practicum courses at UFV. The hours for SPAN 381 are also being increased to match GDS 311, which is based on the requirements of overseas NGOs.

MOTION:

To approve the SPAN course outlines as presented.

CARRIED

3.4. Physics

Changes including prerequisites, total hours, and course number: PHYS 275 (formerly PHYS 175)

The maximum enrolment of 6 was discussed. Although the department currently only intends to run this as Independent Studies, they are open to the potential of offering it as a full class later on. However, since this course takes place at the BC Cancer Agency's facility, any changes would need to be discussed with them first.

The course description will be updated to include a note that field trips are required.

MOTION:

To approve the PHYS 275 course outline as amended:

- Prerequisites changed to: "One of the following: BIO 111, PHYS 105, or PHYS 112."
- Addition of note that field trips will be required.

CARRIED

3.5. Visual Arts

Review with changes including prerequisites and discontinuation of cross-listing with ENGL: VA 165

MOTION:

To approve the changes to VA 165 course outline, including discontinuation of the cross-listing with ENGL 165, as presented.

CARRIED

4. PROGRAMS

4.1. English

Change to program requirements: English Honours, majors (English Literature, Creative Writing concentration, and Writing and Rhetoric concentration), minor, and extended minor

MOTION:

To approve the removal of ENGL 165 from the English Honours, majors, minor, and extended minor program requirements as presented.

CARRIED

4.2. Social, Cultural, and Media Studies

Change to program requirements: Latin American Studies minor and extended minor

MOTION:

To approve the changes to the Latin American Studies minor and extended minor program requirements as presented.

CARRIED

4.3. Geography and the Environment

Change to program requirements: Physical Geography Honours

MOTION:

To approve the changes to the Physical Geography Honours program requirements as presented.

CARRIED

4.4. Mathematics and Statistics

Change to entrance and program requirements: Data Analysis Post-degree certificate

MOTION:

To approve the changes to the Data Analysis Post-degree certificate program requirements as presented.

CARRIED

MOTION:

To recommend the changes to the Data Analysis Post-degree certificate entrance requirements as presented.

CARRIED

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Policy 101, Grading System

The Policy Subcommittee thanked Elaine Harris for her work on this policy.

MOTION:

To recommend that the draft Grading System policy (101) be sent out for university-wide consultation.

CARRIED

5.2. Policy Subcommittee report

The Policy Subcommittee has been reviewing the recommendations of the Short Programs Subcommittee. Recommendations #1-4 and part of #10 are encompassed by policy 64, and have been forwarded to Al Wiseman, the proponent for that policy's review. Discussion of recommendations #5-7 was deferred, but #8 and #9 were reviewed and should be recommended to Dean's Council. Recommendation #11 is already included in the UEC Procedures. #12 is duly noted and is being considered by various parties, including OReg, the Calendar Editor, and Institutional Research.

This subcommittee's Terms of Reference will be submitted to UEC's next meeting for approval.

5.3. Review of Policy 21 procedures

It was determined that the Policy Subcommittee should be asked to review the procedures and bring any suggested revisions back to UEC for approval. As changes are made, it should be emphasized that slight adjustments are being made to further streamline the process.

5.4. Curriculum Quality Subcommittee report

This subcommittee is making progress. Terms of Reference were presented to UEC for approval, although the majority of this document came from discussion at the UEC retreat.

MOTION:

To approve the UEC Curriculum Quality Subcommittee Terms of Reference as presented.

CARRIED

5.5. Admissions Subcommittee report

There was no report from this subcommittee.

5.6. Transfer Credit Subcommittee report

There was no report from this subcommittee.

6. INFORMATION ITEMS

6.1. Revised UEC Terms of Reference

Sylvie Murray (Coordinator, Program Development and Quality Assurance) is now an ex-officio non-voting member of UEC.

6.2. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

PHIL 250

6.3. Library and Information Technology

As indicated at a previous UEC meeting, LIBT 161 and 265 will remain at 1.5 credits; the 3-credit versions will be LIBT 162 and LIBT 266.

7. ADJOURNMENT

The meeting was adjourned at 11:59 am.