



UNDERGRADUATE EDUCATION COMMITTEE (UEC) MEETING

Friday, March 2, 2012
9:30 am – 12 pm, Room D115
Abbotsford Campus

APPROVED MINUTES

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**Present:** M. Bos-Chan, A. Bradley, S. Brigden, C. Forster, D. Freschi, S. Hardman, E. Harris, R. McLeod, S. Patridge, E. Spalding, O. Steyn, D. Thomson

**Absent:** A. Arndt, D. Alary, W. Burton, J. Carroll, K. Isaac, R. Khalideen, S. Stegmueller, S. MacMath, S. Potter, B. Whittaker

**Guests:** V. Bolan, M. Breedveld, I. Hunt, B. Kirkley, M. Rhodes, G. Schlitt, L. Stagg

**Recorder:** A. Grimson

#### 1. APPROVAL OF THE AGENDA

**MOTION:**

**E. Spalding/R. McLeod**

To approve the agenda as amended:

- 3.12: GD 158 (formerly GD 156) will now be GD 159, as GD 158 has previously been used
- 4.3: ADED 305 was formerly ADED 3300, not ADED 200

**CARRIED**

#### 2. APPROVAL OF UEC MINUTES

**2.1.** UEC draft minutes: February 3, 2012

**MOTION:**

**E. Spalding/R. McLeod**

To approve the UEC draft minutes presented.

**CARRIED**

#### 3. COURSE OUTLINES

**3.1. Biology**

Review with changes, including prerequisites and hours: BIO 308

**MOTION:**

**A. Bradley/M. Bos-Chan**

To approve the BIO 308 course outline as presented.

**CARRIED**

### 3.2. Communications

Review with changes: CSM 108

**MOTION:**

R. McLeod/E. Spalding

To approve the CSM 108 course outline as presented.

**CARRIED**

### 3.3. Criminology/Criminal Justice

Change to prerequisites: CRIM 281

**MOTION:**

E. Spalding/R. McLeod

To approve the CRIM 281 course outline as presented.

**CARRIED**

### 3.4. English

Change to prerequisites: ENGL 208 (Note: early implementation of increase requested)

This English department requested that the increased prerequisites be implemented without full notice in the calendar, as the prerequisite change was intended when this was changed from a 100-level course last year. UEC was hesitant to approve early implementation, but recognized both that change will be necessary for student success, and that the department will be unlikely to offer the course until the change has taken effect.

**MOTION:**

E. Spalding/C. Forster

To approve the prerequisite increase for ENGL 208, effective September 2012 as presented.

**CARRIED  
ABSTENTIONS: 1**

Change to prerequisites: ENGL 302, 303, 313, 315, 317, 377, 378, 381

The English department requested that the prerequisites for these courses be changed to include instructor's permission and a 5-10 page writing sample. However, it was unclear how exactly this would appear on the course outlines, and how evaluation of the writing samples would be handled. There was also a suggestion that it would be very easy to "cheat" this system by submitting a writing sample that either belonged to someone else or had been heavily edited by someone other than the student. As there was no one available to answer questions, UEC felt it was best to return this to the department for further clarification.

**MOTION:**

C. Forster/D. Thomson

To approve the change to prerequisites for English creative writing courses as presented.

**DEFEATED**

### 3.5. English as a Second Language

Review with changes including hours and prerequisites: ESL BU75

Review with changes including hours and credits: ESL MSC

Review with changes including hours: ESL BU55, CB50, CB60, CB77, CMS, CWE30, CWE40, DR47, FLM, IB19, IB29, L87, MU47, P45, P55, P65, R70, R80, RV38, RV48, RV58, RV68, S36, S46, S56, S66, S76, T85, V73, V83, WG34, WG44, WG54, WG64, WG74, WG84

**MOTION:**

**D. Thomson/R. McLeod**

To approve the ESL course outlines as presented.

**CARRIED**

**3.6. Geography**

New course: GEOG 314, Geography of Food

New course: GEOG 491, Honours Research Design and Data Collection

Review with changes including prerequisites: GEOG 445

**MOTION:**

**C. Forster/A. Bradley**

To approve the Geography course outlines as amended:

- GEOG 314: note about GEOG 443 should be move from prerequisites to course description; GEOG 443 should be added to synonymous courses section

**CARRIED**

**3.7. Health Sciences**

Revisions: DHYG 262

**MOTION:**

**C. Forster/D. Thomson**

To approve the DHYG 262 course outline as presented.

**CARRIED**

**3.8. Kinesiology and Physical Education**

Change to prerequisites: KPE 270, 302, 350, 362, 366, 371, 450C, 455

A. Bradley noted an issue with the prerequisites for KPE 362, in that Kinesiology minor must contact the department for permission to register even though it is required for that program. E. Harris indicated that this is due to a Banner limitation, as the system cannot check which majors, minors, or extended minors a student has declared. It was suggested that it should be a relatively small piece of programming to allow Banner to check for minors eventually; M. Breedveld noted that the Business department would also appreciate the ability to check for which option a student has identified.

**MOTION:**

**D. Thomson/E. Spalding**

To approve the KPE course outlines as presented.

**CARRIED**

**3.9. Mathematics and Statistics**

New course: MATH 118, Calculus II for Life Sciences

Change to prerequisites: MATH 211, 221, 225, 255, 265, 270

**MOTION:**

**E. Spalding/D. Thomson**

To approve the Mathematics course outlines as presented.

**CARRIED**

**3.10. Social, Cultural, and Media Studies**

New cross-listed course: MACS 337/SOC 337, Taste and Culture

Changes including title: ANTH 210

**MOTION:**

**R. McLeod/C. Forster**

To approve the MACS 337/SOC 337 and ANTH 210 course outlines as presented.

**CARRIED**

**3.11. Social Work and Human Services**

Review with changes: SOWK 412, 483 (UEC discussed on Feb. 3; re-submitted by dept.)

Review with changes including co-requisites: SOWK 450

**MOTION:**

**D. Thomson/E. Spalding**

To approve the Social Work course outlines as presented.

**CARRIED**

**3.12. Visual Arts**

New course: GD 202, Interactive Design I

New course: GD 361, Portfolio Development for Graphic and Digital Design

Changes including title, prerequisites, and course number: GD ~~158~~ 159 (formerly GD 156)

Changes including title, prerequisites, and course number: GD 358 (formerly GD 258)

Changes including title, prerequisites, and hours: GD 101, 369, 374

Changes including title, co-requisites, and hours: GD 154

Changes including title and prerequisites: GD 203, 204, 231

Changes including title: GD 157, 161, 317

Changes including hours: GD 216

**MOTION:**

**E. Spalding/D. Thomson**

To approve the Graphic Design course outlines as amended:

- Course presented as GD 158 (formerly GD 156) will be GD 159

**CARRIED**

**4. PROGRAMS**

**4.1. Mathematics and Statistics**

Change to program: Mathematics majors, minors, and extended minors (MATH 118)

**MOTION:**

**S. Brigden/A. Bradley**

To approve MATH 118 as an alternative to MATH 112 in all of the Mathematics majors, minors, and extended minors as presented.

**CARRIED**

Change to program: Bachelor of Science calculus requirement

**MOTION:**

**A. Bradley/E. Spalding**

To approve MATH 118 as an alternative to MATH 112 in the Bachelor of Science requirements as presented.

**CARRIED**

New assessment test: Mathematics and Statistics Advancement Test (MSAT)

S. Brigden questioned how this test has been piloted, but G. Schlitt explained that unless given as a realistic test (i.e. for marks in a class), it is difficult to gather accurate statistics. For example, if the test is given on the first day of classes and is not for marks, students tend not to give it their full effort. If it is given for marks, students tend to be upset about being tested on the first day of classes.

M. Breedveld noted that the Business department is in full support of this new assessment test, which is considerably better than the current option, the MATA. S. Brigden also commented that this test could be administered using Accuplacer, which could allow for a full assessment of a student's math abilities rather than a yes/no on this particular test.

**MOTION:**

**D. Thomson/E. Spalding**

To approve the Mathematics and Statistics Advancement Test (MSAT) as an assessment test as amended:

- Assessment test approved for a one-year trial period

**CARRIED**

Change to prerequisites: MATH 106, 140, 141

These courses are being amended to include the MSAT in the prerequisites. If the one-year trial is unsuccessful, the course outlines will need to be re-submitted.

E. Harris noted that A&R will need to be provided with an absolute test score, rather than the percentages that were submitted. UEC felt that it would be best to include these scores directly on the outlines.

**MOTION:**

**D. Thomson/E. Spalding**

To approve the change to prerequisites for MATH 106, 140, and 141 as amended:

- Absolute MSAT scores will be listed (e.g. 17/25 or better on part B of the MSAT, and an overall score of 34/50) rather than percentages

**CARRIED**

**4.2. Mathematics/Business Administration**

Change to program: Bachelor of Business Administration

Changes to this and other Business programs include the addition of the MSAT the entrance requirements. However, as the entrance requirements already include MATH 141, which has been updated to include the MSAT, the test itself does not need to be mentioned.

**MOTION:**

**D. Thomson/E. Spalding**

To approve the changes to the Bachelor of Business Administration as amended:

- Remove reference to MSAT

**CARRIED**

Change to program: Business Administration diploma

**MOTION:**

**E. Spalding/C. Forster**

To approve the changes to the Business Administration diploma as amended:

- Remove reference to MSAT

**CARRIED  
ABSTENTIONS: 1  
RECOMMENDED TO SENATE**

Change to program: Accounting certificate

**MOTION:**

**E. Spalding/D. Thomson**

To approve the changes to the Accounting certificate as amended:

- Remove reference to MSAT

**CARRIED  
RECOMMENDED TO SENATE**

Change to program: Administration certificate

**MOTION:**

**E. Spalding/C. Forster**

To approve the changes to the Administration certificate as amended:

- Remove reference to MSAT

**CARRIED  
RECOMMENDED TO SENATE**

Change to program: Marketing and Sales certificate

**MOTION:**

**E. Spalding/D. Thomson**

To approve the changes to the Marketing and Sales certificate as amended:

- Remove reference to MSAT

**CARRIED  
RECOMMENDED TO SENATE**

Change to prerequisites: BUS 143, 145, 149, 245, 339

**MOTION:**

**R. McLeod/E. Spalding**

To approve the change to prerequisites for BUS 143, 145, 149, 245, and 339 as amended:

- References to MSAT will be replaced with "prerequisites for MATH 141"

**CARRIED**

#### 4.3. Adult Education

Changes to program: Bachelor of Arts (Adult Education)

I. Hunt detailed some minor changes that should be made to the proposal. Notice of increased requirements will be given in the calendar, to be effective September 2013.

**MOTION:**

**E. Spalding/S. Brigden**

To approve the changes to the Bachelor of Arts (Adult Education), effective September 2013, as amended:

- Entrance requirements, Option 1: "Admissibility based on... resume, questionnaire, and the letters of reference."
- Entrance requirements, Option 2: "Admissibility based on... resume and questionnaire."
- Entrance requirements, Option 2: "Applicants must have completed a diploma, 30-credit certificate, or associate degree from an accredited a recognized post-secondary institution..."
- How to apply, 1b: "Resume, including specific detail..."
- Lower-level requirements: Remove statement that BA (AdEd) students will not be permitted to enroll in upper-level ADED courses until completion of at least 30 credits.

**CARRIED  
RECOMMENDED TO SENATE**

New course: ADED 210, Foundations of Adult Education

Changes including title and course number: ADED 305 (formerly ADED 200 330Q)

Changes including prerequisites and course number: ADED 407 (formerly ADED 330F)

Changes including prerequisites and course number: ADED 408 (formerly ADED 330N)

Changes including prerequisites and course number: ADED 472 (formerly ADED 330M)

Changes including prerequisites: ADED 310, 350, 360, 365, 370, 380, 405, 410, 420

Changes including title and prerequisites: ADED 320, 340, 390, 470

Revisions: ADED 446

E. Harris noted that, where applicable, prerequisites should specify "enrolment in" rather than "admission to" a particular program. She also suggested that the wording include multiple Adult Education programs, since the department would also like these courses to be available to students in the new Adult Education and Workplace Training certificate.

**MOTION:**

**D. Thomson/C. Forster**

To approve the Adult Education course outlines as amended:

- Where applicable in prereqs, "Admission to the Enrolment in an Adult Education program"

**CARRIED**

#### 4.4. Kinesiology and Physical Education

Change to program: Bachelor of Kinesiology entrance requirements

It was noted that Principles of Mathematics should also be retain, rather than replaced by the new math courses.

**MOTION:**

**R. McLeod/C. Forster**

To approve the changes to the Bachelor of Kinesiology entrance requirements, effective September 2013, as amended:

- C+ in **Principles of Mathematics 12**, Foundations of Mathematics 12, or Pre-calculus 12

**CARRIED  
RECOMMENDED TO SENATE**

#### 4.5. General Studies

Change to program: Bachelor of General Studies (addition of minor)

**MOTION:**

**A. Bradley/E. Spalding**

To approve the addition of the Kinesiology minor (for Bachelor of Science students) to the Bachelor of General Studies degree as presented.

**CARRIED  
RECOMMENDED TO SENATE**

#### 4.6. Social Work and Human Services

Changes to program: Bachelor of Social Work

**MOTION:**

**R. McLeod/M Bos-Chan**

To approve the changes to the Bachelor of Social Work as amended:

- Academic regulations: "obtain a C or 2.0 or better in **all each** SWHS courses"

**CARRIED  
ABSTENTIONS: 1  
RECOMMENDED TO SENATE**

Changes to program: Bachelor of Social Work – Child Welfare specialization

**MOTION:**

**D. Thomson/R. McLeod**

To approve the changes to the Bachelor of Social Work – Child Welfare specialization as presented.

**CARRIED**

Changes to program: Social Services diploma

**MOTION:**

**S. Brigden/E. Spalding**

To approve the changes to the Social Services diploma as presented.

**CARRIED  
RECOMMENDED TO SENATE**

Changes to program: Social Services diploma – First Nations option

It was noted that, although most instances of “aboriginal” or “First Nations” have been changes to “Indigenous” in the text, the name of the option has not been changed. The department may wish to consider formally changing this in the future.

**MOTION:**

**A. Bradley/R. McLeod**

To approve the changes to the Social Services diploma – First Nations as presented.

**CARRIED  
RECOMMENDED TO SENATE**

Changes to program: Community Support Worker certificate

**MOTION:**

**E. Spalding/S. Brigden**

To approve the changes to the Community Support Worker certificate as presented.

**CARRIED  
RECOMMENDED TO SENATE**

**4.7. Theatre**

Change to programs: Theatre Arts diploma; Associate of Arts Theatre option; Theatre minor and extended minor

B. Kirkley addressed some comments on minor changes to the calendar copy, and will send a revised document to A. Grimson.

**MOTION:**

**E. Spalding/C. Forster**

To approve the changes to the Theatre Arts diploma as presented.

**CARRIED  
RECOMMENDED TO SENATE**

**MOTION:**

**E. Spalding/C. Forster**

To approve the changes to the Theatre Arts diploma, Associate of Arts – Theatre option, Theatre extended minor, and Theatre minor as amended:

- Theatre extended minor: “Students may use a maximum of six additional practicum credits... toward elective credits for in any degree program including the BA or BFA.”

**CARRIED  
RECOMMENDED TO SENATE**

**4.8. Geography**

Change to program: Geography Honours, major, and major concentrations (GEOG 314)

Change to program: Geography major, minor, and extended minor (GEOG 116)

**MOTION:**

**A. Bradley/C. Forster**

To approve the addition of GEOG 314 to the Geography Honours, major, and major concentrations, and correction of GEOG 447 in the International Studies concentration as presented.

**CARRIED**

**MOTION:**

**C. Forster/A. Bradley**

To approve the addition of GEOG 116 to the Geography Honours, major, major concentrations, minor, and extended minor as presented.

**CARRIED**

Change to program: Geography Honours (GEOG 491)

**MOTION:**

**A. Bradley/C. Forster**

To approve the addition of GEOG 491 to the Geography Honours as presented.

**CARRIED**

**4.9. Criminology and Criminal Justice**

Change to program: Bachelor of Arts (Criminal Justice)

**MOTION:**

**R. McLeod/D. Thomson**

To approve the changes to the Bachelor of Arts (Criminal Justice) as presented.

**CARRIED**

New program: Criminal Justice Honours

**MOTION:**

**M. Bos-Chan/D. Thomson**

To approve the new Criminal Justice Honours program as presented.

**CARRIED  
RECOMMENDED TO SENATE**

New course: CRIM 490, Honours Thesis Development

New course: CRIM 491, Honours Project

**MOTION:**

**R. McLeod/C. Forster**

To approve the new CRIM 490 and 491 course outlines as presented.

**CARRIED**

**5. OTHER BUSINESS/DISCUSSION ITEMS**

**5.1. Continuance policy**

Suggestions for changes to the proposed policy were discussed, including some terminology changes ("Term GPA" should be used rather than "Semester GPA"; "registration hold" rather than "registration block"). Other suggestions were for a more severe penalty for students who have been required to withdraw twice, and dropping the stipulation that a student's CGPA must continue to improve while on Academic Probation,

A. Grimson will compile UEC's suggestions and submit them to the SGC policy subcommittee.

## 5.2. Approved grade 12 courses

### **MOTION:**

**S. Brigden/C. Forster**

To approve the changes to the list of Approved Grade 12 courses as presented.

**CARRIED  
RECOMMENDED TO SENATE**

## 5.3. Transfer credit

Transfer credit request: ECE/CYC

### **MOTION:**

**D. Thomson/C. Forster**

To approve the transfer request for ECE 301, 303, and 305 from Langley College to ECE 224, 223, and 269 respectively, as amended:

- Effective term to be 201009, rather than 201109

**CARRIED**

## 5.4. Course approvals

This item was deferred to a future meeting.

## 5.5. Policy subcommittee

This item was deferred to a future meeting.

## 6. INFORMATION

### 6.1. Membership terms

*L. Tassone*     Exhibit #6.1 (p.144)

### 6.2. Computer Information Systems

Discontinued courses: CIS 393, 492 495, 496

Discontinued courses: COMP 315

### 6.3. Notice of future agenda items

**6.3.1.** Pre-UEC consultation and the UEC Terms of Reference

**6.3.2.** Credit values

## 7. ADJOURNMENT

The meeting was adjourned at 12:10 pm.