

Assignments – How to Include Kaltura MyMedia

Email: askTLC@ufv.ca

Video: video.ufv.ca

Preparation: Get video/audio ready first inside Kaltura MyMedia.

You cannot do the next steps without your video/audio ready in Kaltura MyMedia.

If you need to upload or create new video/audio without visiting the Kaltura MyMedia page, please check the step **3b]** below.

This example also applies to the text editor inside other editable areas such as **Discussions, Pages, Announcements**, etc.

If the assignment requires **only Kaltura MyMedia with no file submission**, go to **1-A]** below.

If the assignment requires **both a file and Kaltura MyMedia**, go to **1-B]** below.

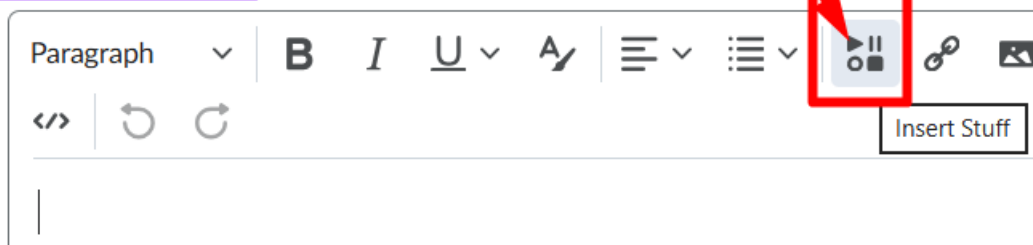
1-A] For Text Submission > Insert Stuff

Submit

Text submission

Text Submission

Insert stuff



1-B] For File Submission

- > First, Add a File such as WORD, PowerPoint, etc.
- > Second, Insert Stuff for Kaltura

Submit Assignment

Files to submit *

(0) file(s) to submit

After uploading, you must click Submit to complete the submission.

Add a File

Record Audio

Record Video

Other attachable
file

Kaltura

Comments

Paragraph

B

I

U

A

≡

≡

▶ ||

🔗

📎

Σ

📊

</>

↺

↻

Insert Stuff

2] Embed Kaltura Media

Insert Stuff



Embed Kaltura Media

Embed Kaltura Media

3a] If you already have the video/audio in Kaltura MyMedia, select it > **Embed**



Welcome to UFV!

Enter description here.

From zz-testing-student11 zz-testin
g-student113 Years ago 0

</> Embed

3b] If you need to upload or create a new video/audio > **Add New > **Select Your Option****

+ Add New

Media Upload

Express Capture

4] Check if the video/audio appears like this. If you have used the **step 3b] above, it might take a few minutes** (uploading & conversion time) to have the new video/audio appear. “Refresh Preview” if the video/audio does not load properly. If it looks okay, click “**Insert**”.

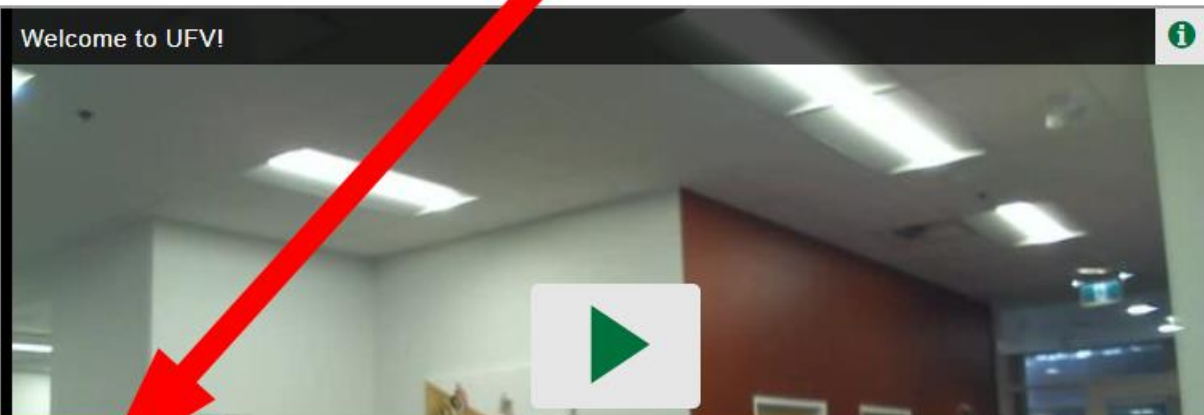
Insert Stuff

Embed Kaltura Media

Properties

Refresh Preview

Welcome to UFV!



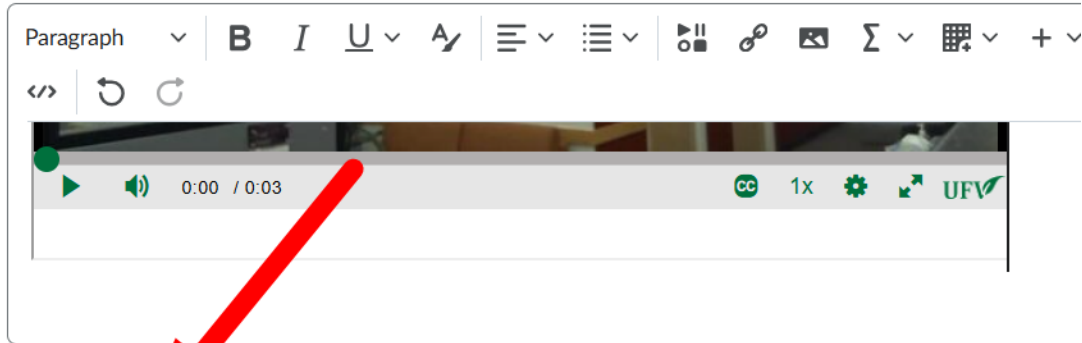
Insert

Back

Cancel

5] **Submit** if the video/audio looks okay.

Text Submission



Submit

Cancel

6] **Done** after checking the submission ID and the video/audio.

Review Assignment Submission

Submission ID

49657

Text Submission

Welcome to UFV!

▼ more

Assignment

Assignment - Text (10 pts)

Done

View History

Submit More