



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

November 22, 2013
10:00 am – A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: M. Bos-Chan, S. Brigden, R. Colwell, H. Compeau, J. English, S. Fisher, D. Francis, N. Goad, A. Iliev, J. Larsen, J. Lee, S. Manu, S. Marsh, D. McGuire, R. McLeod, S. Pattridge, L. Stagg, J. White, A. Wiseman, S. Xi
ABSENT: S. Bains, W. Burton, V. Dvoracek, S. Hardman, E. Spalding, A. Wiseman
GUESTS: T. Anzai, D. Harnett, S. Piper, J. Pitcher, M. Rhodes, A. Webb
RECORDER: A. Hoogendoorn

1. APPROVAL OF THE AGENDA

MOTION:

To approve the agenda as presented.

S. Fisher/ R. Colwell

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: October 25, 2013

MOTION:

To approve the draft minutes as presented.

S. Marsh/ H. Compeau

3. COURSE OUTLINES

The following courses are ready for publication following UEC approval.

3.1. History

Changes including course number, calendar description, and synonymous courses: HIST 205 (formerly HIST 105)

Changes including course number, calendar description, credits, title, synonymous courses, total hours per term, and prerequisites: HIST 221 (formerly HIST 322)

Changes including calendar description and synonymous courses: HIST 324

Discontinuation: HIST 381

Changes including title and calendar description: HIST 419

MOTION:

To approve the changes to the HIST course outlines as amended:

- HIST 205: Learning outcome 3: express **describe** the relationship between the past and the present in the study of history.

- HIST 324: Learning outcome 1: ~~articulate an in-depth understanding of~~ **identify and describe** the distinguishing cultural features of 20th Century Canadian society.
- HIST 419: Add HIST 499K to 'replaces' and 'cannot take' in synonymous courses section.

M. Bos-Chan/ R. Colwell

MOTION:

To approve the discontinuation of HIST 381 as presented.

S. Brigden/ R. Colwell

3.2. Social, Cultural, and Media Studies

Review including changes to calendar description: ANTH 111 and 240

Changes including prerequisites: SOC 355/ANTH 355/MACS 355

MOTION:

To approve the Social, Cultural, and Media Studies course outlines as amended:

- ANTH 111: Structure of hours
 - o Lectures: ~~35-45~~ **35**
 - o Seminar: ~~0-10~~ **10**

S. Fisher/ R. Colwell

CARRIED

In favour: 9

Opposed: 1

Abstentions: 1

There was discussion what constitutes a measurable learning outcome.

3.3. Theatre

Changes including title, calendar description, and total hours per term: THEA 111

Changes including title, calendar description, total hours per term, and prerequisites: THEA 112

Review including changes to course description and prerequisites: THEA 305

MOTION:

To approve the changes to the THEA course outlines as amended:

- THEA 111: learning outcome 2: ~~Manage listening and observation skills~~ **Listen and observe** effectively and confidently while engaged in acting exercises and performances.

3.4. Visual Arts

Discontinuation: GD 218, 261, and 378

Changes including prerequisites: GD 317

Changes including calendar description and synonymous courses: GD 358

Changes including prerequisites: VA 366/FILM 366

MOTION:

To approve the discontinuation of GD 218, 261, and 378 as presented.

R. Colwell/ J. White

MOTION:

To approve the changes to the Visual Arts course outlines as presented.

S. Marsh/ J. Larsen

3.5. Physics

New course: ENGR 100, Production in Practice

MOTION:

To approve the new ENGR 100 course outline and remove the first sentence of the calendar description, as amended.

S. Marsh/R. McLeod

3.6. English

New course: ENGL 200, Introduction to Literary Critical Methods

MOTION:

To approve the new ENGL 200 course outline as amended:

- 2. ~~Demonstrate an ability to~~ Identify the dominant features and key patterns in a given work of poetry, fiction, and drama.
- 3. ~~Demonstrate familiarity with the~~ **Apply** discursive conventions of **to** the literary critical essay through guided response to selected secondary sources (literary critical articles).
- 5. ~~Articulate an understanding of~~ **Summarize** reasons scholars study literature and the types of questions they ask of it.

S. Fisher/ S. Marsh

3.7. Biology

Changes including prerequisites: BIO 410/GEOG 410

MOTION:

To approve the changes to the BIO 410/GEOG 410 course outlines as presented.

S. Marsh/ J. Larsen

3.8. Geography

New course: GEOG 103, The Physical Environment

Changes including reactivation, title, calendar description, synonymous courses, and total hours per term: GEOG 111

Changes including prerequisites: GEOG 201, 202, 307, 308, 318

Changes including course number, calendar description, prerequisites, and

synonymous courses: GEOG 219/BIO 219 (formerly GEOG 317/BIO 317)

Changes including calendar description and prerequisites: GEOG 257/CMNS 257

Changes including title, calendar description, and total hours per term: GEOG 270

Discontinuation: GEOG 271

Review, including changes to calendar description and prerequisites: GEOG 303

Review, including changes to title, calendar description, and prerequisites: GEOG 304

Review including changes to calendar description and prerequisites: GEOG 323

Changes including course number, title, calendar description, prerequisites, and synonymous courses: GEOG 319/BIO 319 (formerly GEOG 417/BIO 417)

Changes including title, calendar description, and prerequisites: GEOG 396/GDS 310/SOC 396 and GEOG 398/GDS 311/SOC 398

MOTION:

To approve the discontinuation of GEOG 271 as presented.

S. Marsh/H. Compeau

MOTION:

To approve the changes to the Geography course outlines as amended:

- GEOG 103:
 - o Addition of learning outcome: **7. Describe the impact of human activities on the natural environment.**
 - o Calendar description: Note: Students with credit for GEOG 101 ~~and~~ **or** GEOG 102 may not take GEOG 103 for further credit.
- GEOG 201:
 - o Learning outcome 2: ~~Theoretically and experimentally master the knowledge of~~ **Describe and explain the** basic atmospheric radiation theory and its application to microclimate modification, thermodynamics and moisture, precipitation processes, atmospheric motion, frontal theory, general circulation of the atmosphere, tropical climatology, severe thunderstorms, and global climate change.
 - o Learning outcome 3: ~~Demonstrate an acquaintance with~~ **Discuss and summarize** the findings of contemporary research topics in climatology.
 - o Student evaluation:
 - Assignments and reports: ~~40-60%~~
 - Exams: ~~40-60%~~
- GEOG 219/BIO 219:
 - o Learning outcome 2: ~~Demonstrate knowledge about~~ **Describe and summarize** geologic time, evolution, ecology, and systematics in written and oral presentation;
- GEOG 303:
 - o Learning outcome 4: ~~Integrate~~ **Apply** physical and human geographic perspectives to understand complex hydrologic and environmental issues.
- GEOG 304:
 - o Learning outcome 4: ~~Integrate~~ **Apply** human and physical geographic perspectives to understand complex environmental issues
- GEOG 307:
 - o Learning outcome 1: ~~demonstrate an understanding of~~ **describe and**

- ~~o~~ **explain** the meteorological principles of the urban climate system,
 - ~~o~~ Learning outcome 3: ~~demonstrate an understanding of~~ **analyze** the effects of the urbanization on the atmosphere
- GEOG 308:
 - ~~o~~ Learning outcome 1: Demonstrate in written and oral form ~~an advanced understanding~~ **a complex analysis** of the global climate system.
- GEOG 318:
 - ~~o~~ Learning outcome 3: Provide ~~advanced~~ **detailed** written and verbal evidence **analysis** of the threats to water resources.
- GEOG 396/GDS 310/SOC 396:
 - ~~o~~ Learning outcome 3: Build on knowledge learned in the workplace to **prepare for** future academic coursework, future career opportunities, or independent research.
 - ~~o~~ Learning outcome 5: Learn to reconcile and ~~understand~~ **describe the** differences and commonalities within the context of community development or sustainability work
- GEOG 398/GDS 311/SOC 398:
 - ~~o~~ Learning outcome 3: Build on knowledge learned in the workplace to **prepare for** future academic coursework, future career opportunities, or independent research.
 - ~~o~~ Learning outcome 5: Learn to reconcile and ~~understand~~ **describe the** differences and commonalities within the context of community development or sustainability work.

S. Marsh/ R. McLeod

Learning outcomes were changed to be measurable.

4. PROGRAMS

4.1. Geography

Change to program requirements: Physical Geography Honours in Science

Change to program requirements: Physical Geography major, Honours, and minor in Science (addition of course options and renumbering)

Changes to program requirements: Geography major (no concentration, Environmental Studies concentration, International Studies concentration, and Urban Studies concentration), Honours, extended minor, and minor in Arts

Change to program requirements: Geography major Environmental Science concentration (formerly Environmental Studies concentration), Global Studies concentration (formerly International Studies concentration, and Urban studies concentration).

Discontinuation of program: Geography major Physical Geography concentration.

MOTION:

To recommend the approval of the changes to the program requirements of the Physical Geography Honours in Science as presented, effective September

2014.

S. Marsh/ S. Brigden

MOTION:

To approve the addition of course options and the renumbering of course options in the Physical Geography major, Honours, and minor in Science as presented, effective September 2014.

S. Marsh/ S. Fisher

MOTION:

To recommend the approval of the changes to the program requirements of the Geography major (no concentration, Environmental Studies concentration, International Studies concentration, and Urban Studies concentration), Honours, extended minor, and minor in Arts as presented, effective September 2014.

S. Marsh/ R. Colwell

MOTION:

To recommend the approval of the changes to the Geography major Environmental Science concentration (formerly Environmental Studies concentration, Global Studies concentration (formerly International Studies concentration), and Urban Studies concentration in Arts as presented, effective September 2014.

S. Marsh/ J. Larsen

MOTION:

To recommend the approval of the discontinuation of the Geography major Physical Geography concentration in Arts as presented, effective September 2014.

S. Marsh/ S. Fisher

4.2. Arts

Change to program requirements: Bachelor of Arts degree (addition of GEOG 111 as an option for the Social Science requirement and addition of GEOG 103 as an option for the Lab Science requirement)

Change to program requirements: Liberal Arts diploma (addition of GEOG 111 as an option for the Social Science requirement)

Change to program requirements: Bachelor of Arts (Criminal Justice) degree (addition of GEOG 103 and 116 as Elective Science options)

MOTION:

To approve the addition GEOG 111 as an option for the Social Science requirement and addition of GEOG 103 as an option for the Lab Science requirement for the Bachelor of Arts degree as presented, effective September 2014.

S. Fisher/ R. Colwell

MOTION:

To approve the addition of GEOG 111 as an option for the Social Science requirement for the Liberal Arts diploma as presented, effective September 2014.

S. Fisher/ S. Marsh

MOTION:

To approve the addition of GEOG 103 and 116 as Elective Science options for the Bachelor of Arts (Criminal Justice) degree as presented, effective September 2014.

S. Marsh/ J. Larsen

4.3. English

Change to program requirements: English major (all concentrations), Honours, extended minor, and minor in Arts.

MOTION:

To recommend the approval of the changes to the program requirements for the English major (all concentrations), Honours, extended minor, and minor in Arts as presented, effective September 2014.

S. Brigden/ H. Compeau

4.4. Social, Cultural, and Media Studies

Change to program requirements: Sociology major and extended minor

Change to program requirements: Sociology/Anthropology major

MOTION:

To approve the addition of PSYC 110 as an option for the Sociology major and extended minor as presented, effective May 2014.

S. Brigden/ A. Iliev

MOTION:

To approve the addition of PSYC 110 as an option for the Sociology/Anthropology major as presented, effective May 2014.

L. Stagg/ S. Fisher

4.5. Physics

Changes to entrance requirements: Engineering Transfer program

Changes to program requirements: Engineering Transfer program

MOTION:

To recommend the approval of the changes to the entrance and program requirements of the Engineering Transfer program as presented, effective September 2014.

S. Brigden/ S. Marsh

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. UEC Screening Subcommittee (USS)

MOTION:

To recommend to Senate Governance Committee the approval of the proposed UEC Screening Subcommittee Terms of Reference and membership criteria as amended:

- Procedure step 2: Minor **editorial** changes will be made at the discretion of the USS and communicated to the proponent and Faculty Council.

S. Brigden/ M. Bos-Chan

The purpose of the UEC Screening Subcommittee (USS) would be to look through proposals with a great level of detail. Examples of the type of issues this subcommittee would look at are wording of prerequisites and learning outcomes, Banner issues, and if a change is minor or major. Resolving these issues prior to UEC would enable UEC discussions to focus on curriculum matters and program paths.

Minor editorial changes would be made at USS and larger issues would be sent back to the proponent to resolve. This would help UEC to be more consistent and set expectations.

Although not connected to this change, the order of Campus-Wide Consultation (CWC) in the approval process may be moved to occur after the USS has looked at the submissions (pending changes to Policy 21).

5.2. UEC Co-Chair

MOTION:

To recommend to Senate Governance Committee to review and revise the membership to include co-chairs of UEC, to include a voting faculty member of the committee, nominated by the committee, and approved by Senate, and the Secretary and Registrar or designate (voting member).

S. Brigden/ M. Bos-Chan

MOTION:

To recommend to Senate Governance Committee that the Director of Teaching and Learning position be moved back to a voting position.

M. Bos-Chan/ S. Brigden

MOTION:

To recommend to Senate Governance Committee that the position titles be updated to correct position titles.

M. Bos-Chan/ S. Brigden

5.3. Short Programs Subcommittee

H. Compeau has volunteered to be a member of the Short Programs Subcommittee.

5.4. Course Outline Subcommittee report

MOTION:

To approve **recommend the approval of** the revised draft of the course outline form, as amended:

- Addition of the following note at the top of the course outline: Note: The University reserves the right to amend course outlines as needed without notice.

S. Brigden/ S. Marsh

Note: After the UEC meeting, there was a request to add an 'Administrative only' box at the end of the course outline that would provide additional administrative information. The revised course outline will be sent to Senate for its January meeting.

5.5. Admissions Subcommittee report

There is no report this month.

5.6. Transfer Credit Subcommittee report

There is no report this month.

5.7. Policy Subcommittee report

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

AH 101, 102, 310, 311
BUS 338, 439
GEOG 131, 233, 240
HIST 314, 382, 464, 465, 486, 487
SOC 254
THEA 315

6.2. Undergraduate Course and Program policy (21)

7. ADJOURNMENT

This meeting was adjourned at 11:57am.