



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

May 23, 2014
10:00 AM - A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: M. Bos-Chan, S. Brigden, R. Colwell, T. Cooper, J. English, S. Fisher, D. Francis, N. Goad, J. Larsen, S. Manu, D. McGuire, R. McLeod, S. Pattridge (chair), L. Stagg, J. White, M. Wideman, S. Xi
ABSENT: S. Bains, H. Compeau, V. Dvoracek, S. Hardman, A. Iliev, S. Marsh, E. Spalding,
GUESTS: B. Kirkley (Theatre), C. Loten (Mathematics and Statistics), H. Turner (English)
RECORDER: Amanda Grimson

1. APPROVAL OF THE AGENDA

MOTION:

To approve the Agenda as presented.

S. Fisher/R. Colwell
CARRIED

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: April 25, 2014

MOTION:

To approve the draft minutes as amended:

- 3.4: "~~practicum-type~~ **studio-based (not practicum-based)** course"

S. Brigden/S. Fisher
CARRIED

3. COURSE OUTLINES

The following courses are ready for publication following UEC approval.

3.1. Communications

Changes including prerequisites: CMNS 325

Changes including prerequisites and removal of cross-listing with ADED 345:
CMNS 345

Changes including removal of cross-listing with ADED 445: CMNS 445

S. Pattridge (Communications department head) turned the chair over to D. Francis for this item.

CMNS 345 and 445 are currently cross-listed as ADED 345 and 445 respectively. Since the cross-listing is being discontinued, the ADED courses will cease to exist.

Minor changes to the learning outcomes for CMNS 325 and 445 were suggested.

MOTION:

To approve the changes to the Communications course outlines as amended:

- CMNS 325, learning outcome #1 changed to: "Apply the communication process specific to technical and scientific communications."
- CMNS 445, learning outcome #2: "diverse audience needs"

R. Colwell/ R. McLeod
CARRIED

4. PROGRAMS

4.1. Child, Youth, and Family Studies

Change to program: Bachelor of Arts in Child and Youth Care

MOTION:

To approve the program requirements for the Bachelor of Arts in Child and Youth Care as presented, effective January 2015.

S. Brigden/R. Colwell
CARRIED

4.2. English

New program: English Honours: Creative Writing

The English department already offers both an English Honours and an English major, Creative Writing concentration. The current Honours program requires a research paper, which is not appropriate for creative writing students. The differences between the proposed program and the existing one are relatively small, and include a creative writing project and some more appropriate courses.

The proposal indicates that 132 credits are required to complete this program, which may pose a problem at Senate. SFU requires this many additional credits, but many other Canadian institutions (York, Concordia, and others) do not. It was noted that the number of required courses in this program mean that it may actually be possible to complete within 120 credits, so perhaps this note can be removed. H. Turner (English department head) will take this back to the department for revisions.

MOTION:

To recommend the approval of the new English Honours: Creative Writing program as presented, effective January 2015.

R. Colwell/L. Stagg
MOTION POSTPONED

MOTION:

To postpone the motion to approve the English Honours: Creative Writing until the June 20, 2014 UEC meeting.

L. Stagg/R. McLeod
CARRIED

4.3. General Studies

Discontinuation of program: Bachelor of General Studies Police option

There are two students currently working on completing this program; they will be notified that it is being discontinued.

MOTION:

To recommend the discontinuation of the Police option in the Bachelor of General Studies as presented, effective January 2015.

S. Brigden/D. Francis
CARRIED

4.4. Mathematics and Statistics

New course: MATH 499, Hounours Supplement

The term "supplement" as used in the MATH 499 course outline was seen as problematic, as this is sometimes used to describe remedial learning. "Honours Module" was suggested as a potential alternative course title.

Other minor changes to MATH 499 were suggested:

- Add "Mathematics" to course title
- Calendar description: "may will be offered as a supplement to..."
- Corequisites: "MATH 370/STAT 370"
- Grading system: letter grades
- Learning outcomes: should include some common outcomes that will apply to all iterations of the course (similar to directed study or special topics courses), rather than "will vary depending on course content"

C. Loten (Mathematics and Statistics department head) will take the course back to the department for revisions.

MOTION:

To approve the MATH 499 course outline as presented.

S. Fisher/J. Larsen
MOTION POSTPONED

MOTION:

To postpone the motion to approve the MATH 499 course outline until the June 20, 2014 UEC meeting.

N. Goad/R. Colwell
CARRIED

New program: Mathematics Honours (Bachelor of Science)

This Honours program can be completed within 120 credits.

It was unclear whether this program will require a declaration process or an application process. C. Loten will provide A. Grimson with calendar copy changes on this point prior to submission to APPC.

MOTION:

To recommend the approval of the new Mathematics Honours (Bachelor of Science) program as presented, effective January 2015.

J. Larsen/M. Bos-Chan
CARRIED

4.5. Science

Change to program: Bachelor of Science

S. Xi raised a concern that the English requirement refers only to the English language proficiency requirement, while many other programs require the prerequisites for a specific course or courses. C. Loten noted that this is because other programs typically require those specific courses in the program, but the BSc English/Communications requirement is very open. She will take this concern back to the working group.

Use of the word "expected" rather than "required" in the declaration policy ("students are expected to declare a major or minor by the time they have completed 60 credits") was discussed. C. Loten indicated that this section used to say that declaration was required, but it could not be enforced. In addition, students are expected to be somewhat self-regulating.

The sentence that departments "reserve the right to select competitively if necessary" should either be removed, or be accompanied by a basis for competitive entry. If necessary, competitive entry specific to each discipline could be included. C. Loten will take this back to the working group for revisions.

MOTION:

To approve the changes to the Bachelor of Science entrance requirements as presented, effective January 2015.

S. Brigden/J. Larsen
CARRIED

MOTION:

To recommend the approval of the Bachelor of Science declaration requirements as presented, effective January 2015.

S. Fisher/R. McLeod
MOTION POSTPONED

MOTION:

To postpone the motion to approve the Bachelor of Science declaration requirements to the June 20, 2014 UEC meeting.

S. Brigden/D. Francis
CARRIED

4.6. Theatre

New program: Theatre major

The calendar copy should include the former course numbers of any courses that have recently been changed.

MOTION:

To recommend the approval of the new Theatre major program as amended, effective September 2015:

- 4. Curriculum/Program Content (page 12): "a total of ~~seven~~^{eight} 300/400 level courses"

S. Fisher/R. Colwell
CARRIED

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Admissions Subcommittee report

There was no report from this subcommittee.

5.2. Transfer Credit Subcommittee report

There was no report from this subcommittee.

5.3. Policy Subcommittee report

The changes to policy 21 were approved by Senate last month, so UEC can now implement the expedited procedures. UEC is now responsible for the procedures associated with this policy. This also means that the previously-discussed Screening Subcommittee can move forward. S. Pattridge, S. Murray, and D. Francis will bring more information on this to the June UEC meeting, so that it can be implemented in the fall.

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

THEA 353

7. ADJOURNMENT

The meeting was adjourned at 11:13 am.