



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

March 28, 2014
10:00 am – A225
Abbotsford Campus

APPROVED MINUTES

PRESENT: M. Bos-Chan, S. Brigden, H. Compeau, J. English, S. Fisher, D. Francis, S. Hardman, A. Iliev, J. Larsen, S. Manu, R. McLeod, S. Pattridge, J. White, S. Xi
ABSENT: S. Bains, R. Colwell, V. Dvoracek, N. Goad, S. Marsh, D. McGuire, E. Spalding, L. Stagg, M. Wideman
GUESTS: Z. Dennison, S. Murray, S. Piper, B. Vanderlei
RECORDER: A. Hoogendoorn

1. APPROVAL OF THE AGENDA

MOTION:

To approve the agenda as presented.

S. Brigden/R. McLeod

2. APPROVAL OF UEC MINUTES

2.1. UEC draft minutes: February 28, 2014

MOTION:

To approve the draft minutes as presented.

S. Brigden/H. Compeau

3. COURSE OUTLINES

The following courses are ready for publication following UEC approval.

3.1. Psychology

Changes including prerequisites: PSYC 302, 325, and 368

Changes including calendar description and prerequisites: PSYC 306

New course: PSYC 371, Current Issues in Personality

Z. Dennison explained that nine years ago, PSYC 210 and 220 were split up into a number of different courses. Banner could not capture the intended equivalencies, and as a result, the prerequisites for PSYC 302 and 368 were incorrectly listed. This meant that students could be admitted into one of these courses unprepared. The Psychology department requested that given this information, the prerequisites for these courses be corrected, without having to give one year's notice of the more restrictive change. UEC recognized the special circumstance and agreed that the revised PSYC 302 and 368 course outlines could have a January 2015 implementation date. If needed, the

department can provide prerequisite waivers to students with extenuating circumstances.

MOTION:

To approve the changes to the Psychology course outlines as amended:

- PSYC 302 prerequisites: ~~PSYC 202 or PSYC 221. Note: As of January 2016, prerequisites will change to the following:~~ PSYC 202 (formerly PSYC 210).
- PSYC 325 prerequisites: ~~PSYC 202 (formerly PSYC 210) or PSYC 221. Note: As of January 2016, prerequisites will change to the following:~~ (PSYC 202 (formerly PSYC 210)) and (PSYC 221).
- PSYC 368 calendar description changed to: This course undertakes a brief survey of the interdisciplinary field of political psychology. Topics that may be examined include chimpanzee politics, game theory, personality, cognition and decision-making, group processes, emotion, social identity, race relations, nationalism, terrorism, and social capital.

H. Compeau/ S. Fisher

3.2. Social, Cultural, and Media Studies

Review including changes to title and maximum enrolment: ANTH 301

S. Piper pointed out that changing the maximum enrolment from 36 to 25 is just a clarification of what is currently practiced, as upper-level Arts courses typically have a maximum enrolment of 25.

MOTION:

To approve the changes to the ANTH 301 course outline as presented.

S. Fisher/S. Brigden

3.3. Mathematics and Statistics

Review including changes to calendar description, prerequisites, and total instructional hours: MATH 094

Review including changes to including calendar description, equivalent courses, and total instructional hours: MATH 095

MOTION:

To approve the changes to the Mathematics course outlines as presented.

S. Manu/ R. McLeod

4. PROGRAMS

4.1. Mathematics and Statistics

Changes including program requirements: Mathematics extended minor (Statistics option) and minor (Statistics option) in Arts.

MOTION:

To approve the changes to the Mathematics extended minor (Statistics options) and minor (Statistics option) in Arts program requirements as presented, effective

September 2014.

H. Compeau/ S. Brigden

4.2. Arts

Changes including program requirements: Bachelor of Arts degree (declaration policy, academic warning policy, and course duplication policy)

MOTION:

To recommend the approval of the changes to the Bachelor of Arts degree declaration policy as presented, effective January 2015.

S. Brigden/ R. McLeod

MOTION:

To recommend the approval of the changes to the Bachelor of Arts degree academic warning policy as presented, effective January 2015.

S. Brigden/ H. Compeau

MOTION:

To approve the changes to the Bachelor of Arts degree course duplication policy as presented, effective September 2014.

S. Brigden/ J. White

It was questioned why students are allowed five course repeats. D. Francis explained that this is consistent with SFU's practice and that UFV's Bachelor of Arts degree was developed in partnership with SFU.

4.3. Biology

Changes including program requirements: Biology major Pre-Medicine/Pre-Veterinary concentration (formerly Pre-Medicine concentration), Ecology and Biology of Organisms concentration (formerly Ecology concentration), and Cellular, Molecular, and Genetics concentration

Discontinuation of program: Biology major Pre-Veterinary concentration and Biology of Organisms concentration

MOTION:

To recommend the approval of the changes to the Biology major Pre-Medicine/Pre-Veterinary concentration (formerly Biology major Pre-Medicine concentration) program requirements as presented, effective January 2015.

S. Brigden/ A. Iliev

MOTION:

To recommend the approval of the changes to the Biology major Ecology and Biology of Organisms concentration (formerly Biology major Ecology concentration) program requirements as presented, effective January 2015.

S. Brigden/ R. McLeod

MOTION:

To recommend the approval of the discontinuation of the Biology major Pre-Veterinary concentration as presented, effective January 2015.

S. Brigden/ A. Iliev

MOTION:

To recommend the approval of the discontinuation of the Biology major Biology of Organisms concentration as presented, effective January 2015.

J. Larsen/ A. Iliev

MOTION:

To approve the changes to the Biology major Cellular, Molecular, and Genetics concentration program requirements as presented, effective September 2014.

J. Larsen/ S. Fisher

4.4. Communications

Changes including program requirements: Communications minor

MOTION:

To recommend the approval of the addition of the residency and PLAR requirements to the Communications minor as amended, effective January 2015:

- Memo: 1) there seems to be an assumption that any ~~work involving writing~~ **writing in the workplace** is equivalent to our upper-level CMNS courses.

S. Fisher/H. Compeau

MOTION:

To approve the addition of CMNS 257/GEOG 257 as a program requirement option for the Communications minor as presented, effective September 2014.

S. Fisher/ J. White

D. Francis chaired the meeting for this item.

5. OTHER BUSINESS/DISCUSSION ITEMS

5.1. Undergraduate Course and Program Approval policy (21)

The proposed changes to the Undergraduate Course and Program Approval policy (21) were sent out for a 30-day consultation. The feedback was discussed and resulted in additional changes.

It was pointed out that SBC is concerned that UEC is removing the procedures from the policy and that UEC determines what constitutes a major or minor course or program change. UEC decided that it may be too cumbersome to specifically mention all of the committees involved, but it would make sense that the policy includes a statement ensuring that all other relevant committees are consulted.

MOTION:

To recommend to the SGC Policy Subcommittee that the changes to the Undergraduate Course and Program Approval policy (21) be recommended to SGC and Senate for approval as amended:

- Regulations, point 9: Any procedures developed in support of this policy will consider the roles of other Senate Standing Committees in the course and program approval process.

R. McLeod/ S. Brigden

5.2. Policy Subcommittee report

R. McLeod outlined the revisions made to the Assignment of Course Credit policy (105). One hour of instruction time means that students are required to spend two hours working outside of class to meet the outcomes of the course. The policy was also expanded to include courses that do not fit into the traditional model (e.g. online learning). In such a case, there will be an opportunity to assess the amount of work required of students.

UEC members expressed some concerns with the revisions. First, it may be difficult to account for the time a student is presumed to be working outside of class time. It was explained that the hours reflect the amount of time a student would need to invest in order to meet the outcomes of the course. Second, the formula does not take into consideration what is happening in the learning environment. The response was that the number of credits are tied to hours of learning time, not to how difficult the course is. Third, the policy looks at courses on their own and does not consider how they are tied into programs. It was pointed out that there is a general presumption the greater context is there. Fourth, the ratio used in the policy is too prescriptive. The response was that the wording could be changed to address this issue. Finally, it was questioned how a department's disciplinary expertise and UEC's institutional perspective would be balanced and captured within the policy.

The UEC Policy Subcommittee will meet again to consider the concerns and suggestions presented and will make further revisions to the policy. The next step will be to bring the proposed draft of policy 105 back to UEC with a motion.

5.3. Admissions Subcommittee report

There is no report for this month.

5.4. Transfer Credit Subcommittee report

There is no report for this month.

5.5. Course Outline Subcommittee report

There is no report for this month.

6. INFORMATION ITEMS

6.1. Minor course changes (outlines will be available at www.ufv.ca/calendar/courseoutlines)

CYC 202, 260, 360, 423, 425, and 496
CMNS 251, 412, and CMNS 300/JRNL 300
ECE 101, 102, 103, 160, 223, 224, 242, 243, 260, 269, 281, and 282
PSYC 202, 221, 241, 250, 280, 303, 305, 326, 343, 357, 367, 370, 375, 380, 383, 385, and 408

6.2. Expression of interest for UEC membership

6.3. Standing Committees of Senate - Rules for the Conduct of Business

The following revisions were made:

- Meeting schedule: 2.1. revised and 2.2. added.
- Terms of office: 3.2. revised.

7. ADJOURNMENT

The meeting was adjourned at 12:02pm.